

CDFW

Disability Advisory Committee

June 15, 2017, Meeting Minutes

Call to Order at 9:06 a.m. by Chairperson, Angela Barlow, followed by roll call.

Present

- Members: Angela Barlow, Terrie Lindsey, Mitsuko Grube, Dawn Otis-Drowne, Penny Gould (new, representing Region 2), Glenn Underwood, Marcella Rojas, Bernadette Fees, Lindsey Malinowski, John Long, Chris Ladeas, Maria Luna, Trisha Bratcher, Erin Aquino-Carhart, Michael Flores
- Non-members: Tina Cole, CDFW Equal Employment Opportunity Officer; Chelsea Schauer, EEO Advisor (new)

Chairperson Remarks (A. Barlow)

- Region 1 will only have one DAC member, until staff employees have increased.
- Committee membership terms begin January 1, and are for 2 years. Half the original members began halfway through a term in order to stagger opening vacancies. Members may be considered for re-appointment if approved by their managers.
- Quarterly meetings are now in effect. The next meeting will be in September. In August, DAC members will be surveyed to determine an optimal date and time for the next Meeting.

Update of DAC By-Laws (Bernadette Fees)

- Subcommittee members, B. Fees, E. Aquino-Carhart and Michelle Hamby have drafted changes to the DAC By-laws. The committee reviewed, discussed and modified some of the language. Completion of this task was tabled for the next meeting. The latest working draft document will be emailed to all DAC members following this meeting.

Limited Examination and Appointment Program (LEAP) Presentation (T. Cole, EEO, and Spenser Hoke, Department of Rehabilitation)

- T. Cole invited Spenser Hoke, Vocational Counselor, from the Department of Rehabilitation (DOR) to present on the benefits DOR offers disabled individuals seeking employment. Per pamphlets, DOR administers the largest vocational rehabilitation program in the county, delivering services from over 85 locations across California to increase employment opportunities for job seekers with disabilities. "Employment, Independence and Equality" is the mission of DOR and CalHR. Students who were issued 504's in grade school can also apply for LEAP certification. There are several additional programs within DOR that include, career assessment, counseling, job search and interview skills, independent living skills, career education, training and assistive technology.

- To get started: 1) Create an account at www.jobs.ca.gov. 2) Visit your local DOR to apply for LEAP certification. 3) Complete appropriate exams and start applying for jobs.
- For more information email LEAP@calhr.ca.gov or call toll free (866) 844-8671. For LEAP certification questions, contact DOR wdsinfo@dor.ca.gov.

Update on Disability Employee Survey (T. Cole)

- Our goal (CDFW or State in total) for 2016 was to hire 11 PWD's; however, we ended 2016 with 23 new PWD (person with disability) hires. Based on the number of employees at CDFW (minus safety positions), we should have a total 423 PWDs on staff. As of 12/31/2016, CDFW had 281 PWDs working for the department. By comparison, on 12/31/2015 CDFW employed 203 PWDs.
- We had 1240 employees who participated in the recent Statewide Employee Survey. This represented a 42% participation rate by CDFW. New employees hired after 5/31/2017 still have time to partake in the survey <http://eservices.calrh.ca.gov/survey/represent/response>.

CHP Job Fair (L. Malinowski, T. Lindsey)

- We need more DAC volunteers who live in or close to the Sacramento area who to assist with the CHP Job Fair on October 19, 2017. As September approaches, Chairperson A. Barlow will coordinate with L. Malinowski and T. Lindsey to discuss needed materials and other details.

Agenda for the next Meeting

- Continue update on DAC Bylaws.
- Approval of May 12, 2017 meeting minutes.

Adjournment

- Meeting was adjourned by the Chair at 12:00 p.m.

Minutes submitted by DAC Co-Secretary, Terrie Lindsey