

CDFW Disability Advisory Committee

May 22, 2019, Meeting Minutes

Conference, via Lync / Skype

Call to Order at 1:06 PM by Chairperson, Jeff Stoddard

Member Roll Call

In-person: Bryan McColgan, Lindsey Malinowski, Jamari McMahan, Maria Luna

Via phone/Skype: Jeff Stoddard, Mitsuko Grube, Kathy Quick, Angela Brewer,
Bernadette Fees

Non-voting Members: Tina Cole, Rena Cordova, Erin Spencer, Julian Garcia

Announcements

J. Stoddard appreciates all the effort being put forth in the DAC.

Approval of Minutes

March 20, 2019 Meeting Minutes approved. Lindsey Malinowski motions to approve the Minutes and Bernadette Fees seconds the motion.

2019 Goals

Recruitment:

LEAP – Environmental Scientist (ES) classification: B. McColgan met with CalHR DAC.

1. Classifying the ES position on the LEAP list has never been done before, but can be done.

ACTION: M. Luna will be in touch with CDFW HR Manager Terri Trim about adding the ES position to the CDFW LEAP list.

ACTION: If CDFW HR management would like the DAC to prepare a memo, M. Luna will let the DAC know this is the next step.

2. CalHR informs all new employees of the CalHR DAC.
3. CalHR DAC appears geared towards training employees about disabilities (e.g. train supervisors on how to manage an employee with disabilities)
4. CalHR DAC recommended contacting another “spread out” State Agency that is not part of the Natural Resources Agency about how their DAC goals and objectives are met.
5. CalHR DAC does participate in Job Fairs, but not to the level this DAC envisioned, due to budget constraints.

ACTION: Add Job Fairs agenda item to next meeting agenda.

Community Outreach:

1. Disability & Aging Capitol Action Day (May 23, 2019)
 - a. DAC members participating: B. McColgan, L. Malinowski, J. McMahan, M. Luna, K. Quick, M. Grube
 - b. Visitor data collection:
 - (i) Total visitor count
 1. Looking at booth
 2. Inquiring about careers
 3. ASL Interpreters used
 - c. Question Box: DAC members are committed to finding the answers to the questions that are asked
2. Grants to fund DAC: will need specifics when applying for grants.
 - a. How many job fairs to attend?
 - b. What supplies are needed for job fair kits? (Need to inventory the OCEO job fair kits)
ACTION: John Long should be contacted regarding the DAC applying for grants for DAC operations.

Awareness: Internal Communications

ACTION: T. Cole will check to see if the October 2018 disability survey data are available and whether the DAC can send an email blast to the employees about the information gathered.

ACTION: E. Spencer will work with T. Cole about adding information about the DAC in the “new employee” training

ACTION: E. Spencer will contact CDFW Accounting about inserting DAC information fliers into Pay Warrants

Next Meeting

Skype/Conference Call on July 24, 2019: 1-3 PM.

Meeting Adjourns

B. Fees motions to end the meeting and L. Malinowski seconds the motion.

Meeting ends at 1:52 PM.