

**CDFW**  
**Disability Advisory Committee**  
**January 28, 2019, Meeting Minutes**

*Conference, via Lync / Skype*

**Call to Order** at 10:03 AM by Chairperson, Bernadette Fees

**Member Roll Call**

Via phone: Bernadette Fees, Lindsey Malinowski, Jamari McMahan, Mitsuko Grube, Bryan McColgan, Matt Wade, Maria Luna, Kathryn Quick, Julian Garcia  
Non-voting Members: Tina Cole

**Approval of Minutes**

September 19, 2018 Meeting Minutes approved. Lindsey Malinowski motions to approve the Minutes and Bryan McColgan seconds the motion.

December 19, 2018 Meeting Minutes approved. Lindsey Malinowski motions to approve the Minutes and Bryan McColgan seconds the motion.

**Announcements & Welcome New Members**

**New Members:** Matt Wade (R2)  
Kathryn Quick (R4)  
Angela Brewer (LED)  
Maria Luna (HRB)

**Vacancies:** Ecosystem Conservation Division  
Wildlife and Fisheries Division  
Data and Technology Division  
Office of Communications, Education and Outreach  
Region 6

**2019 DAC Budget**

DAC recognizes the need to meet more frequently than quarterly. DAC votes to have 2 in-person meetings (location: Sacramento area). Bimonthly DAC meetings to be held via Skype or conference call.

**ACTION:** All DAC members to submit travel costs to attend in-person meetings, as well as attendance at one large event, to B. Fees by February 2019 meeting.

## **2019 DAC Goals**

1. DAC to be engaged and increase recruitment of disabled in various communities:
  - a. Participate in Disability Capitol Action Day (May 23, 2019).  
[Link to 2019 Disability Capitol Action Day](#)
  - b. CHP Disability Job Fair (October 2019)
2. DAC to participate in local job fairs or Dept. fairs
  - a. Develop a “toolkit” for DAC members to have when attending fairs
3. DAC to raise CDFW staff awareness of disabilities
  - a. Brown Bag seminars
  - b. Monthly email blasts
  - c. Enhance and advertise DAC intranet website
  - d. National Disability Employment Awareness Month
    - i. NDEAM posters at all offices
    - ii. Disability Survey
4. Expand the LEAP list to include classifications not currently included (e.g. Environmental Scientist, Scientific Aid)

## **2019 Meeting Schedule**

Standing bi-monthly Skype/Conference call meetings to be held every 3<sup>rd</sup> Wednesday of the month from 1-3pm.

February meeting to be in-person in the Sacramento area on February 12, 2019 from 1-3 PM.

## **Meeting Adjourns**

B. McColgan motions to end the meeting and L. Malinowski seconds the motion.

Meeting ends at 11:40 AM.