

California Department of Fish and Wildlife
Human Resources Branch
Human Resources Memorandum

SUBJECT: Voting Time Off	NUMBER: HR 16-018
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DISTRIBUTION: All CDFW Employees	EXPIRES: N/A

California Election Code section 14000 grants time off for employees who don't have time to vote during non-work hours. **Since polls usually open at 7 AM and close at 8 PM, most State employees have enough time to vote outside of work hours.**

- The law allows employees who don't have enough time to vote during non-work hours up to two hours of paid time off to go vote. You may be allowed more time to vote, but only two hours of it will be paid.
- If you're eligible for this time off, it will be granted at the beginning or end of your regular shift.

Election info

- [Election information on the Secretary of State's website](#)

If you have questions

If you have any questions, please contact your Personnel Office.

Policy Memos

- DPA PML memo 2003-036 - Time off for voting on election day
- DPA PML memo 2002-014 - Paid time-off for poll workers

If you have any questions or need additional information, please contact your assigned Personnel Specialist or Catherine SooHoo at (916) 653-9075.