

# SAMPLE RESOLUTION

(Name of Organization)

(Date) – Agenda Item No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

## RESOLUTION OF THE GOVERNING BOARD OF THE (Name of Organization) (hereafter “Board”)

WHEREAS, the Board previously authorized the (Name of Organization) to submit an application for a grant from the Wildlife Conservation Board (WCB) to acquire all or a portion of, or a conservation easement over, the property described as follows: Assessor Parcel Number(s) (Insert number(s)) located at (Insert address) in \_\_\_\_\_ County;

FOR A SUCCESSOR GRANTEE, DELETE THE PREVIOUS PARAGRAPH AND INSERT WHEREAS, (Insert name of original grantee) submitted an application for a grant from the Wildlife Conservation Board (WCB) to acquire all or a portion of, or a conservation easement over, the property described as follows: Assessor Parcel Number(s) (Insert number(s)) located at (Insert address) in \_\_\_\_\_ County. (Insert Name of Organization) has been identified as a Successor Grantee to (Insert name of original grantee.)

WHEREAS, the acquisition shall be for the following purpose(s): (Insert the purpose(s) of the acquisition).

*Now, Therefore, Be it Resolved,* that the Board of the (Insert Name of Organization) hereby:

1. Affirms that all representations made by (Insert Name of Organization) to WCB regarding this acquisition are true and correct;
2. Authorizes the execution of WCB’s grant agreement and related documents, and accepts WCB’s grant funds for the purpose of acquiring by fee or conservation easement the identified property;
3. Agrees to all of the terms and conditions contained in that grant agreement and related documents and to perform all of the applicable obligations specified therein; and, (If there is a provision 5, remove “and,”
4. Authorizes (Insert Name & Title of Authorized Individual) to take any and all actions and execute all documents that are necessary to carry out this resolution. (If there is a provision 5, remove period and insert “; and,”
5. (Insert if grantee is a public agency) Finds that the acquisition is exempt from the provisions of the California Environmental Quality Act.
5. (Insert if grantee is a Native American tribe) Authorizes a limited waiver of sovereign immunity in favor of WCB, as required and described in the grant agreement.

\_\_\_\_\_  
(Name of Chairperson), Chair

I HEREBY CERTIFY that the foregoing resolution was adopted at a regular meeting of the Board of the (Name of Organization), duly noticed and held according to law, on the

Revised February 2026

\_\_\_\_\_ day of \_\_\_\_\_, 20XX.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name and Title of Authorized Individual  
in #4 Above)