

**2016 FHR PSN**  
**APPENDIX E**  
**FUNDING APPROVAL SUBMISSIONS**

## Funding Approval Submissions

If a proposal is funded, the grantee must submit additional information before a grant agreement is prepared and executed. Special requirements for various agreements are explained below. The applicable forms described in this section are for informational purposes only. **Do not submit these forms with your proposal.** When applicants are notified that their project has been approved for funding, they shall be required to complete, sign, and return the forms provided if not already on file.

- *Final Resolution of project approval* – If the applicant is a public entity, such as a resource conservation district, city, county, water agency, etc. that has a governing body, then a resolution of project approval from the governing body will be a requirement of entering into an agreement. It is suggested that the governing body be made aware of the proposal and be prepared to submit the resolution when returning the signed agreement. Nonprofit organizations do not fall into this category.
- *Certification of Nonfederal Contributions: In-kind/Third Party.* Applicants that have identified nonfederal cost share will be asked to sign and submit a certification which allows FRGP to use those funds as Federal Match. Supporting documentation of cost share expenses must be maintained by the grantee and a summary will be required as part of the Final Report of the grant.
- *Payee Data Record form (STD. 204)* The State of California is required to file reportable payment information with the Internal Revenue Service (IRS) and the Franchise Tax Board (FTB) in accordance with Section 6041 of the IRS code and Section 18802 of the state's Revenue and Taxation Code.
- Federal Taxpayer ID Number
- *Final Landowner Agreements* will be required for all projects which require access to private or public lands. Agreements must include reasonable access by the grantee and CDFW or its agents for oversight of project implementation, inspection, monitoring, and post-project evaluation for a period of 10 years following completion of the project. Agreements should also outline the terms of maintenance for the project for a 10 year period. Additional landowner agreement requirements apply by project type.
- *A Drug-Free Workplace Certification (STD. 21)* will be required for all grants regardless of grant dollar amount. Federal and State agencies and public entities such as resource conservation districts are excluded from this requirement.
- *Federal Funding Accountability and Transparency Act 2006 Certification (FG GMB 868).* Any project receiving federal funds as part of the grant award is required to complete this form. The form will be included in the grant package.