



California Conservation Corps and Certified Community Conservation Corps



Corps Consultation Process Proposition 1 – Water Bond – Chapter 6

This process has been developed to ensure compliance with Division 26.7 of the Water Code, Chapter 6, Section 79734 that specifies the involvement of the California Conservation Corps (CCC) and the certified community conservation corps (as represented by the California Association of Local Conservation Corps (CALCC)).

Section 79734 states, “For restoration and ecosystem protection projects funded pursuant to this chapter, the services of the California Conservation Corps or a local conservation corps certified by the California Conservation Corps ***shall be used whenever feasible.***”

Applicants seeking funds for restoration and ecosystem protection projects shall consult with representatives of CCC and CALCC (hereafter collectively referred to as Corps) to determine the feasibility of the Corps' participation. **Both CCC and CALCC must be consulted prior to application submission.** If the grant program to which you're applying includes multiple phases of application review, please consult the program's guidelines for when to submit the Corps' consultation response. Unless otherwise exempted (see note below), applicants failing to consult the Corps are not eligible for funding. Past Corps consultations do not satisfy this requirement.

The Corps have developed the following consultation process:

- Step 1: Applicant completes the Corps Consultation Form. Applicants are encouraged to reach out to both Corps early in the process while developing project proposal(s) to determine how the Corps can be included.
- Step 2: Applicant submits the Corps Consultation Form via email concurrently to CCC AND CALCC representatives:
California Conservation Corps: Prop1@ccc.ca.gov // (916) 341-3272
California Association of Local Conservation Corps: Inquiry@Prop1CommunityCorps.org // (916) 426-9170 x4
- Step 3: Within 10 business days of receiving the completed form, CCC and CALCC representatives will each review the submitted information, contact the applicant for more information if necessary, and respond to the applicant with a Corps Consultation Review Document informing them:
 - (1) It is NOT feasible for Corps services to be used on the project, or
 - (2) It is feasible for Corps services to be used on the project, identifying the aspects of the project that can be accomplished with Corps services.

Notes: While the Corps will take up to 10 business days to review projects, applicants are encouraged to contact CCC and CALCC representatives **early in the project development process** to discuss the feasibility of the Corps' participation and project costs.

The Corps cannot guarantee a compliant review process for applicants who submit the required form and attachments fewer than 10 business days before an application deadline.

If the Corps determine it is feasible for their services to be used on the project, applicant will contact the Corps to discuss costs and coordinate the planning of Corpsmember involvement in the project.

- Step 4: Applicant submits grant application and Corps Consultation Review Documents to administering agency. If the Corps determine their participation is feasible, the applicant must describe the project components involving Corps in the application and provide an estimated budget for the component(s). If the grant program to which you're applying includes multiple phases of application review, please consult the program's guidelines for when to submit the Corps' consultation response.
- Step 5: Administering agency reviews applications. Applications without documentation demonstrating that the Corps have been consulted will be deemed “noncompliant” and will not be considered for funding.
- Step 6: If the project receives funding, applicant will contact the Corps to coordinate and schedule Corpsmember involvement in the project.

NOTE: The Corps have determined that projects that do not include hand labor are exempt from the consultation process and do not need to submit a Corps Consultation Review Document to the administering agency. The Corps must be consulted on all other projects, including planning projects and scientific studies with field work such as, but not limited to, baseline studies, invasive plant removal, native plant propagation, mapping, and site maintenance.



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Corps Consultation Process Tips for Consulting with the Corps

About the CCC and LCC

The California Conservation Corps (CCC) is a state department within the California Natural Resources Agency. The CCC program provides young adults 18-25 years old – many of whom come from disadvantaged and severely disadvantaged communities – a year of paid service to work on environmental projects that protect and enhance California's natural resources. Through hard work and education, these adults are empowered and developed to gain skills and experience that lead to meaningful careers.

Certified Local Conservation Corps (LCCs) are nonprofit or local government entities that share a similar mission as the CCC. LCCs are independent organizations not affiliated with the State of California and are typically located in urban communities that may be underserved and/or disadvantaged. LCCs share the same mission of providing job skills training and educational opportunities to young adults ages 18-25 while preserving and protecting the environment. Certified LCCs are collectively represented by the California Association of Local Conservation Corps (CALCC).

Below are tips to assist applicants with the Corps Consultation Process.

General

- Applicants should reach out to the CCC and LCC office closest to their project site during project inception and design to identify mutually beneficial project design and work. CCC and LCC office locations can be found on the following websites:
CCC: <https://ccc.ca.gov/locations/>
LCC: <https://mylocalCorps.org/join-a-Corps/#directory>
- Although the CCC and CALCC (hereafter collectively referred to as Corps) representatives will respond to consultation inquiries within the required timeline, applicants are encouraged to reach out as soon as possible to prevent unexpected delays (i.e. project questions).
- When using the Corps in their project, applicants do not need to go out to bid. Legislation that requires or encourages the use of the Corps do not require applicants to engage in the competitive bidding process.
- The Corps are exempt from prevailing wages (California Labor Code section 1720.4(c)).

Application

- If the CCC and/or CALCC determine that it is feasible for Corpsmembers to work on the project, the applicant should reach out to the Corps identified in the determination emails to discuss costs and coordinate the planning of Corpsmember involvement in the project. This information will be needed for the grant application.

Post-Award

- If both the CCC and CALCC determine that it is feasible for their crews to work on the project, it is the grantee's responsibility to decide which Corps to hire. If there is enough project work for both Corps to carry out, the grantee is welcome to hire both Corps. We are always open to collaboration.
- If the project is funded, the grantee must contact the Corps identified in the determination email(s) to schedule crews as soon as possible to ensure compliance and crew availability.

Applicants who have been awarded Proposition 1 funds for projects that included the use of Corps services must thereafter work with either CCC and/or CALCC to develop a scope of work and enter into a contract with the appropriate Corps.

Unless otherwise excused, failure to utilize a Corps on such a project will result in the administering agency assessing a scoring penalty on the applicant's future applications for Proposition 1, Chapter 6 funds. If the grantee cannot or chooses not to work with the Corps for any reason, the grantee must reach out to the grant administrator and Corps to determine next steps.



California Conservation Corps and Certified Community Conservation Corps Corps Consultation Form



Proposition 1 – Water Bond – Chapter 6

To initiate the Corps Consultation Process, this completed form and all required attachments must be emailed to the California Conservation Corps (CCC) and certified local conservation corps (represented by the California Association of Local Conservation Corps (CALCC)):

California Conservation Corps: Prop1@ccc.ca.gov

California Association of Local Conservation Corps: Inquiry@Prop1CommunityCorps.org

Upon completion of the consultation process, both the CCC and CALCC will each send to the Applicant a completed Corps Consultation Review Document to include with the grant application. Please see the Corps Consultation Process for more information. A copy of the process can be requested from the state department administering the grant program.

Except for an exempted project as noted below, this Corps Consultation Form shall be completed by entities applying for funding through Proposition 1, Chapter 6, Protecting Rivers, Lakes, Streams, Coastal Waters and Watersheds. Applications that do not include Corps Consultation Review Documents demonstrating that both Corps have been consulted will be deemed noncompliant and will not be considered for funding.

The Corps have determined that projects that do not include hand labor are exempt from the consultation process and do not need to submit a Corps Consultation Review Document to the administering agency. The Corps must be consulted on all other projects, including planning projects and scientific studies with field work such as baseline studies, invasive plant removal, native plant propagation, mapping, and site maintenance.

1. Is this application solely for planning or acquisition with no field work?

- Yes (Application is exempt from the requirement to consult with the Corps and no further action is required)
- No (proceed to Question 2)

2. Department/Conservancy administering the grant program to which you are applying for funding:

3. Name of Grant Program:

4. Due date of Grant Application:

5. Anticipated Grant Award Date:

6. Name of Grant Applicant Organization:

7. Project Title:

8. Project Start and End Dates:

9. Anticipated Start and End Dates for Corpsmember Labor (identify all seasons, if applicable):

10. Best person to contact regarding project details:

Name:

Email Address:

Title & Organization:

Phone Number:

11. Project Description identifying key project activities, deliverables, and a clear description of field work
(Attach additional pages if necessary):

12. Portions of this project that can be carried out by Corpsmembers. If unfamiliar with the full capabilities of Corpsmembers, type "Uncertain". (Attach additional pages if necessary):

13. Please attach the following:

- Project Location Map(s) (required)
- Site Plan(s) (if available)
- Any other information that would be helpful for Project Managers to understand your project

Notes

CCC and CALCC representatives will return a Corps Consultation Review Document to applicant via email within 10 business days of receipt of a complete consultation request as verification of consultation. Applicant will include a copy of the documents as part of the project application.

If the Corps determine it is feasible for their services to be used on the project, applicant will contact the Corps to discuss costs and coordinate the planning of Corpsmember involvement in the project and reach out again if the project receives funding.

Submission of past consultations does not satisfy the requirement to consult with the Corps. The Corps must be consulted each grant cycle prior to submitting a grant application.