# Fisheries Habitat Restoration 2021 Proposal Solicitation Notice

## Application Form Template

**THIS APPLICATION FORM IS PROVIDED TO ASSIST WITH COMPLETING THE ONLINE APPLICATION. ALL PROPOSALS MUST BE SUBMITTED USING THE ONLINE APPLICATION SYSTEM.**

## FHR 2021 Proposal Application Form

### Form: General Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Primary Contact** | Dropdown. |
| **Additional Grantee Contacts** | List. Use ctrl-click or command-click to select more than one.  *See instructions regarding this field – it does not show up right away.* |
| **Project title** | Maximum 250 characters. |
| **Authorized Official** | Dropdown. |
| **Organization** | Dropdown. |

### Form: Focus

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Focus Watershed** | Dropdown. |
| **Primary Species Benefited** | Dropdown. Populates based on previous selections.  If you are also benefiting a non-focus species, indicate which species and how they are benefited in Form: Project Information. |
| **Project Type** | Dropdown. Populates based on previous selections. |

### Form: Recovery/Restoration Plan and Associated Task

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Recovery/Restoration Plan** | Dropdown. For Focuses that do not require a Task, refer to the criteria of that Focus for instructions for this requirement. |
| **Recovery/Restoration Plan Task** | Dropdown. Populates based on previous selection. |
| **Describe how project accomplishes listed task** | Maximum 5,000 characters. |

### Form: Project Information

#### Summary Information

|  |  |
| --- | --- |
| **Field Name** | **Notes / Enter Response Here** |
| **Were previous parts of this project funded by FRGP (e.g. design)?** | Yes and No radio buttons. |
| **Grant #(s) and Project Title(s)** | If Yes is selected in previous question, this field will appear. Project Title may need to be truncated. |
| **Project Category** | Dropdown. Only one may be selected. |
| **Project Overview** | Maximum 500 characters. |
| **Expected Benefits** | Maximum 500 characters. |
| **Start Date** | Use calendar function or enter numbers only. |
| **End Date** | Use calendar function or enter numbers only. |

#### Organization Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Organization Type** | Dropdown. |
| **Certified Nonprofit Organization** | Dropdown. |
| **Organization Number** | If yes above, enter the state or federal non-profit organization number. If no or in-progress, enter “N/A”. |

#### Location Description

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Location Description** | Maximum 2,000 characters. |
| **Latitude** | Minimum 5 digits. Enter numerals only – decimals and the negative sign are included automatically. |
| **Longitude** | Minimum 5 digits. Enter numerals only – decimals and the negative sign are included automatically. |

#### Additional Species Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Amphibians/Reptiles** | List. Use ctrl-click or command-click to select more than one. |
| **Mammals** | List. Use ctrl-click or command-click to select more than one. |
| **Birds** | List. Use ctrl-click or command-click to select more than one. |
| **Other Species Design Considerations** | Maximum 1,000 characters. |

#### Project Location Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Are Your Proposed Locations across all FRGP Regions (Program-wide)?** | Yes and No radio buttons. If “No” is selected, dropdown menus will appear to collect the following: County, Stream, Tributary to (text box), HUC 8 Watershed, HUC 10 Watershed, Senate District, and Assembly District. |
| **Is Your Proposed Location in a Coastal Zone?** | Yes and No radio buttons. |
| **Is Your Proposed in a Location in the Trinity River Basin?** | Yes and No radio buttons. |
| **Is Your Proposed in a Location in the Klamath River Basin?** | Yes and No radio buttons. |

#### Worksite Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Site Name** | Maximum 50 characters. |
| **Latitude** | Minimum 5 digits. Enter numerals only – decimals and the negative sign are included automatically. |
| **Longitude** | Minimum 5 digits. Enter numerals only – decimals and the negative sign are included automatically. |
| **Description of Coordinates** | Maximum 250 characters. |

#### Licensed Professional(s)

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **First and Last Name** | If unknown, enter “TBD”. |
| **Affiliation (Organization)** | If unknown, enter “TBD”. |
| **License Type/Code (e.g. Engineer, Geologist, etc.)** | If unknown, enter “TBD”. |
| **License Number** | If unknown, enter “TBD”. |
| **Contact Phone #** | If unknown, enter “0000000000”. |

### Form: Watershed Information

#### Watershed Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Watershed Area** | In acres. If the project is region-wide or program-wide, enter N/A. |
| **Land Use Statement** | Maximum 5,000 characters. |
| **Watershed Ownership** | Enter percentages of Private, State, and/or Federal ownership. If the project is region-wide or program-wide, check N/A. |
| **Length of Anadromous Streams in Watershed** | In miles. If the project is region-wide or program-wide, check N/A. |
| **Description of Last Focus Species Observation** | Maximum 500 characters. |
| **Background Information** | Maximum 5,000 characters.  Note: do not describe the project here; that will go in the Project Description. |

#### Watershed Plans

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Author** | Last, First |
| **Year** | If not applicable, enter “0000”. |
| **Title** | Maximum 150 characters. |
| **Organization** | Maximum 100 characters. |
| **City** |  |
| **State** | Use 2 letter abbreviation. |

### Form: Project Objectives

#### Project Description

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Project Description** | Maximum 20,000 characters. |
| **Project Set Up** | Maximum 10,000 characters. |
| **Materials** | Maximum 5,000 characters. |

#### Protocols

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Protocols** | List. Use ctrl-click or command-click to select more than one. |
| **Manual Protocols** | If CDFW’s Restoration Manual is chosen above, select from list. Use ctrl-click or command-click to select more than one. |
| **Other Protocols** | Maximum 5,000 characters. |
| **No Protocols** | Maximum 500 characters. |

#### Primary Limiting Factors

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Primary Limiting Factors** | List. Use ctrl-click or command-click to select more than one. You may only select N/A if this project is MO or PL. If N/A is selected, describe in the following field why the limiting factors are not applicable. |
| **How Does the Project Address the Primary Limiting Factors** | Maximum 1,000 characters. |

#### Description of Activities

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Task** | Maximum 100 characters. |
| **Description of Activities** | Maximum 5,000 characters |
| **Deliverables** | Maximum 1,000 characters |
| **Start Date** | Use calendar function or enter numbers only. |
| **End Date** | Use calendar function or enter numbers only. |

### Form: Qualifications and Experience

#### Qualifications and Experience of Applicant

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Applicant's Qualifications and Experience** | Maximum 1,000 characters. |

#### Applicant’s Previous Projects

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Project Grant Number** | FRGP grant number. |
| **Project Title** | Maximum 250 characters. |
| **Status of Project** | Dropdown. |
| **How This Past Project Relates to This Proposal** | Maximum 500 characters. |

#### Professionals

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Licensed Professional Name** | Dropdown. Populated from information entered in the Project Information form. |
| **Subject Matter Expert** | Enter full name |
| **Provide Direct Oversight?** | Yes and No radio buttons. |
| **Qualifications and Experience** | Maximum 2,000 characters. |
| **Work Samples** | Maximum 2,000 characters. |
| **Was Work Funded by CDFW?** | Yes and No radio buttons. |

#### Subcontractors

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Subcontractor’s Name** |  |
| **Provide Direct Oversight?** | Yes and No radio buttons. |
| **Qualifications and Experience** | Maximum 2,000 characters. |
| **Work Samples** | Maximum 2,000 characters. |
| **Was Work Funded by CDFW?** | Yes and No radio buttons. |

### Form: Landowner Access and Permits

#### Landowner Access

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Landowner** |  |
| **Description of Access Agreement** | Maximum 500 characters. |
| **How will Access Be Secured for the Entire Project** | Maximum 500 characters. |

#### Landowner Information

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Is the Applicant the Landowner?** | Yes and No radio buttons. |
| **Is Landowner Access Needed for this Project?** | Yes and No radio buttons. |
| **Reason Access Not Needed** | If No is selected in previous question, this field will appear. Maximum 100 characters. |

#### Permits

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Government Permits** | List. Use ctrl-click or command-click to select more than one. |
| **Which Permits Will the Applicant Secure?** | Maximum 500 characters. |

#### CEQA

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Provide the Lead CEQA Agency** | Maximum 500 characters. |
| **Fuel (Gallons)**  **Gasoline**  **Diesel** | If the applicant will be completing CEQA independently of CDFW, or if no gasoline and/or diesel will be used, please enter a zero "0" in both fields. |
| **Mitigation** | Yes and No radio buttons. |

#### Species

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Listed Species** | List. Use ctrl-click or command-click to select more than one. |

### Form: Budget

#### Expenditure Forecast Table

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Grant Year (0 – 4)** | Enter “0”. |
| **Fiscal Year 1 (Execution to June): Expected Spending** | Enter amount in dollars. |
| **Fiscal Year 2 (July to June): Expected Spending** | Enter amount in dollars. |
| **Fiscal Year 3 (July to June): Expected Spending** | Enter amount in dollars. |
| **Fiscal Year 4 (July to June): Expected Spending** | Enter amount in dollars. |
| **Fiscal Year 5 (Opt): Expected Spending** | For future use – leave as $0.00. |

#### Personnel Services

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Project Role** |  |
| **CDFW Requested Amount** | Line item total. |

#### Staff Benefits

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Staff Benefits** | Total for all staff. |

#### General Operating Expenses

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **General Operating Expense Item** |  |
| **CDFW Requested Amount** | Line item total. |

#### Subcontractors

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Subcontractor Name or Role** |  |
| **CDFW Requested Amount** | Line item total. |

#### Indirect Costs

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Indirect Charge Rate** | Enter percentage. |
| **Indirect Costs** | Total amount. |

#### Equipment & Electronics

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Equipment and Other Items** |  |
| **CDFW Requested Amount** | Line item total. |

### Form: Cost Share

#### Applicant

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Cash** |  |
| **Status** | Dropdown. |
| **In-Kind** |  |
| **Brief Summary** | Maximum 1,000 characters. |

#### Other State Agencies

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Agency Name** |  |
| **Cash** |  |
| **Status** | Dropdown. |
| **Date Awarded /Anticipated Award Date** | Use calendar function or enter numbers only. |
| **Date Cash Expires** | Use calendar function or enter numbers only. |
| **In-Kind** |  |
| **Brief Summary** | Maximum 1,000 characters. |

#### Federal Agencies

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Agency Name** |  |
| **Cash** |  |
| **Status** | Dropdown. |
| **Date Awarded /Anticipated Award Date** | Use calendar function or enter numbers only. |
| **Date Cash Expires** | Use calendar function or enter numbers only. |
| **In-Kind** |  |
| **Brief Summary** | Maximum 1,000 characters. |

#### Other Sources, Including Project Partners

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Agency Name** |  |
| **Cash** |  |
| **Status** | Dropdown. |
| **Date Awarded /Anticipated Award Date** | Use calendar function or enter numbers only. |
| **Date Cash Expires** | Use calendar function or enter numbers only. |
| **In-Kind** |  |
| **Brief Summary** | Maximum 1,000 characters. |

### Form: Budget Justification

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| **Task Number/Name** |  |
| **Activity/Equipment/ Subcontractor/Travel** | Maximum 250 characters. |
| **Cost Per Unit** |  |
| **Amount of Cost Share (Non-CDFW Funds)** |  |
| **CDFW Amount Requested** |  |
| **Justification** | Maximum 1,000 characters. |

### Form: Supplementary Documents

#### Supplementary Documents

| **Field Name** | **Notes / Enter Response Here** |
| --- | --- |
| 1. **Intermediate Plans** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Conceptual Plans** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Intermediate or Conceptual Plans** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Project Location Topographic Map** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Watershed (or County) Map** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Provisional Landowner Access Agreement/ Provisional Resolution** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Applicable Detailed Project Budget Spreadsheet (including subcontractors)** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Federal Approved Indirect Rate Letter (NICRA)** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Water Law Compliance Documents** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Photographs** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Status Report** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Fence Maintenance Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Riparian Restoration Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Quality Assurance and Quality Control (QA/QC) Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Existing Condition Sketch** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Five Year Management Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Evaluation Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Invasive Species Prevention Plan** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Reference Documents** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Program Permit Requirements – Appendix E** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Instream Benefits and Impact Analysis** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Water Accounting and Consumptive Use Analysis** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |
| 1. **Wildfire Priority Justification** | Yes and No radio buttons. If Yes is chosen, “Choose File” button will appear. |

#### Additional Attachments/Documentation

| **Field Name** | **Notes / Enter Response Here** | |
| --- | --- | --- |
| **Description** | |  |
| **Additional Attachments/ Documentation** | | Choose file. |