

**CDFW**  
**Disability Advisory Committee**  
**February 12, 2019, Meeting Minutes**

*Conference, via Lync / Skype*

**Call to Order** at 1:15 PM by Chairperson, Bernadette Fees

**Member Roll Call**

In-person: Bernadette Fees, Lindsey Malinowski, Jamari McMahan, Mitsuko Grube, Kathryn Quick, Julian Garcia, Jeff Stoddard, Christine Parks (for Maria Luna), Angela Brewer

Via phone/Skype: Bryan McColgan, Jon Snellstrom

Non-voting Members: Tina Cole, Rena Cordova, Erin Spencer, Wes Beardsley

**Announcements & Welcome New Members**

**New Members present:** Kathryn Quick (R4)  
Angela Brewer (LED)

**Approval of Minutes**

January 28, 2019 Meeting Minutes approved. Lindsey Malinowski motions to approve the Minutes and Jeff Stoddard seconds the motion.

**Election of Officers**

Chair: Jeff Stoddard

Vice-Chair: Bryan McColgan

Secretary: Mitsuko Grube

**2019 DAC Budget**

B. Fees and T. Cole to meet with Director regarding DAC Budget needs. B. McColgan asked if the DAC can apply for federal grants to obtain booth supplies (e.g. table, canopy, displays).

Action: J. Garcia will ask OGC staff if this is allowable.

## 2019 DAC Goals

### Recruitment:

1. LEAP List Subcommittee: Chair - Bryan McColgan; assisted by Jeff Stoddard, Bernadette Fees
  - a. Action: Subcommittee will conduct research to determine process, and coordinate with CDFW HRB. Can the DAC make the request to HRB to initiate adding the Environmental Scientist classification to LEAP list?
  - b. Action: Provide update to DAC at next meeting.
2. Community Outreach Subcommittee: Chair - Bryan McColgan; assisted by Lindsey Malinowski, Kathy Quick, Jon Snellstrom
  - a. Action: Subcommittee to research outreach efforts (e.g. Job Fairs, May 2019 Disability Capitol Action Day) and produce outreach kits for DAC members to use at local shows.
  - b. Action: Provide update to DAC at next meeting.

### Awareness:

1. Internal Communication Subcommittee: Chair - Erin Spencer; assisted by Tina Cole.
  - a. Action: Subcommittee to research internal communication efforts (e.g. email blasts, check fliers)
  - b. Action: Provide update to DAC at next meeting
2. Other: J. Stoddard suggested sending out results of the October surveys to DFW\_ALL. This could raise awareness of the survey and get more interest to participate in the survey.

## 2019 Meeting Schedule

Standing bi-monthly Skype/Conference call meetings to be held every 3<sup>rd</sup> Wednesday of the month from 1-3pm.

March meeting to be held via Skype/conference call on March 20, 2019 from 1-3 PM. Kathy Quick will take Meeting Minutes.

## Meeting Adjourns

J. McMahan motions to end the meeting and L. Malinowski seconds the motion.

Meeting ends at 2:50 PM.