2019 GRANT APPLICATION FORM

MONARCH BUTTERFLY AND POLLINATOR RESCUE PROGRAM

# \*Note: every question must be answered in order for the application to be considered for funding. Use N/A where applicable.

**PROJECT INFO**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** |  | | |
| **Brief Summary** |  | | |
| **Total Project Cost (round to nearest $1,000)** | **$** | **Amount Requested** | **$** |
| **Start Date** |  | **End Date** |  |
| **Habitat Type/Acres** |  | | |

**LOCATION INFO**

|  |  |  |  |
| --- | --- | --- | --- |
| **County(ies)** |  | **Specific Location**  **(APN or Address)** |  |
| **Nearest City** |  | **Distance** |  |
| **Latitude**  (Decimal Degrees) |  | **Longitude**  (Decimal Degrees) |  |
| **What point is represented by the lat/longs (eg., parking lot, center of site, etc):** | |  | |

**APPLICANT INFO**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization** | State Government Federal Government  Local Government Nonprofit Organization\*  Tribal Private Landowner  Resource Conservation District | | |
| **Organization Name** |  | | |
| **Contact Person** |  | **Title** |  |
| **Phone** |  | **Email** |  |
| **Address** |  | | |
| **Signatory Name** |  | **Title** |  |
| **Address** |  | | |
| **Tax ID#** |  | | |

\* If qualified under Section 501(c)(3) provide 501(c)(3) nonprofit organization and registered to work in California. Number:

**LANDOWNER INFO**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Organization** | State Government Federal Government  Local Government Nonprofit Organization  Private Landowner Other | | | | |
| **Organization Name** |  | | | | |
| **Contact Person** |  | | **Title** |  | |
| **Phone** |  | | **Email** |  | |
| **Address** |  | | | | |
| **Signatory Name** |  | **Title** | | |  |

**ELECTED OFFICIALS**

|  |  |  |
| --- | --- | --- |
| **Districts** | **Number(s)** | **Name(s)** |
| **State Assembly**  [**https://www.assembly.ca.gov/**](https://www.assembly.ca.gov/) |  |  |
| **State Senate** [**https://www.senate.ca.gov/**](https://www.senate.ca.gov/) |  |  |

**Project Overview**

**Provide a brief (2 paragraphs or less), clear description of the project and an explanation of how the project will provide benefits to monarchs and other pollinators.**

[*Project description*]

# CHECKLIST

NOTE: The following information must be attached to the application.

Project location map and photos showing project area for implementation and site specific planning projects

Detailed project drawing for implementation projects (a sketch showing relevant features of the proposed restoration project, include engineering design drawings, if available)

Budget

Land Tenure/Site Control/ Landowner Access agreements or templates for projects with on-the-ground work for life of the project (including monitoring)

For Implementation project, include a Maintenance / Management Plan and a Monitoring / Reporting Plan for the life of the project.

Application is signed

A resolution approving the application for grant funds

Payee Data Record (Standard 204) unless one has been provided to WCB in the last 9 months

**GRANT APPLICATION – PROJECT DESCRIPTION**

PURPOSE AND BACKGROUND

1. How will the proposed project provide benefits to monarch butterflies and other pollinators? Provide a detailed description of the project purpose and background and include sufficient rationale to justify the project need. Include the appropriate underlying scientific basis for the proposed work and clearly articulate the goals and objectives.

APPROACH AND FEASIBILITY

1. How will the proposed project be carried out? Provide a detailed description that clearly shows the approach is well designed and appropriate for meeting the objectives of the project and that the methods and technologies are appropriate. Illustrate current conditions, limiting factors and/or problem(s) at or near the project site and describe the actions required to solve the identified problem(s). Identify any previous steps or phases that may have been planned or implemented.

DIVERSITY AND SIGNIFICANCE OF BENEFITS

1. Will this project provide additional ecosystem benefits beyond pollination, such as restoration or enhancement of rare species habitats, protection of priority vegetative communities (macrogroups) identified in the State Wildlife Action Plan, or enhancements to streams? Describe those additional benefits and how they alleviate existing ecological problems.
2. Will the project provide additional ecosystem services (e.g., pollination, flood protection, water supply or quality, air quality, harvestable resources, education opportunities, additions to the knowledge base, improved public access, or soil health)?
3. Are the ecological benefits anticipated from the completed project part of or tied to other habitat protection or improvement efforts in the region or nearby?

Yes  No

* + If so, briefly list and describe the projects recently implemented, underway, or planned that will help to achieve the habitat goals associated with improving monarch butterfly and other pollinator habitat.
  + If the proposal is similar to or related to other past or current projects in the region, what shortcomings of these projects will this proposal address?

DURABILITY OF INVESTMENT

1. Describe the extent to which a project will deliver enduring sustainable benefits for pollinators. What are the provisions to maintain the benefits and for what period of time? Technical assistance grants should lead to reasonable and logical benefits that are likely to be sustained beyond the life of the grant, given current economic, climate, and land use planning projections. Implementation grants shall require a long-term management plan of the grantee to maintain the improvements.

MONITORING AND REPORTING

1. For projects involving restoration or construction describe your management and monitoring plans and how that integrates with existing efforts.

* Who will be responsible for implementing ongoing management and monitoring? Provide key contact information if another agency, program, or individual will be collecting, storing, and evaluating the data.
* Beyond the proposed estimated completion date, who will be responsible or what options will the applicant pursue for funding the projects’ long-term monitoring, maintenance, and management?

1. Describe in detail how the proposed project will be monitored and assessed to determine project success. Annual reports shall be required for the life of the project, comparing long-term success with the project’s final restoration report.

* Describe your plans for compiling baseline data.
* Describe your plans for implementing adaptive management strategies, if necessary.
* How will any enhancements be monitored and reported?
* How will benefits to pollinators be documented and monitored?
* Who is responsible for analyzing any data and issuing reports?

1. Is (are) the landowner(s) willing to allow the completion of the project and agreeable to the proposed Maintenance/Management Plan for the project on a long-term basis? See Solicitation Section 5.3.

* If access or long-term maintenance is required from a party other than the perspective grantee, provide a draft landowner access agreement and documentation that the landowner is aware of and supportive of the project.
* Does the landowner have access to necessary resources (e.g., water rights, infrastructure improvements) that are necessary to complete the project?

SCHEDULE AND DELIVERABLES

1. Describe in detail how the project will be carried out (i.e. provide a work plan). Illustrate how the project will be completed by March 31, 2022 with the schedule demonstrating the sequence and timing of project tasks, milestones, and deliverables. Provide sufficient detail to illustrate how each element of the project will be implemented (e.g. methods/techniques used, material and equipment necessary to complete each element of the project).
2. Provide a description of how the data and other information generated from the project will be handled, stored, and made publicly available.

PROJECT TEAM QUALIFICATIONS

1. Describe your organization’s qualifications, experience, and capacity to perform the proposed tasks to complete this project as proposed. Provide specific examples of similar projects completed to date.

COST SHARE

1. What would happen to the project if no funds were available from WCB? What project opportunities or benefits could be lost if the project is not implemented in the near future? Explain:

* If WCB awards only partial funding, are other funding sources available?
* We coordinate with other funders. Have you applied to other funding entities for all or part of this project? Identify these entity(ies).

1. Does this proposal have cost share (either In-kind or cash)? Provide evidence of match via letters of commitment, contact name and phone number(s), etc. For unsecured cost share, describe plan for acquiring needed shortfall.
2. In-kind Services. In-kind services or contributions include volunteer time and materials, and land donations. Please describe and estimate value of current and future in-kind contributions.

BUDGET

1. Using the attached Budget template, provide a complete line item budget for the proposed project. Provide a complete list of all partners contributing toward the project and include all sources of cash and in-kind services. If in-kind services are to be used as part of the matching requirement, please explain the type of service that will be provided, the number of hours the service will be provided, and the hourly rate associated with the service. Cost share must be secured prior to grant award, must be used to support the proposed project, and must be spent during the WCB grant term. Also, be sure to identify any funding that is available for long-term operation and maintenance costs. Submit budget electronically using the attached budget templates. Budget tasks should be coordinated with the work plan.

**ADDITIONAL TECHNICAL REVIEWER CONSIDERATIONS**

PROJECT READINESS

1. Are the environmental documents complete (including CEQA, which is required prior to WCB approval of funding for implementation) and all required State, federal and local permits for the projects obtained? If not, give the current status and expected completion date(s). If the proposed project qualifies for a CEQA exemption(s), please specify which exemption and why it qualifies. If the project does not qualify for a CEQA exemption, specify who is the “lead agency” under CEQA, the status of the environmental review document preparation, and your views as to which type of document would be required for the project. Provide the State Clearinghouse Number if available. For more information on CEQA, visit: <http://resources.ca.gov/ceqa/>.
2. Are there complications (hazardous materials, mosquito abatement, etc.) associated with the project that could delay the completion of the project? If so, please explain.

CONSISTENCY WITH AND IMPLEMENTATION OF STATE AND OTHER PLANS

1. Describe how the project advances, is consistent with, or in conflict with any applicable local, regional, or statewide plans, such as the WCB Strategic Plan, the State Wildlife Action Plan, Recovery Plans, general plans, county plans, specific area plans, regional conservation plans, watershed management plans, etc. Identify the pertinent plan(s) and the date adopted by the applicable local/regional entity.

COMMUNITY SUPPORT AND COLLABORATION

1. Does the project demonstrate broad-based public and institutional support, at the local, regional, or larger scale? Describe efforts to include stakeholders in project planning, design, outreach/education, implementation, monitoring, maintenance, etc.
2. Has there been any opposition to the implementation of this project? Please describe.

ADDITIONAL COORDINATION/CONSIDERATIONS

1. The WCB recognizes the need for consultation regarding projects that affect California tribal communities. As such, applicants should make every effort to involve Native American Tribes or stakeholder groups as appropriate. Describe your efforts to that effect.
2. Will the project include work undertaken by the California Conservation Corps or a Local Conservation Corps?
3. Does the project have an outreach or educational component? Describe how the project will contribute to increasing the understanding, awareness, and benefits of monarch butterfly and other pollinator rescue efforts.
4. Is this project located with a disadvantaged community and/or will it provide benefits to disadvantaged communities (<https://gis.water.ca.gov/app/dacs/>)?

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Signature

I certify that the information contained in this Application, checklists, and all required attachments, is true and accurate. I have been authorized to apply for this grant.

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**END OF APPLICATION**