

CDFW
Director's Disability Advisory Committee
Thursday, August 18, 2016, Meeting Minutes

Director's Conference Room, 1416 9th St., Sacramento, CA

Call to Order at 10:30 a.m. by Chair Person, Mark Wheatley, followed by roll call.

Present

- Melissa Carlin, Mark Wheatley, Michelle Hamby, Tina Cole, Stephen Wertz, Mitsuko Grube, Lindsey Malinowski, Angela Barlow and Terrie Torres. We also welcomed our new Liaisons members, Caren Woodson, Maria Luna, (Maura Leos and Dawn Otis-Drowne via Lynx). Also, attending by Lynx were Chris Ladeas, Patricia (Tricia) Bratcher, Eric Hornbaker and Michael Flores. Gina Bengno was attending for Erin Aquino-Carhart in her absence.

Approval of Minutes

- The minutes of the previous meeting were unanimously approved and distributed.

Committee Secretary

- Terrie Torres of Region 4 and Dawn Otis-Drowne of Region 2 both have been elected to alternate and conduct minutes for the committee's meetings.

Open Issues

- Topics: Discussion of National Disability Awareness (NDEAM) month and agenda.
- Number/percentage of employees listed within the State Department from disability survey.
- Accessibility needs within the departments.
- Angela Barlow our webmaster is in the process of creating a DAC webpage.

Presentation Speaker #1: "Overview of DAC's Statewide"

- Guest Speaker Brandon Leyton, from the Department of Rehabilitation (DOR) discussed DOR's main focus on assisting those with disabilities as well as assisting them for introduction into the workforce.

Presentation Speaker#2: CDFW Reasonable Accommodation (RA)"

- Guest Speaker, Monica Henby, Manager with CDFW's office of Risk Management educated the committee about *RA* information and the benefits it

can offer an employee who is in need of assistance due to a medical condition or life changing event.

Closing Discussion: New and Continuing Goals

- Raising Awareness Month Goals for (NDEAM).
- Possible posting of article in "October California".
- Broadcast (Steve Wertz to outline broadcast or blog).
- New DAC webpage draft is being created by Angela Barlow
- Mitsuko Grubel will check the availability of brochures and other information we can distribute to our offices from the Department of Rehabilitation (DOR) Office Resource Department.
- LEAP Memo (Melissa Carlin and Maria Luna).
- Fish and Game Code research (John Long and Caren Woodson).
- Coordinators for booth- California Highway Patrol (CHP) job fair, October 8, 2016 (Lindsey Malinowski and Melisa Carlin).
- Results for the Disabled Employee Survey Rate and/or Percentages (Tina Cole).
- Poster contact for the CHP disability awareness event is Michelle Reynolds of the CHP External Affairs.
- Melissa Carlin passed around NDEAM posters that are available to order on the U.S. Department of Labor website.
- Natural Resource Volunteer Program (NRVP) Coordinators (Maura Leos and Eric Hornbaker).

Agenda for Next Meeting

- Conference Call Meeting to held on September 1, 2016, 9 a.m. - 11 a.m.

Agenda for Next Meeting

- Next DAC meeting to be held September 15, 2016, 10:30 a.m. - 2:30 p.m., Director's Conference Room (1416 9th Street, Sacramento, CA).

Adjournment:

- Meeting was adjourned by Chairperson, Mark Wheatley at 9:40 a.m.

Minutes submitted by DAC Co-Secretary, Terrie Torres (Lindsey)