**APPLICANT INFORMATION**

1. **Name of Organization (Campus):**
2. **Campus Mailing Address:**

**Telephone:       Fax:**

1. **Name and Title of Authorized Signatory Representing Organization:**
2. **NRS Reserve:**
3. **University Representative Name and Title:**

**Telephone:** **Email:**

1. **Federal Tax Identification Number:**
2. **State Senate District(s) with Senator Name:**
3. **Assembly District(s) with Assemblymember Name:**
4. **Landowner Name (if reserve land is not owned by the University of California):**
5. **Landowner Mailing Address:**

**PROJECT INFORMATION**

1. **Project Title:**
2. **County:**
3. **City:**
4. **Funding Request: $**
5. **Total Project Cost (include all matching funds and in-kind contributions): $**
6. **Proposed Start Date:**
7. **Estimated Completion Date:**
8. **Project Type (check all that apply):**

**LAND ACQUISITION**

**[ ]  Creation of new reserve**

**[ ]  Addition of land to existing reserve**

**FACILITIES**

**[ ]  New facility construction**

**[ ]  Facility renovation/restoration**

**[ ]  New infrastructure**

**[ ]  Infrastructure renovation/restoration**

1. **Briefly explain how the project will meet the requirement of an eligible project type(s).**

**LAND ACQUISITION PROJECT INFORMATION (Skip to next section if this is only a Facilities project)**

1. **Current acreage of reserve to be benefited by the grant:**
2. **Number of acres that will be acquired with the matching grant:**
3. **Current acreage of reserve to be benefited by the grant:**
4. **Assessor’s Parcel Number(s):**
5. **Explain how the acquired land will be used for research and training to improve the management of natural lands and the preservation of California’s wildlife resources:**

1. **Provide as attachments to this application, the following information:**
	1. **Project location maps (regional and site specific, showing reserve boundaries and project site within the NRS)**
	2. **Topographic map of the property**
	3. **Assessor’s Parcel Number(s)**
	4. **Six photographs of the project area**
	5. **Preliminary title report**

**FACILITIES PROJECT INFORMATION**

1. **Describe the existing station or laboratory, including its configuration, square footage, and capacity for supporting scientific research and training.**
2. **Describe the square footage to be newly created or added to the existing facility.**
3. **Describe the need for facilities and/or infrastructure based upon current research and training needs. Describe how the improvements will benefit visiting researchers, faculty, students, and other reserve users.**
4. **Explain how the new or improved facility will be used for research and training to improve the management of natural lands and the preservation of California’s wildlife resources.**

1. **Describe the method or provide the space program used to calculate the size of the facility, based on users and intended uses.**
2. **If the University does not own the underlying land on which the development project will be located, please provide written evidence of the University’s legal right to use the reserve land for the life of the proposed project.**

1. **Provide as attachments to this application, the following information:**
	1. **Project location maps (regional and site specific, showing reserve boundaries and project site within the NRS)**
	2. **Topographic map of the property**
	3. **Six photographs of the project area**
	4. **Copies of site plans, building floorplans, vendor/builder quotes, and architectural statements, as relevant and if available.**

**PROJECT READINESS**

1. **Has the project been reviewed in accordance with the California Environmental Quality Act?**

**[ ]  Yes**

**State Clearinghouse number:**

**Document type:**

**File date:**

**[ ]  No**

**Anticipated document type (if filing a Notice of Exemption, specify the categorical exemption and how the project qualifies):**

**Anticipated filing date:**

**Lead agency:**

1. **List all applicable State, federal and local permits or agreements that need to be obtained for the project and the status of each:**
2. **Describe how the completed project (land acquisition, facilities, or both) will be maintained in the long-term and by whom, and what will be the source of funding for project maintenance and associated staffing once the project is completed.**

1. **Has any work been completed for the project that would facilitate timely project implementation (e.g., environmental compliance, permitting, planning, engineering design, or other preparations)?**
2. **If the project includes acquisition of land, describe the status of landowner negotiations, and any due diligence that has been done.**

**SCOPE, SCHEDULE AND BUDGET**

1. **Provide a detailed Scope of Work, Timeline, Budget and Summary using the Scope of Work & Budget Tables documents below.**

[Scope of Work](https://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=183021)

[Budget Tables](https://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=183022) (Timeline, Budget, Cost Share & Project Summary tabs)

**MONITORING, ASSESSMENT AND REPORTING DURING GRANT TERM**

1. **Describe in detail how the project will be monitored and assessed to determine project success.**
2. **Describe your plans for implementing adaptive management strategies, if necessary.**

**DURABILITY OF INVESTMENT**

1. **Describe the long-term management that will assure the entire project’s sustainability beyond the term of the grant agreement?**

**SERVING SEVERELY DISADVANTAGED COMMUNITITIES**

1. **Will the project provide benefits to one or more severely disadvantaged communities?**

**[ ]  Yes** **[ ]  No**

**If yes, describe the benefit(s) provided and attach a map print-out from the** [Disadvantaged Communities Mapping Tool](https://gis.water.ca.gov/app/dacs/) **that shows the location of the project site and the severely disadvantaged community the project will benefit.**

**CONSERVATION EFFICIENCIES**

1. **Describe any conservation efficiencies that are built into the project design (e.g., water efficiencies, stormwater capture for infiltration or reuse, carbon sequestration features).**

**SUPPORT AND COLLABORATION**

1. **Describe how your project has local and regional support.**
2. **Describe and estimate value of any in-kind contributions for the project.**

**PROJECT TEAM QUALIFICATIONS**

1. **Describe your organization’s qualifications, experience, and capacity to perform the proposed tasks to complete this project as proposed. Provide specific examples of similar projects completed to date.**

**CHECKLIST**

*NOTE: The following information must be attached to the application, unless otherwise stated.*

[ ]  Application is signed

[ ]  Project location map and photos showing project area

[ ]  Detailed project drawing for implementation projects

[ ]  Scope of Work and Budget Tables

[ ]  Letter of support from landowner, for project with on-the-ground-work where applicant is not landowner

[ ]  For implementation projects, provide a long-term (20+ years) Maintenance Plan

**LAND ACQUISITIONS**

[ ]  Signed purchase or option agreement, or willing seller letter

[ ]  Minimum of six color photographs illustrating the property

[ ]  Assessor Parcel Map

[ ]  Current Preliminary Title Report

[ ]  Description of water rights associated with the property, if any

[ ]  Phase 1 Environmental Site Assessment, if available

[ ]  Appraisal, if available

**APPLICATION SUBMITTAL**

Applications for the UC Reserves Program will be accepted on a continuous basis.

For questions contact James Croft, Program Manager, UC Reserves Program, (916) 926-7523 or james.croft@wildlife.ca.gov.

WCB prefers an electronic proposal submission by email. Attachments must be less than 20 megabytes.

Send email submissions to: james.croft@wildlife.ca.gov

Send mail submissions to: Wildlife Conservation Board

Attention: James Croft

P.O. Box 944209

Sacramento, California 99244-2090

Signature

I certify that the information contained in this Application, checklists, and all required attachments, is accurate. I have been authorized to apply for this grant.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**END OF APPLICATION**