

# Hunter Education Instructor Correspondence Training Course 2020

*This Correspondence Training Course is for Hunter Education Instructors (HEIs) unable to attend the statewide Conference. It summarizes information presented at the conference, and satisfies your yearly instructor training requirement. **If you have already attended a prior conference or satellite, you are not required to complete this assignment.***

**This training course is broken into four parts:**

1. Register to the event. This is how we will log your training hours!

Register now: <https://www.register-ed.com/events/view/161087>

2. Download and review the Correspondence Course PowerPoint OR PDF.

[HEI 2020 Correspondence Course PowerPoint Version](#)

[HEI 2020 Correspondence Course PDF Version](#)

3. Complete SurveyMonkey questionnaire.

<https://www.surveymonkey.com/r/HECC20>

4. Enter your 2020 teaching hours!

Many HEI's were unable to teach a class in 2020 due to COVID-19 restrictions. This is our workaround to allow every HEI to get credit for teaching a class in 2020 and to avoid complications with years of service and eligibility for the Instructor Incentive Program. So, please follow the directions below!

**Directions:** You are automatically added to an event created by your district coordinator. Log into your Event Manager profile, select "enter results" and locate the event. Enter (1) for class+field hours, add your pin as usual and SAVE. The deadline is 9/30/2020 at midnight, enter results before event is closed!

Login: <http://my.register-ed.com/login/login>

*Finish all the requirements, and you are done! Your hours will be automatically credited from your registration. If there are any issues, **YOUR COORDINATOR WILL CONTACT YOU**. If you do not hear from a coordinator or hunter education staff member, no further action is required, and you have successfully fulfilled the requirements for the hunter education instructor training in 2020.*

***Thank you for teaching Hunter Education and Passing on the Tradition!***