

## Human Resources Branch Memorandum

<b>SUBJECT:</b> <b>2020 LEAVE BUY-BACK FOR EXEMPT/MANAGERIAL, SUPERVISORY AND CONFIDENTIAL</b>	<b>NUMBER:</b> <b>HRB 20-015</b>
	<b>DATE ISSUED:</b> <b>May 1, 2020</b>
<b>DISTRIBUTION:</b> <b>CDFW EXEMPT/MANAGERIAL, SUPERVISORY AND CONFIDENTIAL</b>	<b>EXPIRES:</b> <b>Until Superseded</b>

Action Required                       Informational Only                       Control Agency Directive

### Purpose

The purpose of this memorandum is to inform California Department of Fish and Wildlife (CDFW) employees that are Exempt/Managerial, Supervisory or Confidential that in accordance with [Budget Letter BL20-11](#) the 2020 Leave Buy-Back program for Fiscal Year 2019-2020 has been cancelled. We understand that this program benefits many individuals; unfortunately, this decision was deemed necessary by the State of California as an immediate action to help reduce expenditures and identify operating savings in anticipation of the significant economic impacts from the COVID-19 pandemic.

### Contact

If you have any questions, please contact Samantha Procida, Chief – Human Resources Branch at [Samantha.Procida@Wildlife.ca.gov](mailto:Samantha.Procida@Wildlife.ca.gov).