

**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE
Office of Spill Prevention and Response (OSPR)
Unannounced Spill Management Team Capability Drill**

*******THIS IS A DRILL*******

- The purpose of this drill is to verify your ability to exercise your initial response procedures and to test your spill management team capability through your Oil Spill Contingency Plan, IAW CALIFORNIA CODE OF REGULATIONS TITLE 14, DIVISION 1 SUBDIVISION 4, OFFICE OF SPILL PREVENTION AND RESPONSE CHAPTER 3. OIL SPILL PREVENTION AND RESPONSE PLANNING SUBCHAPTER 3. OIL SPILL CONTINGENCY PLANS SECTION 820.02.
 - **FOR SAFETY**, YOU HAVE THE OPTION TO CONTINUE OR SECURE OPERATIONS WHILE CONDUCTING THIS DRILL.
 - All completed notification confirmation numbers shall be reported back to the OSPR Drill Coordinator.
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SCENARIO

Today, _____ at _____ hours, while making a facility round at the _____, the manager notices a stuffing box leak at well # _____. A mixture of crude oil and water is spraying into the air onto _____ and surrounding _____. It is estimated 30-bbls of crude oil has been spilled.

- No one has been injured.
- Real time weather will be used.

NOTE: COMPLETE ALL SMT DRILL INITIAL RESPONSE OBJECTIVES ON FOLLOWING PAGE

INITIAL RESPONSE OBJECTIVES

(1) Notifications: Make actual notifications to the Plan Holder's OSRO, the QI, the Spill Management Team, the California Office of Emergency Services (Cal OES), the National Response Center (NRC), and as appropriate, local agencies (e.g. CUPA) and the Oiled Wildlife Care Network (OWCN). Notifications should be documented at the start of the exercise (820.02(h)(1)).

(2) Staff Mobilization: Assemble the Spill Management Team and other personnel identified in the contingency plan; provide updated contact information (820.02(h)(2)).

(3) Incident Command System: Organize the initial responders to operate under the framework of the Incident Command System (ICS), as outlined in the U.S. Coast Guard and/or U.S. Environmental Protection Agency's Incident Management Handbook. This shall include implementation of the initial response phase of the operational planning cycle (Planning "P"). Facilitate an Incident Briefing, led by the Plan Holder Incident Commander based on ICS Form 201, and, as appropriate, conduct Unified Command Meetings to discuss important issues and/or key decisions (820.02(h)(3)).

(4) Safety: Conduct an initial site safety assessment/job safety analysis, identify hazards using the Safety Data Sheet (SDS), and conduct a safety briefing (820.02(h)(4)).

(5) Operations: Coordinate and manage field operations with Plan Holder owned Resources and/or an OSRO on-site, in accordance with initial Incident Commander (IC) objectives and priorities (820.02(h)(7)).

(6) Planning: Collect, organize, and display basic information about the current status of the spill, including status and location of all incident resources and environmental data (e.g., weather, tides, currents and potential resources at risk). Develop strategies and tactics based on the initial objectives and priorities, for inclusion in an ICS 201 Form (820.02(h)(8)).