

Human Resources Branch Memorandum

SUBJECT: CAL EMPLOYEE CONNECT AND THE PRINTING OF DIRECT DEPOSIT ADVICE	NUMBER: HRB 20-020
	DATE ISSUED: May 26, 2020
DISTRIBUTION: All CDFW	EXPIRES: Until Superseded

Action Required

Informational Only

Control Agency Directive

Purpose

The purpose of this memorandum is to inform California Department of Fish and Wildlife (CDFW) employees that in response to [COVID-19](#), the State Controller's Office (SCO) has temporarily suspended the printing of direct deposit advices, effective with the May Pay Period.

Temporary Suspension of Direct Deposit Advices

SCO will temporarily suspend the printing of direct deposit advices for all departments/campuses with access to Cal Employee Connect (CEC), including the CDFW. This will include temporarily suspending the printing of direct deposit advices for all subsequent pay cycles, including daily and semi-monthly payroll, for departments/campuses with access to CEC, including CDFW.

This change will remain in place through the [Governor's State of Emergency](#), after which SCO will resume the printing of all direct deposit advices for all employees enrolled in the Direct Deposit Program. Once SCO has created a method that allows individual employees to request a printed earnings statement, it will permanently discontinue printing earnings statements for employees enrolled in the Direct Deposit Program who do not request a printed earnings statement.

Electronic Earning Statements

As of May 6th, CDFW employees have access to their earnings statements electronically. SCO will continue to print live warrants for the CDFW and disburse them as usual. Please see [HRB 20-017](#) for additional information, including how to access and register for CEC.

Resources

- [HRB 20-017: Register Now for Cal Employee Connect](#)

Questions

If you have questions or need assistance, please contact [your assigned Personnel Specialist](#).