

## STAFF SUMMARY FOR AUGUST 16, 2017

**8. 2018 MEETING DATES AND LOCATIONS****Today's Item**Information Action 

Approve meeting dates and locations for 2018.

**Summary of Previous/Future Actions**

- Discussed draft 2018 meeting dates and locations June 21-22, 2017; Smith River
- **Today approve dates and locations Aug 16, 2017; Sacramento**

**Background**

FGC conducts its annual business during eight meetings per year, consisting of six 2-day meetings (Feb, Apr, Jun, Aug, Oct and Dec) and two 1-day teleconferences (Mar and Apr). Committees each hold three half- to full-day meetings per year, either staggered between FGC business meetings (WRC, MRC), or the afternoon before the first day of each 2-day FGC meeting (TC).

Adequate meeting facilities have become more difficult to secure and advance planning increases the likelihood of locating suitable and available venues. Thus, in order to ensure that staff has adequate time to identify and secure venue options that meet FGC's requirements related to cost, information technology and security conditions, State-mandated bids, contracting conditions and timelines, it is important for meeting dates and locations to be identified well in advance.

Staff prepared a list of proposed meeting dates and locations for 2018 (Table 1) which was discussed at the Jun FGC meeting, revised by staff given the direction received in Jun, and proposed for adoption today. Adopting the 2018 meeting dates and location at this meeting will support staff's ability to identify and pursue facility options in the meeting locations preferred by FGC members.

Staff developed the proposed meeting dates and locations taking into consideration State holidays, other relevant meeting schedules, and regulatory deadlines. Staff recommends avoiding high-cost areas such as San Luis Obispo, Palm Desert, Palm Springs and Santa Barbara, where meeting and lodging costs are usually prohibitive relative to approved rates for State business.

In 2018, marine items are recommended to be heard on the first day and non-marine items are recommended for the second day of FGC meetings.

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**Table 1: Proposed 2018 FGC and Committee Meeting Dates and Locations**

<b>Proposed Dates</b>	<b>Meeting Type</b>	<b>Proposed Location</b>
January 11	WRC	Santa Rosa
February 6	TC	Sacramento
February 7-8	FGC	Sacramento
March 6	MRC	Petaluma area
March 15	Teleconference	Arcata, Napa, Sacramento, Los Alamitos and San Diego
April 12	Teleconference	Arcata, Napa, Sacramento, Los Alamitos and San Diego
April 18-19	FGC	Ventura
May 17	WRC	Los Alamitos
June 19	TC	Sacramento
June 20-21	FGC	Sacramento
July 17	MRC	San Clemente area
August 22-23	FGC	North Coast
September 20	WRC	Sacramento
October 16	TC	San Joaquin Valley
October 17-18	FGC	San Joaquin Valley
November 14	MRC	Sacramento
December 12-13	FGC	Los Angeles

**Other Relevant 2018 Meetings**

- Western Association of Fish and Wildlife Agencies – January 3-8 and July 12-17
- Pacific Fishery Management Council – March 8-14, April 4-11, June 6-14, September 5-12, and November 1-8
- Wildlife Conservation Board – Dates unknown at this time

**Significant Public Comments (N/A)****Recommendation**

**FGC staff:** Approve the proposed 2018 dates and locations.

**Exhibits (N/A)****Motion/Direction**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Commission directs staff to secure meeting facilities for the identified meeting dates and locations for 2018.