

Domesticated Game Breeders

Steps to Renew Your License

- 1. Visit <u>www.ca.wildlifelicense.com/InternetSales</u>.
- 2. Click on the "Customer Login/Register" tab.

For mobile devices, click the menu icon towards the top left and select "Customer Login/Register."

- 3. Enter the individual's Date of Birth and Last Name; then click "Next."
- 4. Under "Select Official Document ID Type," select an appropriate ID registered with the account from the dropdown menu and enter the requested information and click "Next." If prompted, update your information and click "Save" to complete the update. Otherwise, click "Cancel Updates" to continue.

NOTE: If you have the Username and Password security feature set up, you will be prompted to enter it at this step.

Individual Profile: If you would like to update the individual customer profile, click the "**Edit Customer Profile**" tab at the top of the page, update the necessary information, and click "**Save**."

For mobile devices, click on the menu icon towards the top left, click on "Edit Customer Profile," update the necessary information, and click "Save."

5. Click "View My Special Permits".

For mobile devices, click the menu icon towards the top left and scroll down select "View My Special Permits."

- 6. Under "Permits on File," locate your Domesticated Game Breeder permit and click "View."
- 7. Click "New Application." If prompted with an application year, check the box next to appropriate "Application Year" and then click "Continue."
 Note: If there is no "New Application" button click "Edit" for the appropriate "Application Year."

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- 8. Complete/Update all sections of the application renewal page.
- 9. You have the option to upload a copy of your Domesticated Game Breeder's Report Form.

To upload, click "**Add**" under "**File Uploads**" then "**Browse**" and select the file on your computer/device that you wish to upload.

- 10. Click "Upload"
- 11. Check the box to certify under penalty of perjury that the application is true and correct.
- 12. Click "Submit and Finish" then click "Continue" on the next page.
- 13. Scroll down to select "2024 Permits" and click the "Add" button for each item you would like to renew.

For mobile devices, scroll down to "2024 - Permits," click on it, then continue to scroll down and click the "Add" button for each item you would like to renew.

- 14. Confirm the selections in your Shopping Cart and click "Checkout."
- 15. Confirm your shipping information and enter your payment information. **Note:** Only Visa and MasterCard are accepted.
- 16. For a purchase confirmation via email, check the box next to "**Please Email Confirmation**" and enter an email address.
- 17. Check the box certifying you are at least 18 years of age and authorized to make the selected purchase(s).

The transaction will not proceed if the box is not checked.

- 18. Click "Complete Transaction."
- The "Transaction Complete" page will appear, confirming you have completed your purchase(s) and have renewed your Domesticated Game Breeder License. Click "Download Receipt/Licenses" for proof of your purchase(s). Please allow 15 days for delivery.

For more information, contact the Department at (916) 928-5846 or email <u>SPU@wildlife.ca.gov.</u>