

CDFW
Disability Advisory Committee
July 24, 2019, Meeting Minutes

Conference Call

Call to Order at 1:05 PM by Chairperson, Jeff Stoddard

Member Roll Call

Via phone: Jeff Stoddard, Bryan McColgan, Mitsuko Grube, Kathy Quick, Bernadette Fees

Non-voting Members: Rena Cordova, Erin Spencer, Julian Garcia

Announcements

J. Stoddard appreciates all the effort being put forth in the DAC.

Approval of Minutes

May 22, 2019 Meeting Minutes to be approved at the September 2019 DAC meeting.

2019 Goals

Recruitment:

LEAP – Environmental Scientist (ES) classification

M. Luna met with CDFW HR management and was advised to reach out to CalHR staff Jerry Gibbons. She has not yet been able to reach him.

Community Outreach:

M. Grube provided update of the Disability and Aging Capitol Action Day data that was collected. Approximately 135 people observed the CDFW DAC Table, while 11 people inquired about obtaining jobs with the State. It was noted that many attendees asked for the Fishing Licenses (e.g. Reduced-Fee Sport Fishing License – Disabled Veteran, Reduced-Fee Sport Fishing License – Recovering Service Member, Free Sport Fishing License – Mobility Impaired, Blind or Developmentally Disabled).

CHP Annual Disability Fair: October 10, 2019 – there is a general consensus to drop this outreach event.

ACTION: Vote at the September 2019 DAC meeting to formally remove this outreach event from the 2019 Goals.

Grants to fund DAC: B. McColgan reached out the Business Management Branch (BMB) staff Amy Manasero who provided the verbal approval of the DAC ability to apply for grant funds, as long as the granting agency can grant with the State and that the funds align with the DAC goals. Grant Funds would be used to develop job tool kits for DAC members to have at Job Fairs. A potential issue that could arise is determining who will manage the grant for the DAC.

ACTION: The DAC recommends that T. Cole solicit a new DAC member from the BMB to fill the Administration Division vacancy.

Awareness: Internal Communications

ACTION: R Cordova will contact T. Cole about releasing the 2018 Disability Survey statistics to the employees.

E. Spencer provided an update about adding DAC information into the “New Employee Training” presentation to raise internal awareness about the DAC. Feedback was given to her about adding the link to the DAC, but the presentation is not interactive and the link is too long.

E. Spencer provided language that would be included on a Pay Warrant flier. The goal is to include the flier with the September Pay Warrants to coincide with the National Disability Employment Awareness Month (NDEAM).

Intranet/Internet DAC webpage subcommittee of B. Fees and E. Spencer, with oversight by B. McColgan. This subcommittee goal is to update the website pages to make them more user friendly and improve the content.

Letters of Appreciation

M. Grube recommended that the DAC should receive Letters of Appreciation.

ACTION: M. Grube will complete all of the letters to submit to T. Cole to get the Director’s signature.

Next Meeting

In-person at the License Revenue Branch conference room on September 25, 2019: 1-3 PM.

Meeting Adjourns

B. Fees motions to end the meeting and B. McColgan seconds the motion.

Meeting ends at 2:01 PM.