Sample Not Eligible for Interview Letter

Thank you for your interest in employment with the California Department of Fish and Wildlife.

Your application was received and reviewed for the following position:

Job Control: [insert job control number]

Classification: [insert classification title]

This notice is to inform you that we have made our selection of candidates for interview and will no longer be considering your application for this position.

As you are seeking job opportunities with the State of California, please follow the State hiring process to ensure that your time invested in your application submission is valuable:

1. Search, apply and take an Examination for classification
2. Successfully pass the Examination to gain list eligibility
3. Search and apply to Job Openings for classification
4. Follow and complete specified instructions in the job posting

Further information is also available on our Department’s website at [How to Get a Job with CDFW (ca.gov)](https://wildlife.ca.gov/Employment/How-to) or contact [Careers@Wildlife.ca.gov](mailto:Careers@Wildlife.ca.gov).

Although you are no longer being considered for this position, please keep our Department in mind as you continue your job search. You can find a list of current job opportunities for our Department on the CalCareers website at <https://jobs.ca.gov> and we encourage you to apply with us again.