

Paying for the California Boater Card

After passing the exam for the Division of Boating and Waterways (DBW)'s Boating Safety Home Study Course, employees must submit an [online application](http://californiaboatercard.com/applynow) and the \$10 application fee to DBW. (<http://californiaboatercard.com/applynow>)

Options for paying the \$10 application fee:

1. Pay fee online using a Visa, MasterCard, or Discover credit card, then submit a TEC for reimbursement along with proof of successfully completing the exam and the receipt for the \$10 application fee.
2. Pay with a personal check, cashier's check, or money order. After submitting the application online, print the confirmation page and mail the page and check to DBW:

Department of Parks and Recreation
Division of Boating and Waterways – CBC
P.O. Box 942896
Sacramento, CA 94296-0001

The employee may submit a TEC for reimbursement along with proof of successfully completing the exam and the receipt for the \$10 application fee.

3. If multiple employees in the same location are obtaining their Boater Cards at the same time, a Revolving Fund check may be requested from ASB for the group's application fees. Please submit the list of names when submitting the request to ASB.

After all applications have been submitted online to DBW, attach the employees' confirmation pages – or a list of the Application IDs – to the Revolving Fund check and mail to DBW:

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If paying by check, please allow 4-6 weeks for processing.

Once DBW approves the application, you will receive a temporary boater card by email within 3-5 days. A permanent card will be mailed within 60 days.