

# INTERMITTENT EMPLOYEES

## HOLIDAY PRO RATA CHART

Hours on pay status during pay period	Holiday Pay in hours for each holiday
0-10.9	0
11-30.9	1
31-50.9	2
51-70.9	3
71-90.9	4
91-110.9	5
111-130.9	6
131-150.9	7
151 or over	8

PDD & LX hours should be credited prior to holiday hours.

PDD hours – TAU EEs can only use PDD twice in a fiscal year. The proration is based on the hours worked, including overtime in the pay period. There is no guaranteed number of hours per fiscal year.

**PT = hours are based on physical hours worked only, including overtime hours.**

**LX = hours are based on physical hours worked only, including overtime hours.**

**HI = hours are based on physical hours worked only, including overtime hours.**

**HOL = hours are based on leave used and hours worked, including overtime, HI, LX and PT hours used.**