

**2015 DROUGHT PSN**  
**APPENDIX C**  
**FUNDING APPROVAL SUBMISSIONS**

## Funding Approval Submissions

If a proposal is funded, the grantee must submit additional information before a grant agreement is prepared and executed. Special requirements for various agreements are explained below. The applicable forms described in this section are for informational purposes only. **Do not submit these forms with your proposal.** When applicants are notified that their project has been approved for funding, they shall be required to complete, sign, and return the forms provided if not already on file.

- *Final Resolution of project approval* – If the applicant is a public entity, such as a resource conservation district, city, county, water agency, etc. that has a governing body, then a resolution of project approval from the governing body will be a requirement of entering into an agreement. It is suggested that the governing body be made aware of the proposal and be prepared to submit the resolution when returning the signed agreement. Nonprofit organizations do not fall into this category.
- *Final Landowner Agreements* will be required for habitat restoration, riparian area management, and upslope management projects (FP, HB, HI, HR, HS, HU, WC, WD). Agreements must include reasonable access by CDFW or its agents for project implementation, inspection, maintenance, monitoring, and post-project evaluation for a period of 10 years following completion of the project. Additional landowner agreement requirements apply by project type.
- *Payee Data Record form (STD. 204)* The State of California is required to file reportable payment information with the Internal Revenue Service (IRS) and the Franchise Tax Board (FTB) in accordance with Section 6041 of the IRS code and Section 18802 of the state's Revenue and Taxation Code. This form can be found at <http://www.dfg.ca.gov/fish/Administration/Grants/FRGP/Solicitation.asp>.
- *A Nondiscrimination Compliance Statement form (STD. 19)* will be required for grants of \$5,000.00 or more per Title 2, California Code of Regulations, Section 8113. Federal and state agencies and public entities such as resource conservation districts are excluded from this requirement. This form can be found at <http://www.dfg.ca.gov/fish/Administration/Grants/FRGP/Solicitation.asp>.
- *A Drug-Free Workplace Certification (STD. 21)* will be required for all grants regardless of grant dollar amount. Federal and State agencies and public entities such as resource conservation districts are excluded from this requirement. This form can be found at <http://www.dfg.ca.gov/fish/Administration/Grants/FRGP/Solicitation.asp>.
- *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (federal Form CE-512)* will be required for grants awarded using federal dollars in amounts exceeding \$100,000.
- *Certification of Nonfederal Contributions: In-kind/Third Party (GMB Form D.)* Will be required for applicants that have identified nonfederal cost share. Supporting documentation of expenses may be required.
- Federal Taxpayer ID Number