***Project Title***

*As listed in application*

***Applicant Name***

*As listed in application*

***General Instructions***

*The Data Management Plan (DMP) template must be submitted when the proposed project includes scientific data collection, e.g., baseline data collected in Planning Projects, post-implementation monitoring conducted for Implementation Projects, and Delta Scientific Studies.*

*CDFW requires all project data to be submitted as a grant deliverable.*

*Please provide concise responses and the best available estimate at this time. Required fields are identified with asterisks (\*); other fields may be filled out when the DMP is revised in coordination with the CDFW Grant Manager, as more information is available.*

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| ***Component*** | ***Instructions*** | ***Response*** |
| *Date\** | *The date that this DMP was created or updated. It is expected that DMPs will be initially created at the beginning of a project, and then updated at the end, at a minimum.* |  |
| *Grantee Principal Investigator\** | *Name of the primary individual responsible for the data.* |  |
| *Data Name\** | *Project Title* |  |
| *Data Description\** | *A brief description of the information to be gathered; the nature and scale of the data that will be generated or collected and why this data is being collected.*  *Include a list of all datasets to be generated as part of the Project with a brief description of each. In subsequent fields, if there are differences between datasets, list them separately.* |  |
| *Related Data* | *Optional. Existing datasets that you incorporate into analysis and reporting for this program element, or existing data that are relevant to your study. This could also include data that are collected simultaneously.* |  |
| *Metadata* | *Does the required metadata exist for this data? Yes/No. See* [*https://wildlife.ca.gov/Data/BIOS/Metadata*](https://wildlife.ca.gov/Data/BIOS/Metadata%20) *for required metadata elements.*  *NOTE: Metadata are required for all CDFW grant data deliverables* |  |
| *Project Status* | *The implementation status of the data collection/development. (Not yet begun, in process, complete).* |  |
| *Project Timeline* | *The expected timeframe of the project until the data is complete. (<1yr, 1-3yrs, 3+yrs, Ongoing, Complete).* |  |
| *Data Size* | *Approximate total size of the data. (****Categories:*** *0-20MB, 20-100MB, 100MB-1GB, 1-20GB, 20GB+). This will help CDFW plan for future data storage.* |  |
| *Format* | *Formats in which the data will be generated, maintained, and made available. Formats should include both general data types (e.g., spreadsheet, relational database) and specific file format (file extension). This may include software type and version (e.g., Excel 2012, Access 2016) used to generate the data where appropriate. Please specify BOTH file type and software type.* |  |
| *Quality Assurance\** | *Brief description of procedures for ensuring data quality. Provide links to Quality Assurance Project Plan and/or QA/QC Standard Operating Procedures if they exist.*  *If QA/QC SOPs do not currently exist, they must be submitted as a grant deliverable.* |  |
| *Rights and Requirements\** | *If rights and requirements differ from the CDFW default of publicly available data under the Creative Commons Attribution license, provide description and reason.* |  |