

CDFW
Disability Advisory Committee
November 20, 2019, Meeting Minutes

Conference Call

Call to Order at 1:04 PM by Chairperson, Jeff Stoddard

Member Roll Call

Members Present: Sandra Hill, Bernadette Fees, Mitsuko Grube, Lindsey Malinowski, Bryan McColgan, Brad Burkholder, Jeff Stoddard, Kathy Quick, Heather Conn

Non-voting Members: Rena Cordova, Tina Cole, Julian Garcia

Chairperson Remarks

Appreciates everyone's hard work on the Committee this year. We are wrapping up another good year. Welcome to the new members.

Approval of Minutes

September 25, 2019 Meeting Minutes: Bernadette Fees motions to approve, Kathy Quick seconds the motion.

2020 Goals

Setting the 2020 Goals will be added to the Agenda for the January 2020 Meeting. Suggested Goals include: create Job Fair kits, email blasts about disabilities, mini bios about new members to send out to staff, develop fliers for Workforce Investment Boards and continued participation in Job Fairs or Disability Fairs.

J. Stoddard offered to attend the January 2020 Meeting to facilitate the meeting with new Officers.

Review of 2019 Goals

Recruitment:

- During 2019, the DAC reached out to CalHR staff to determine if the Environmental Scientist position could be added to the LEAP list. The DAC cannot further this goal without CDFW HR assistance. Perhaps the

DAC can better advertise the existing LEAP positions in 2020. Since last fall, the Department has interviewed 3 LEAP candidates.

Community Outreach:

- The DAC participated in May 2019 at the Disability and Aging Capitol Action Day, with greater numbers of public interest in the CDFW DAC booth, than the annual CHP Job Fair that is held in October.
- L. Malinowski reached out to the program “Handshake”. The Department HR is already a member. The DAC could be a point of contact for the Handshake program. It was noted that it appears the State Personnel Board has added information about hiring Persons with Disabilities to the website.

Awareness: Internal Communications

- E. Spencer was able to add a link about the DAC in the New Employee Training presentation. Perhaps the Pay Warrant fliers can be attempted for NDEAM 2020.
- October Department Disability Survey: the email from the Director included the list of names of the Committee Members to alert staff to the 2019 DAC representatives. Data from the 2019 Survey may be available in January 2020.
- Some regions sent out email blasts during NDEAM.
- In 2020, new members could prepare ‘mini-bios’ about themselves to advertise to their respective programs about DAC and themselves.

2020 Nominations for Officers

Nominations will take place at the January 2020 Meeting.

ACTION: T. Cole will email Regional Managers or Division Managers for new members by December 16, 2019.

New Discussion

The DAC now has a small budget for expenses and event registration costs. All expenses related to the DAC are to go through Tina Cole for coding information.

Next Meeting

Meeting will be held in-person in Sacramento (room location: TBD) January 16, 2020: 1-3 PM.

Meeting Adjourns

B. McColgan motions to end the meeting and L. Malinowski seconds the motion.

Meeting ends at 1:51 PM.