

Human Resources Branch Memorandum

SUBJECT: 2019 VACATION/ANNUAL LEAVE CASH OUT PROGRAM	NUMBER: HRB 19-014
	DATE ISSUED: May 1, 2019
DISTRIBUTION: CDFW EMPLOYEES IN BARGAINING UNITS 1, 2, 4, 7, 9, 10, 11, 12 AND 14	EXPIRES: Until Superseded

Action Required Informational Only Control Agency Directive

Purpose

The purpose of this memorandum is to inform California Department of Fish and Wildlife (CDFW) employees in Bargaining Units 1, 2, 4, 7, 9, 10, 11, 12, and 14 that due to fiscal constraints, the CDFW will not be able to participate in the 2019 Leave Buy-Back program. We understand that this program benefits many individuals; unfortunately this decision was deemed necessary after a careful review of the Department's current fiscal condition. We will re-assess the Department's participation in the program for the next fiscal year if it is again authorized by CalHR.

Contact

If you have any questions, please contact Terri Trim, Chief – Human Resources Branch at (916) 653-4745.