



EDMUND G. BROWN Jr., Governor  
NATURAL RESOURCES AGENCY  
DEPARTMENT OF FISH AND WILDLIFE  
**WILDLIFE CONSERVATION BOARD**  
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TO: Members of the Lower American River Conservancy Program Advisory Committee  
(Committee)

FROM: John Donnelly, Executive Director

SUBJECT:

**Reminder to File Statements of Economic Interest and Complete Biennial Ethics Training, Due April 2, 2018.**

RECOMMENDATION:

This report is provided for informational purposes. No Committee action is recommended.

SUMMARY:

The Political Reform Act requires public officials and employees who serve in positions designated by an agency's conflict-of-interest code to annually disclose personal assets and income by filing a Statement of Economic Interests (Form 700). The statement is due on April 1 of each year. The Form 700 can be completed on the online eDisclosure system at <https://form700.fppc.ca.gov/> or the original copy can be mailed to the Fair Political Practices Commission (FPPC). Please provide a copy of your completed form to the Wildlife Conservation Board.

Pursuant to Government Code Section 91013, late statements are subject to a fine of \$10 per day up to a maximum of \$100. The FPPC will consider a request to waive the payment of a late fine if the request is based on a "good cause" such as medical reasons or lost records, among others. However, FPPC will not waive the fine for reasons such as a vacation or waiting for professional assistance from a financial advisor. Additional information can be found on the FPPC website [www.fppc.ca.gov](http://www.fppc.ca.gov) or you may call the FPPC at 1-866-275-3772.

California law requires State officials to complete an ethics training course within six months of their hiring or appointment, and every two years thereafter. Committee members must take the course specifically for State officials. To help State officials meet this requirement, the Attorney General's Office and the Fair Political Practices Commission have developed an online, interactive training course, available at <http://oag.ca.gov/ethics/course>. Additional information regarding ethics training for State officials can be found on the California Attorney General's website at <http://oag.ca.gov/ethics>.

Copies of the Form 700 and State ethics training certificates can be emailed to Mary Delaney [mary.delaney@wildlife.ca.gov](mailto:mary.delaney@wildlife.ca.gov) or mailed to:  
Wildlife Conservation Board  
P.O. Box 944209  
Sacramento, CA 94244-2090

For further information, please contact the FPPC.