

Interview Hiring Panel Listing Frequently Asked Questions (FAQs)

1. What is the expected time commitment of an interview hiring panel member?

One interview can take between 1-2 hours. The time to screen/review will vary dependent on the number of applications received. Therefore, the overall time commitment will vary depending on these factors. We recommend that the hiring manager and participant's supervisor discuss further at the time of request to determine what is feasible.

2. Is the interview hiring panel member expected to be part of the application screening/review?

No, due to the time commitment required, panel members are only expected to part of the interview panel. However, we do recommend if assistance is requested in the application screening/review, the hiring supervisor and participant's supervisor could further discuss what is feasible. Additionally, the hiring manager could also select another participant from the listing that may have more time to commit to participate in both the application screening/review and interviews.

3. Do I need supervisor approval to participate?

Yes, your supervisor will need to approve participation to be placed on the list initially, and to participate in the real-time hiring interview.

4. What if I am not able to participate now because I am still new to the Department, can I join later?

Yes, this is a continuous survey, so you may submit your request as soon as you are able.

5. Where can I find the Interview Hiring Panel Listing?

Once the initial list is put together, it will be located under the Human Resources [Workforce Recruitment](#) site.

6. How do I remove my name from the listing?

Email AskARecruiter@wildlife.ca.gov to request removal of your name from the listing.

7. Where can I find procedural guidelines for a participant or a supervisor?

Procedural documents for participants and supervisors will be located under the Human Resources [Workforce Recruitment](#) site.