

# Attachment 1. Applicant Checklist

**Project Name:**

**Applicant:**

## Submission Requirements

Please check a box for each item included in your submission. Unless stated otherwise, all listed items are required for a complete proposal submission. The naming convention for each attachment is provided after the appropriate item.

	Item	Required for Project Category/ Activity	File Naming Convention
<input type="checkbox"/>	Completed and signed Applicant Checklist (Attachment 1)	All	[FAAST PIN] <sup>1</sup> AppChecklist.pdf
<input type="checkbox"/>	FAAST Application	All	
<input type="checkbox"/>	Maps and Graphics	All	
<input type="checkbox"/>	Location Map	All	[FAAST PIN]ProjectMaps.pdf
<input type="checkbox"/>	Project-Specific Map	All	(Submitted in same file as Location Map)
<input type="checkbox"/>	Engineering Design Drawings	Implementation	[FAAST PIN]EngineeringDesign.pdf
<input type="checkbox"/>	Environmental Compliance Checklist (Attachment 6)	All	[FAAST PIN]EnviroChecklist.doc/.docx/.pdf
<input type="checkbox"/>	Land Tenure/Site Control	If conducting on-the-ground work	[FAAST PIN]LandTenure.pdf
<input type="checkbox"/>	Water Rights Permits or Other Documentation	If applicable (see Section 3.11 of Solicitation)	[FAAST PIN]WaterRightDoc.pdf
<input type="checkbox"/>	Water Rights and Hydrogeomorphic Factors Questionnaire (Attachment 8)	If applicable (see Section 3.11 of Solicitation)	[FAAST PIN]WaterRightForm.doc/.docx/.pdf
<input type="checkbox"/>	The Corps Consultation Form (Attachment 5)	All	[FAAST PIN]CorpsForm.pdf
<input type="checkbox"/>	Project Narrative (Attachment 2)	All	[FAAST PIN]ProjectNarrative.doc/.docx/.pdf
<input type="checkbox"/>	Monitoring, Reporting, and Long-Term Management Plans (Attachment 3)	Acquisition/ Implementation	[FAAST PIN]MonitoringLTM.doc/.docx/.pdf

<sup>1</sup> A proposal identification number (PIN) is assigned when applicants begin the FAAST Proposal Application.

	Item	Required for Project Category/ Activity	File Naming Convention
<input type="checkbox"/>	Project Team Biographical Sketches	All	[FAAST PIN]BioSketches.doc/.docx/.pdf
<input type="checkbox"/>	Budget Tables (Submitted in one file) (Attachment 4)	All	[FAAST PIN]Budget.xls/.xlsx
<input type="checkbox"/>	Applicant Budget	All	
<input type="checkbox"/>	Subcontractor Budget	All, if applicable	
<input type="checkbox"/>	Budget Justification	All	
<input type="checkbox"/>	Cost Share Table	All	
<input type="checkbox"/>	Anadromous Salmonid Recovery Task and Limiting Factors Form (Attachment 7)	If protecting and/or restoring anadromous salmonid habitat	[FAAST PIN]SalmonForm.pdf

### Public Disclosure and Personal Information

Once submitted, proposals are subject to the Public Records Act and may be publicly available. **Do not** submit personal information such as home address; home telephone, fax, or cell phone numbers; home email address; date of birth; citizenship; drivers' license numbers; marital status; personal hobbies; and the like. Such personal information is irrelevant to the merits of the proposal.

I have read and understand this statement.

I certify that the information contained in my Application, including all required attachments, and provided in this checklist is accurate and that I have been authorized to apply for this grant.

\_\_\_\_\_  
Signed (Authorized Representative)

\_\_\_\_\_  
Date