# Wildlife Conservation Board Resource Conservation Investment Strategies PROPOSAL APPLICATION

**IMPORTANT**

* + - * To obtain application instructions, program guidelines, please refer to the Public Solicitation Notice (PSN) available on-line at: [https://wcb.ca.gov/Grants/Funding/Prop68-Opportunities#92273-regional-conservation-investment-strategies](https://wcb.ca.gov/Grants/Funding/Prop68-Opportunities%2392273-regional-conservation-investment-strategies).
      * Please limit your responses. The Proposal Application should not exceed 11 pages (using a minimum of 11 point font), excluding any necessary maps and the signature page. (The directions in *italics* can be deleted in the final application.)
      * Every question must be answered in order for the application to be considered for funding. Use N/A where applicable.
      * The completed application form, including all attachments, must be submitted to [climateWCB@wildlife.ca.gov](mailto:climateWCB@wildlife.ca.gov) with *RCIS Grant Proposal* in the subject line. Include the budget as a spreadsheet, preferably in Excel. Include in the application any digital photos and maps (photos should be saved as .jpg files; maps should be saved as .pdf or .jpg files). Please note: all information that you submit is subject to the unqualified and unconditional right of the WCB to use, reproduce, publish, or display, free of charge. Please indicate if crediting is requested for any of the photos and/or maps.
      * The Proposal Application and all accompanying documents must be submitted electronically in Microsoft Word format), applications are accepted on an ongoing basis. WCB meets four times a year, typically in February, May, August and November. Processing time for applications can vary depending on completeness of the application. Typically, 3 to 6 months is necessary to complete the application review and prepare all necessary materials for presentation to the Wildlife Conservation Board.

1. **RCIS INFORMATION**
2. RCIS Title:
3. Grant Amount Requested:
4. Matching funds provided:
5. Willing to accept partial funding? yes\_\_\_ no\_\_\_\_
6. Project Start Date:
7. Project Completion Date:   
   *Note that proposed work within the scope of the grant must be completed and funds expended by March 31, 2025.*
8. **APPLICANT INFORMATION**

*The Applicant must meet eligibility requirements and the project must meet screening criteria as detailed in the PSN. The Applicant will act as the fiscal agent and will enter into a grant agreement with the Wildlife Conservation Board if awarded a grant.*

1. Full Legal Title of Organization Requesting Funding:
2. Type of Applicant Organization:
3. Applicant Contact Person/Project Manager

Name:

Title:

Phone:

Email:

Mailing address:

1. Please outline the staff and/or consultants that will be completing the work described in this proposal. *Describe their qualifications in grant management and completion, including demonstration of successful completion of one or more previously funded grants.*
2. Demonstrate that the proposed RCIS has broad-based public and institutional support at the local or regional scale. *List all stakeholders involved in this process, their level of participation and, if applicable, how they will be compensated for their participation.*
3. **GEOGRAPHIC INFORMATION**
4. Briefly describe the location of the proposed RCIS and include a map(s). *Include rationale for determining the size and location of the proposed RCIS area.*
5. Is the proposed RCIS area unfragmented? Yes No   
   *If not, please provide an ecological explanation to justify excluded areas.*
6. Are there existing Natural Community Conservation Plans (NCCPs) or Regional Habitat  
   Conservation Plans (HCPs) in the area? *The RCIS Grant Program prioritizes geographic areas lacking an NCCP or regional HCP.*

NCCP(s) Regional HCP(s)

List plan(s) and describe the extent to which they overlap the RCIS area:

1. List local (non-federal, non-state) conservation plans and areas within the proposed RCIS area that are approved or adopted by a public agency. *The RCIS Grant Program prioritizes geographic areas with a local (non-regulatory) conservation plan or strategy approved or adopted by a public agency.*
2. Describe how the proposed RCIS geographically aligns with disadvantaged communities?

*Source:* [*https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30*](https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30). *Include a map that shows where the RCIS area overlaps disadvantaged communities.*

1. Describe any direct, meaningful, and assured benefits that the RCIS would provide to one or more disadvantaged communities, regardless of whether those communities overlap the RCIS area.
2. **NEED**

*An RCIS establishes biological goals and objectives for species, habitats, and other conservation elements, and describes conservation actions and habitat enhancement actions that, if implemented, will contribute to those goals and objectives.*

1. Drivers for creating RCIS   
   *Provide a detailed description of the RCIS’s purpose and background, including sufficient rationale to demonstrate the need for an RCIS within the RCIS area. Describe what conservation outcomes are expected, including known or anticipated conservation, land planning, or other uses and users.*
2. Ecological Values

*List the anticipated focal species, non-focal species, and other conservation elements.*

1. Proposal Summary  
   *Describe what would be accomplished with the requested Proposition 68 grant funds. What work would be done by whom and what products will result?*
2. **ECOLOGICAL VALUE**

*Using the Areas of Conservation Emphasis (ACE) and Biogeographic Information and Observation System (BIOS) tools, please provide a general summary of the following for the RCIS area:*

* *Biodiversity:*
* *California Protected Areas:*
* *Potential for Wildlife/Habitat Connectivity:*
* *Climate Resilience:*

*Sources:* [*https://wildlife.ca.gov/Data/Analysis/ACE*](https://wildlife.ca.gov/Data/Analysis/ACE) *and* [*https://wildlife.ca.gov/Data/BIOS*](https://wildlife.ca.gov/Data/BIOS)

1. **TIMELINES**
   1. Briefly describe the timeline for completing major milestones and deliverables. *I**nclude a description of the means by which data and other information generated through funded tasks will be handled, stored, and made publicly available. Note that proposed tasks within the scope of the grant must be completed and funds expended by March 31, 2025.*
   2. Readiness   
      *Describe the degree to which the project is ready to begin,* the public agency proponent is confirmed, state support letters are likely, consultants and/or subcontractors are identified, and stakeholder involvement plans are sufficient for prompt RCIS development *(see RCIS Program Guidelines).*
2. **BUDGET INFORMATION**
3. Provide a draft budget for the proposed project.   
   *Costs shown must be appropriate to the work proposed, cost effective, sufficiently detailed, and be consistent with the tasks described in the project narrative and schedule. Include a complete list of all partners contributing to the project and include all sources of cash and in-kind services (cost share).*
4. Explanation of Budget and Costs   
   *Describe the basis for the budget amounts listed in the draft budget. Also explain which tasks could be accomplished with partial funding. Include a detailed justification for each line item in the budget.*
5. Cost Share   
   *List any other fund sources, grants or applications, public or private, which are considered matching funds for this proposal.* ***Matching funds or cost-share, including in-kind funding, is strongly encouraged for all proposals.*** *Include description, source, type, and dollar amount provided or awarded or requested. Indicate if any cost share is being used as match for other grants or entities and whether they intend to leverage other funding programs as match, if awarded.*

**SIGNATURE PAGE**

Original, authorized signatures are required from the Applicant organization/entity that will act as the fiscal agent.

Insert text below the line, then sign and date above the line.

**Approval 1**

[Name, Title] Date

[Organization/Entity]

**Approval 2** (if necessary)

[Name, Title] Date

[Organization/Entity]

**This application, including a signed copy of the signature page (this may be scanned and sent electronically) must be received via email in order for the application to be considered complete. Send applications to: climatewcb@wildlife.ca.gov. A hard copy of the application and signature page may alternatively be sent to the following address, postmarked on or before the submittal dates listed on page one.**

**WILDLIFE CONSERVATION BOARD**

**Attn: John Donnelly, Executive Director**

Post Office Box 944209

Sacramento, California 94244-2090