

OSPR Unannounced Inland SMT Drill Form (rev. 12-2016)

Plan number:	Date:
Vessel/Facility: Company: Vessel IMO:	Drill Coordinator: Additional names & agencies:
Drill Type:	Location of Drill:
C-Plan located at Facility/Vessel? YES / NO	Substitute Plan? YES / NO Notes:

QI in database: QI contacted: Time: Name:	OSRO in database: OSRO contacted: Time: Name:
Cal Office of Emergency Services Time: Name: Control #:	National Response Center Phone # located? YES / NO Time simulated:

Time drill started:	Time drill completed:
Credited granted? YES / NO	

Drill Email: smtdrill@gmail.com

Password: ospr1234

Notes:

INITIAL RESPONSE OBJECTIVES

(1) Notifications: Make actual notifications to the Plan Holder’s OSRO, the QI, the Spill Management Team, the California Office of Emergency Services (Cal OES), the National Response Center (NRC), and as appropriate, local agencies (e.g. CUPA) and the Oiled Wildlife Care Network (OWCN). Notifications should be documented at the start of the exercise (820.01(h)(1)).

(2) Staff Mobilization: Assemble the Spill Management Team and other personnel identified in the contingency plan; provide updated contact information (820.01(h)(2)).

(3) Incident Command System: Organize the initial responders to operate under the framework of the Incident Command System (ICS), as outlined in the U.S. Coast Guard and/or U.S. Environmental Protection Agency’s Incident Management Handbook. This shall include implementation of the initial response phase of the operational planning cycle (Planning “P”). Facilitate an Incident Briefing, led by the Plan Holder Incident Commander based on ICS Form 201, and, as appropriate, conduct Unified Command Meetings to discuss important issues and/or key decisions (820.01(h)(3)).

(4) Safety: Conduct an initial site safety assessment/job safety analysis, identify hazards using the Safety Data Sheet (SDS), and conduct a safety briefing (820.01(h)(4)).

(5) Operations: Coordinate and manage field operations with Plan Holder owned Resources and/or an OSRO on-site, in accordance with initial Incident Commander (IC) objectives and priorities (820.01(h)(7)).

(6) Planning: Collect, organize, and display basic information about the current status of the spill, including status and location of all incident resources and environmental data (e.g., weather, tides, currents and potential resources at risk). Develop strategies and tactics based on the initial objectives and priorities, for inclusion in an ICS 201 Form (820.01(h)(8)).
