

National Preparedness Course Catalog

Course Details: An Introduction to the Incident Command System, ICS 100

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning

Continuing Education Units: General: 0.2

Course Level: N/A

Duration (in Hours): 2.0

Course Description:

EMI has revised the ICS 100 course to reflect lessons learned and the NIMS 2017 doctrine.

Note: IS-100.c is an updated version of the IS-100.b course. If you have successfully completed IS-100 or IS-100.a, you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).

The Emergency Management Institute developed its ICS courses collaboratively with: National Wildfire Coordinating Group (NWCG), U.S. Department of Agriculture, and United States Fire Administration's National Fire Programs Branch.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

CECs: 2

Course Objectives:

At the end of this course, participants will be able to:

- Explain the principles and basic structure of the Incident Command System (ICS).
- Describe the NIMS management characteristics that are the foundation of the ICS.
- Describe the ICS functional areas and the roles of the Incident Commander and Command Staff.
- Describe the General Staff roles within ICS.
- Identify how NIMS management characteristics apply to ICS for a variety of roles and discipline areas.

Primary Core Capability: Operational Coordination

Mission Area(s): Respond, Recover

Discipline(s): Emergency Management

Course POC:

Independent Study Program Office

POC Work Phone: 301-447-1200

POC Work Email: Independent.Study@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Link: <http://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

Course Active?: Yes

Course Details: Basic Incident Command System for Initial Response, IS-200.c

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning

Continuing Education Units: General: 0.4

Course Level: N/A

Duration (in Hours): 4.0

Course Description:

This course reviews the Incident Command System (ICS), provides the context for ICS within initial response, and supports higher level ICS training. This course provides training on, and resources for, personnel who are likely to assume a supervisory position within ICS.

The Emergency Management Institute developed its ICS courses collaboratively with: National Wildfire Coordinating Group (NWCG), U.S. Department of Agriculture, and United States Fire Administration's National Fire Programs Branch.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Course Objectives:

At the end of this course, participants will be able to:

- Describe the course objectives and summarize basic information about the Incident Command System (ICS) and National Incident Management System (NIMS)
- Describe how the NIMS Management Characteristics relate to Incident Command and Unified Command.
- Describe the delegation of authority process, implementing authorities, management by objectives, and preparedness plans and objectives.
- Identify ICS organizational components, the Command Staff, the General Staff, and ICS tools.
- Describe different types of briefings and meetings.
- Explain flexibility within the standard ICS organizational structure.
- Explain transfer of command briefings and procedures.
- Use ICS to manage an incident or event.

Other Prerequisites: Recommended: IS-100.c Incident Command System (ICS), An Introduction

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

Independent Study Program Office

POC Work Phone: 301-447-1200

POC Work Email: Independent.Study@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Link: <http://training.fema.gov/is/courseoverview.aspx?code=IS-200.b>

Course Active?: Yes

Course Details: ICS 300: Intermediate Incident Command System for Expanding Incidents

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning, Mobile/Non-Resident, Residential

Continuing Education Units: General: 2.1

Course Level: N/A

Duration (in Hours): 21.0

Duration (in Days): 3.0

Course Description:

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS 100 and ICS 200 courses.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: Individuals who may assume a supervisory role in incidents.

Note: During a Type 3 incident, some or all of the Command and General Staff positions may be activated, as well as Division/Group Supervisor and/or Unit Leader level positions. These incidents may extend into multiple operational periods.

Course Objectives:

At the end of this course, participants will be able to:

- Describe how the National Incident Management System Command and Management component supports the management of expanding incidents.
- Describe the Incident/Event Management process for supervisors and expanding incidents as prescribed by the ICS.
- Implement the Incident Management process on a simulated Type 3 incident.
- Develop an Incident Action Plan for a simulated incident.

Other Prerequisites: Participants must have successfully completed: IS-100, Introduction to the Incident Command System; IS-200, Basic Incident Command System for Initial Response; IS-700, National Incident Management System, An Introduction; IS-800, National Response Framework, An Introduction

Recommended: Experience using concepts and principles from ICS 100, ICS 200, and use of skills in a response or exercise.

Primary Core Capability: Planning

Secondary Core Capability(s): Operational Coordination

Mission Area(s): Respond, Recover

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Details: ICS 400: Advanced Incident Command System for Command and General Staff - Complex Incidents

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning

Continuing Education Units: General: 1.5

Course Level: N/A

Duration (in Hours): 15.0

Duration (in Days): 2.0

Course Description:

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in ICS 100 through ICS 300 courses, which are prerequisites for the ICS 400 course.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The target audience for this course is senior personnel who are expected to perform in a management capacity in an Area Command or Multi-Agency Coordination Entity.

Course Objectives:

At the end of this course, participants will be able to:

- Explain how major incidents engender special management challenges.
- Describe the circumstances in which an Area Command is established.
- Describe the circumstances in which Multi-Agency Coordination Systems are established.

Other Prerequisites: Participants must have successfully completed: IS-100, Introduction to the Incident Command System; IS-200, Basic Incident Command System for Initial Response; ICS 300 (E/L/G0300), Intermediate Incident Command System for Expanding Incidents; IS-700, National Incident Management System, An Introduction; IS-800, National Response Framework, An Introduction

Recommended: Experience using concepts and principles from ICS 100, ICS 200, and ICS 300, and use of skills in an operational environment.

Primary Core Capability: Operational Coordination

Mission Area(s): Respond, Recover

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Details: An Introduction to the National Incident Management System, IS-700.b

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning

Continuing Education Units: General: 0.4

Course Level: N/A

Duration (in Hours): 3.5

Course Description:

This course provides an overview of the National Incident Management System (NIMS). The National Incident Management System defines the comprehensive approach guiding the whole community - all levels of government, nongovernmental organizations (NGO), and the private sector - to work together seamlessly to prevent, protect against, mitigate, respond to, and recover from the effects of incidents. The course provides learners with a basic understanding of NIMS concepts, principles, and components.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The course is intended for a wide audience of personnel which includes government executives, private-sector and nongovernmental organization (NGO) leaders, and emergency management practitioners, senior elected and appointed leaders, such as Federal department or agency heads, State Governors, mayors, tribal leaders, and city or county officials and other individuals with emergency management responsibilities including prevention, protection, response, recovery and mitigation.

CECs: 3

Course Objectives:

At the end of this course, participants will be able to:

- Describe and identify the key concepts, principles, scope, and applicability underlying NIMS.
- Describe activities and methods for managing resources.
- Describe the NIMS Management Characteristics.
- Identify and describe Incident Command System (ICS) organizational structures.
- Explain Emergency Operations Center (EOC) functions, common models for staff organization, and activation levels.
- Explain the interconnectivity within the NIMS Management and Coordination structures: ICS, EOC, Joint Information System (JIS), and Multiagency Coordination Groups (MAC Groups).
- Identify and describe the characteristics of communications and information systems, effective communication, incident information, and communication standards and formats.

Primary Core Capability: Operational Coordination

Mission Area(s): Common

Discipline(s): Emergency Management

Course POC:

Independent Study Program Office

POC Work Phone: 301-447-1200

POC Work Email: Independent.Study@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Link: <http://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

Course Active?: Yes

Course Details: National Response Framework, An Introduction, IS-800.d

Training Provider: Emergency Management Institute

Delivery Type(s): Online/Distance Learning

Continuing Education Units: General: 0.3

Course Level: N/A

Duration (in Hours): 3.0

Course Description:

The goal of the IS-0800.d, National Response Framework, An Introduction, is to provide guidance for the whole community. Within this broad audience, the National Response Framework focuses especially on those who are involved in delivering and applying the response core capabilities, including:

- Private sector partners
- Non-governmental organizations (NGOs)
- Government officials
- Community leaders
- Emergency management practitioners
- First responders

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The National Response Framework is intended to provide guidance for the whole community. Within this broad audience, the National Response Framework focuses especially on those who are involved in delivering and applying the response core capabilities, including:

- Private sector partners
- Non-governmental organizations (NGOs)
- Government officials
- Community leaders
- Emergency management practitioners
- First responders

Course Objectives:

At the end of this course, participants will be able to:

- Describe the purpose, scope, organization, and underlying doctrine of the National Response Framework.
- Describe the roles and responsibilities of response partners.
- Describe core capabilities for response and actions required to deliver those capabilities.

- Describe coordinating structures and operational planning used to support emergency response.
- Describe how the stabilization of the seven Community Lifelines reduces threats to public health and safety, or economic security.

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

Independent Study Program Office

POC Work Phone: 301-447-1200

POC Work Email: Independent.Study@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Link: <http://training.fema.gov/is/courseoverview.aspx?code=IS-800.b>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Incident Commander Course, E950

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 3.0

Course Level: N/A

Duration (in Hours): 30.0

Duration (in Days): 5.0

Course Description:

The goal of this professional development course is to provide local and state-level emergency responders with an overview of key duties and responsibilities of an Incident Commander within the ICS structure and specifically for a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audience(s) are local- or State-level emergency responders who may be designated as Incident Commanders on their local or state IMT. The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams and hospitals.

NIMS ICS Position Specific training should be completed by personnel who are regularly required to function under the Incident Command System (ICS), by personnel who may be called upon to function in a Command, Staff, or Unit Leader position on a Type III or IV AHIMT, or by those persons who desire to seek credentials or certification in those positions.

ACE Level: Upper Division

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Identify course objectives and position-specific resource materials for the position of Incident Commander.
- Describe how to lead and manage an Incident Management Team (IMT) through an understanding of the interactions between the Incident Commander and the individual members of the IMT.
- Describe the Incident Commander's responsibilities in IMT administration and readiness.

- Identify the components of a typical Incident Commander Go-Kit.
- Describe the purpose and function of command, agency oversight, support, and coordination as they relate to incident management and the role of the Incident Commander.
- Describe command and coordination structures from the Incident Commander's standpoint.
- Describe the interaction and cooperation that occurs between the Agency Administrator/Executive and the Incident Commander for the successful management of an incident.
- Describe the considerations and procedures an Incident Commander should follow to ensure effective and safe transfer of command.
- Describe effective communication practices for addressing audiences internal and external to the management of an incident.
- Define a leader's intent, priorities, incident objectives, strategies, and tactics as they are utilized by the Incident Commander for effective incident management.
- Describe the Incident Commander's responsibilities for the various plans and meetings in which he or she participates.
- Describe the staffing responsibilities and considerations of the Incident Commander.
- Describe how the Incident Commander can identify and manage a special situation that occurs within an incident.
- Describe the financial management responsibilities of the Incident Commander and the role of the Finance/Administration Section.
- Describe the agreements that the Incident Commander may encounter while managing incidents.
- Describe effective personal documentation practices for the position of Incident Commander.
- Describe the role and responsibilities of the Incident Commander as they pertain to the demobilization process, returning an incident to local management, and the performance evaluations of the Command and General Staff.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: E/L/G 191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Administration); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Administration)

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Safety Officer Course, E954

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 2.9

Course Level: N/A

Duration (in Hours): 28.75

Duration (in Days): 4.0

Course Description:

The goal of this professional development course, E/L 0954 Safety Officer, is to provide local and state-level emergency responders with an overview of key duties and responsibilities of a Safety Officer in a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audience(s) are local- or State-level emergency responders who may be designated as Safety Officers on their local or state Incident Management Team. The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams and hospitals.

National Incident Management System (NIMS) Incident Command System (ICS) specific training should be completed by personnel who are regularly assigned to function in a Command, Staff, or Unit Leader position on Type III or IV Incident Management Teams or by those persons who desire to seek credentials/certification in those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Demonstrate the duties, responsibilities, and capabilities of an effective Safety Officer on an AHIMT.
- Identify the course objectives and position-specific resource materials for the position of Safety Officer.
- Explain the Occupational Safety & Health Administration (OSHA) regulations and National Fire Protection Association (NFPA) as they relate to response operations.

- Explain the role and responsibilities of the Safety Officer in assuming the position and creating an attitude of safety on an incident.
- Identify the information that the Safety Officer must obtain when beginning work on an incident and potential source for obtaining that information.
- Contrast between a hazard and a safety risk.
- Identify techniques used to prioritize hazards for mitigation, as well as several types of mitigation and accident prevention.
- Develop an ICS Form 215A, Incident Action Plan Safety Analysis, given a scenario.
- Create an ICS Form 208, Site Safety and Control Plan.
- Apply multiple methods of communicating safety risks and mitigations through the Incident Safety Plan, Assistant Safety Officers, Safety Messages, and Safety Briefings.
- Explain the Safety Officer's interactions with the Logistics Section (and its various sub-units) to ensure that personnel needs are safely met.
- Identify common unsafe actions, operations, situations, and safety risks during an incident.
- Explain the Safety Officer's responsibility in managing accidents and special situations that may occur during an incident.
- Explain the Safety Officer's role in disbanding the Safety Unit during incident demobilization and closeout.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: E/L/G 191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Administration); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Academy)

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Public Information Officer Course, E952

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 3.1

Course Level: N/A

Duration (in Hours): 31.0

Duration (in Days): 5.0

Course Description:

The goal of this professional development course is to provide federal, state, tribal, and local-level emergency responders with an overview of key duties and responsibilities of a Public Information Officer in a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audience(s) are federal, state, tribal, and local level emergency responders who may be designated as Public Information Officers on their local or state Incident Management Team. The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams and hospitals.

National Incident Management System (NIMS) Incident Command System (ICS) All-Hazards classes should be completed by personnel who are attempting to achieve qualification through training and serving in Functional, Support, or Unit Leader positions on a Type III AHIMTs.

ACE Level: Lower Division/Associate

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Identify the course objectives and position-specific resource materials for the position of Public Information Officer.
- Describe the role and importance of the Public Information Officer position in incident operations, especially as it pertains to initial incident operations.
- Describe the fundamentals of information operations during incident management.

- Develop a communications strategy for disseminating incident information.
- Explain the importance of effective media relations, including social media, and the role of the Public Information Officer in developing and maintaining such relationships.
- Describe the roles and responsibilities of Assistant Public Information Officers.
- Describe how the Public Information Officer may establish and leverage effective community relations.
- Describe the role of the Public Information Officer as it pertains to handling special situations within incidents.
- Describe how Public Information Officers can keep themselves, and those they escort and work with, safe in the incident environment.
- Define the Public Information Officer's roles and responsibilities during incident transition and demobilization.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Recommended: O305 Type 3 AHIMT Training course (delivered by USFA)

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Liaison Officer Course, E956

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 1.3

Course Level: N/A

Duration (in Hours): 13.0

Duration (in Days): 2.0

Course Description:

The goal of this professional development course, E/L 0956 All-Hazards Liaison Officer, is to provide federal, state, and local-level emergency responders with an overview of key duties and responsibilities of a Liaison Officer (LOFR) in a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audiences for this course are federal, state, and local level emergency responders who may be designated as LOFRs on their local, regional, or state Incident Management Team (IMT). The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including but not limited to fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams and hospitals.

National Incident Management System (NIMS) Incident Command System (ICS) position-specific training should be completed by personnel who are regularly assigned to positions of function, support, or unit leader on an AHIMT, or by those persons who desire to seek qualification for those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 1

Course Objectives:

At the end of this course, participants will be able to:

- Identify the course objectives and position-specific resource materials for the position of LOFR.
- Explain the roles and responsibilities of the LOFR as a member of the Command Staff.
- Explain the roles and responsibilities of an Agency Representative.
- Explain the roles and responsibilities of the Liaison Officer with regards to Stakeholders.

- Explain types of communication and work-location requirements for a given incident.
- Identify the process and relevant parties involved in incident information flow, including the role of Assistant Liaison Officers.
- Identify the Liaison Officer's contributions to the NIMS incident action planning process.
- Explain the proper steps to follow in the event of a special situation.
- Identify the demobilization process as it relates to the duties of the LOFR.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: E/L/G 191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Administration); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Administration)

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Operations Section Chief, E958

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 2.2

Course Level: N/A

Duration (in Hours): 22.0

Duration (in Days): 4.0

Course Description:

The goal of this professional development course, E/L0958 Operations Section Chief (OSC), is to prepare local, state, tribal, and Federal emergency responders to function in the role of a T-III OSC after obtaining adequate experience. The OSC will be part of an all-hazards T-III IMT Operations Section Chief (OSC) Type III in a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audience(s) are Federal, state, tribal, and local emergency responders who may be designated as Operations Section Chiefs on their local or state Incident Management Team (IMT). The materials were developed with the assumption that audience members may have little or no actual experience as an Operations Section Chief.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams and hospitals.

NIMS ICS specific training should be completed by personnel who are regularly assigned to function, support, or unit leader positions on United States Fire Administration (USFA) or other Type III or IV AHIMT or by those persons who desire to seek credentials/certification in those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Identify the course objectives and position-specific resource materials for the position of Operations Section Chief.
- Describe how to gather, organize, communicate, and share information necessary to perform as an Operations Section Chief.

- Describe the purpose of the Strategy, Tactics, and Planning Meetings and the Operations Section Chief's roles and responsibilities in developing the Operational Planning Worksheet (ICS Form 215) and the Incident Action Plan.
- Describe the principles of supervision, delegation, and communication as they relate to the position of the Operations Section Chief.
- Identify key strategies for managing and adjusting the Operations Section.
- Describe the Operations Section Chief's role in developing and maintaining relations with people internal and external to the ICS Team.
- Describe the Operations Section Chief's roles and responsibilities for risk assessment and safety management.
- Describe the need and process for contingency planning for an all-hazards incident.
- Describe the Operations Section Chief's roles and responsibilities for demobilization.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: E/L/G 191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Administration); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Administration)

Primary Core Capability: Operational Coordination

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Planning Section Chief, E958

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 2.5

Course Level: N/A

Duration (in Hours): 25.0

Duration (in Days): 4.0

Course Description:

This course provides local- and state-level emergency responders with a robust understanding of the duties, responsibilities, and capabilities of an effective Planning Section Chief on an All-Hazards Incident Management Team (AHIMT). These responsibilities fall into two categories: 1) managing the planning cycle, and 2) tracking resources and incident status. Exercises, simulations, discussions, and a final exam enable participants to process and apply their new knowledge.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: NIMS ICS All-Hazards training should be completed by personnel who are regularly assigned to Functional, Support, or Unit Leader positions on Type 3 or 4 AHIMTs, or by those persons who desire to seek credentials/certification in those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Identify the course objectives and position-specific resource materials for the position of Planning Section Chief.
- Describe the function of the Planning Section and the roles and responsibilities of the Planning Section Chief.
- Describe the function of the Resources Unit and the roles and responsibilities of the Resources Unit Leader (RESL).
- Describe the function of the Situation Unit and the roles and responsibilities of the Situation Unit Leader (SITL).
- Describe the information gathered from the initial meetings, briefings, and documents.
- Describe the purpose, timing, and structure of each of the meetings, briefings, and documents in the Operational Period Planning Cycle.
- Identify key strategies for interacting with members of the Planning Section, members of the IMT, and personnel outside of the IMT.

- Describe the responsibilities of the Documentation Unit and Demobilization Unit Leaders.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Recommended: G191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Academy); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Academy)

Primary Core Capability: Planning

Mission Area(s): Respond, Recover, Mitigation

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Logistics Section Chief, E967

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 3.0

Course Level: N/A

Duration (in Hours): 30.0

Duration (in Days): 5.0

Course Description:

This course provides local- and state-level emergency responders with a robust understanding of the duties, responsibilities, and capabilities of an effective Logistics Section Chief on an All-Hazards Incident Management Team (AHIMT). These responsibilities fall into two categories: responding to the incident and effectively fulfilling the position responsibilities of a Logistics Section Chief on an AHIMT. Exercises, simulations, discussions, and a final exam enable participants to process and apply their new knowledge.

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: NIMS ICS All-Hazards training should be completed by personnel who are regularly assigned to Functional, Support, or Unit Leader positions on Type 3 or 4 AHIMTs, or by those persons who desire to seek credentials/certification in those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 2

Course Objectives:

At the end of this course, participants will be able to:

- Identify the course objectives and position-specific resource materials for the position of Logistics Section Chief.
- Describe the responsibilities of the Logistics Section Chief in relationship to the responsibilities of Unit Leaders within the Section.
- Describe how the responsibilities of the Facilities Unit Leader support the overall goals of unit.
- Describe how the responsibilities of the Ground Support Unit Leader support the overall goals of unit.
- Describe how the responsibilities of the Supply Unit Leader support the overall goals of unit.
- Describe how the responsibilities of the Food Unit Leader support the overall goals of unit.
- Describe how the responsibilities of the Medical Unit Leader support the overall goals of unit.

- Describe how the responsibilities of the Communications Unit Leader support the overall goals of unit.
- List the priorities of the Logistics Section Chief upon initial activation, describing how the Logistics Section Chief translates these priorities into action.
- Describe considerations in activating, briefing, and assessing the capabilities of each Unit.
- Identify the Logistics Section Chief's coordination and communication with the Command and General Staff.
- Identify techniques for successfully managing personnel and demobilizing the Logistics Section.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: E/L/G 191 Emergency Operations Center/Incident Command System Interface; O305 Type 3 AHIMT Training Course (US Fire Academy); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Academy)

Primary Core Capability: Logistics and Supply Chain Management

Secondary Core Capability(s): Operational Coordination

Mission Area(s): Respond, Recover, Mitigation

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes

Course Description: NIMS ICS All-Hazards Finance/Administration Section Chief, E97

Training Provider: Emergency Management Institute

Delivery Type(s): Mobile/Non-Resident, Residential

Continuing Education Units: General: 1.8

Course Level: N/A

Duration (in Hours): 18.0

Duration (in Days): 3.0

Course Description:

The goal of this professional development course, E/L0973 Finance/Administration Section Chief, is to provide Federal, State, and local-level emergency responders with an overview of key duties and responsibilities of a Finance/Administration Section Chief in a Type III All-Hazards Incident Management Team (AHIMT).

The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU.

Selection Criteria: The intended audience(s) are Federal, State, and local-level emergency responders who may be designated as Finance/Administration Section Chiefs on their local or state Incident Management Team. The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams, and hospitals.

National Incident Management System (NIMS) Incident Command System (ICS) specific training should be completed by personnel who are regularly assigned to Function, Support, or Unit Leader positions on Type III or IV Incident Management Teams or by those persons who desire to seek credentials/certification in those positions.

ACE Level: Lower Division/Associate

ACE Credit Hours: 1

Course Objectives:

At the end of this course, participants will be able to:

- Identify course objectives and position-specific resource materials for the position of Finance/Administration Section Chief.
- Explain the information collection and distribution methods of an effective Finance Section Chief.

- Explain the roles and responsibilities of a Finance Section Chief as they apply to planning, supervision, and coordination.
- Identify key strategies for interacting with personnel internal and external to the Incident Management Team.
- Explain the Finance Section Chief's responsibilities in relation to development, review, and implementation of the Demobilization Plan.

Other Prerequisites: The required prerequisites to this course are: Introduction to the Incident Command System, ICS 100; IS-200 Basic Incident Command System for Initial Response, ICS 200; E/L/G0300 Intermediate Incident Command System for Expanding Incidents, ICS 300; E/L/G 0400 Advanced Incident Command System for Complex Incidents, ICS 400; IS-700 An Introduction to the National Incident Management System; IS-800 National Response Framework (NRF), An Introduction

Other recommended (not required) courses: G191 Emergency Operations Center/Incident Command System Interface (Emergency Management Institute); O305 Type 3 AHIMT Training Course (US Fire Administration); O337 Command & General Staff Functions for Local Incident Management Team (US Fire Academy)

Primary Core Capability: Operational Coordination

Secondary Core Capability(S): Operational Communications

Mission Area(s): Respond

Discipline(s): Emergency Management

Course POC:

NETC Admissions

POC Work Phone: 301-447-1035

POC Work Email: netcadmissions@fema.dhs.gov

Course Schedule:

<https://training.fema.gov/is/crslist.aspx>

Course Active?: Yes