## California Fish and Game Commission September 3, 2019 Teleconference Cisco Webex Listening Instructions

- 1. Download the "Cisco Webex Meetings" app
- 2. Follow installation instructions
- 3. Confirm your computer/device speakers are turned on
- Join the teleconference meeting up to 30 minutes prior to the start of the meeting: <u>Click here to join the teleconference meeting</u>
- 5. Enter a name and an email address for the purposes of listening
- Before clicking on "Join Meeting", click the down arrow and select "Always start from desktop app"
- 7. Click "Join Meeting"
- Under Audio Connection, select "Call Using Computer" You may be prompted to download an additional audio patch
- 9. Under Video Connection, select "No Video"
- 10. Click the green "Connect Audio" button
- 11. If your computer/device has a microphone, click on the mute icon. As a reminder, these instructions are to only listen to the meeting. To **participate** in this meeting, you must go to one of the facilities listed on the agenda.