

# PRE-APPLICATION WORKSHOP

Summer 2021 | North Coast Coho Recovery Proposal Solicitation Notice



# WORKSHOP AGENDA

- PSN and Grant Guidelines
- Basic Requirements
- Pre-Application Overview
- Overview of WebGrants
- Tentative Schedule
- Q & A



# PROPOSAL SOLICITATION NOTICE (PSN) BACKGROUND

- December 2019, California Natural Resources Agency (CNRA) Secretary officially kicked off Cutting the Green Tape through a series of public meetings
- Cutting the Green Tape Goals:
  - Increase pace and scale of environmental restoration
  - Improve granting efficiencies
  - Coordinated environmental permitting
- In 2020, CDFW received one-time allocation of funding to support the implementation of Cutting the Green Tape
  - Includes a one-time Summer 2021 Solicitation addressing the goals above



# GRANT GUIDELINES AND PSN



# GRANT GUIDELINES AND PROPOSAL SOLICITATION NOTICE (PSN) CONT.

## Grant Guidelines

- Recently updated
- General Bond (Prop I) and Program Requirements
- Solicitation Notice, Submittal and Evaluation
- Award of Grant Funding

## 2021 North Coast Coho Recovery PSN

- Detailed information regarding how to apply, the priority, and evaluation criteria specific to this solicitation

# 2021 NORTH COAST COHO PSN APPLICATION PROCESS

## Multi-Phased Application Process

1. Call for Concepts – Ended in July
2. Pre-Application – Deadline to submit is September 30<sup>th</sup>.
  - All applicants are required to submit a pre-application in order to be eligible for submittal of a full application
  - Short-answer and multiple-choice questions
3. Full Application – Anticipated release in October
  - Longer narrative fields and required attachments.

# WHAT TO EXPECT FROM THE PRE-APPLICATION

- Goals:
  - Determine whether proposal meets the eligibility criteria and scope of the PSN
  - Identify concerns with administrative topics\* and schedule
  - Allow applicants the opportunity to make revisions in full application
- Administrative topics:
  - Permitting, CEQA/NEPA and water rights
  - Engineering/design readiness
  - Land tenure
  - Other funding sources - status
  - Other project phases - status

## ELIGIBLE ENTITIES

- Public agencies (state & local)
- Nonprofit organizations
- Federally recognized Indian tribes and State Indian tribes listed on the Native American Heritage Commission's California Tribal Consultation List

# ELIGIBLE PROJECT CATEGORIES



## Planning

Support necessary activities that lead to future on-the-ground implementation projects, including environmental review, design, and project development



## Implementation

Construction, restoration and enhancement projects for new or enhanced facilities



## Acquisition

Purchases of land and/or interests in land and/or water

# PRIORITY ACTIVITIES

## Protect and Restore Anadromous Coho Salmon Habitat in Priority North Coast Watersheds

The objective of this priority is to protect, restore, or enhance Coho Salmon habitat in watersheds of California to aid in the recovery and conservation of Coho Salmon.

1. Removing high priority fish passage barriers
2. Restoring instream spawning and rearing habitat
3. Restoring off-channel rearing, streambank, and riparian habitats and migratory conditions
4. Restoring or enhancing instream, floodplain, side channel, estuarine or riparian habitat,
5. Improving instream flow quality and quantity
6. Reducing erosion and instream/downstream sedimentation
7. Protecting important watershed lands and riparian buffers in agricultural landscapes through acquisitions and conservation easements
8. Improve and protect the quantity and quality of water available year-round
9. Storage and forbearance projects and associated permitting as part of restoration of anadromous salmonid habitat
10. Public Outreach and Stakeholder Coordination (as part of planning and implementation projects)

# GEOGRAPHIC FOCUS

## Eel River

- South Fork Eel River (HUC8: 18010106)
- Lower Eel River
  - Larabee Creek (HUC10: 180101506)
  - Yager Creek (HUC10: 180101508)
  - Lower Van Duzen River (HUC10: 180101509)
  - Price Creek – Eel River (HUC 10: 180101510)
  - Salt River – Eel River (HUC 10: 180101511)

## Mendocino Coast

- 10 Mile River (HUC10: 180101801)
- Noyo River (HUC10: 180101802)
- Navarro River (HUC10: 180101804)
- Garcia River (HUC10: 180101805)
- Pudding Creek Watershed: mainstem and all tributaries

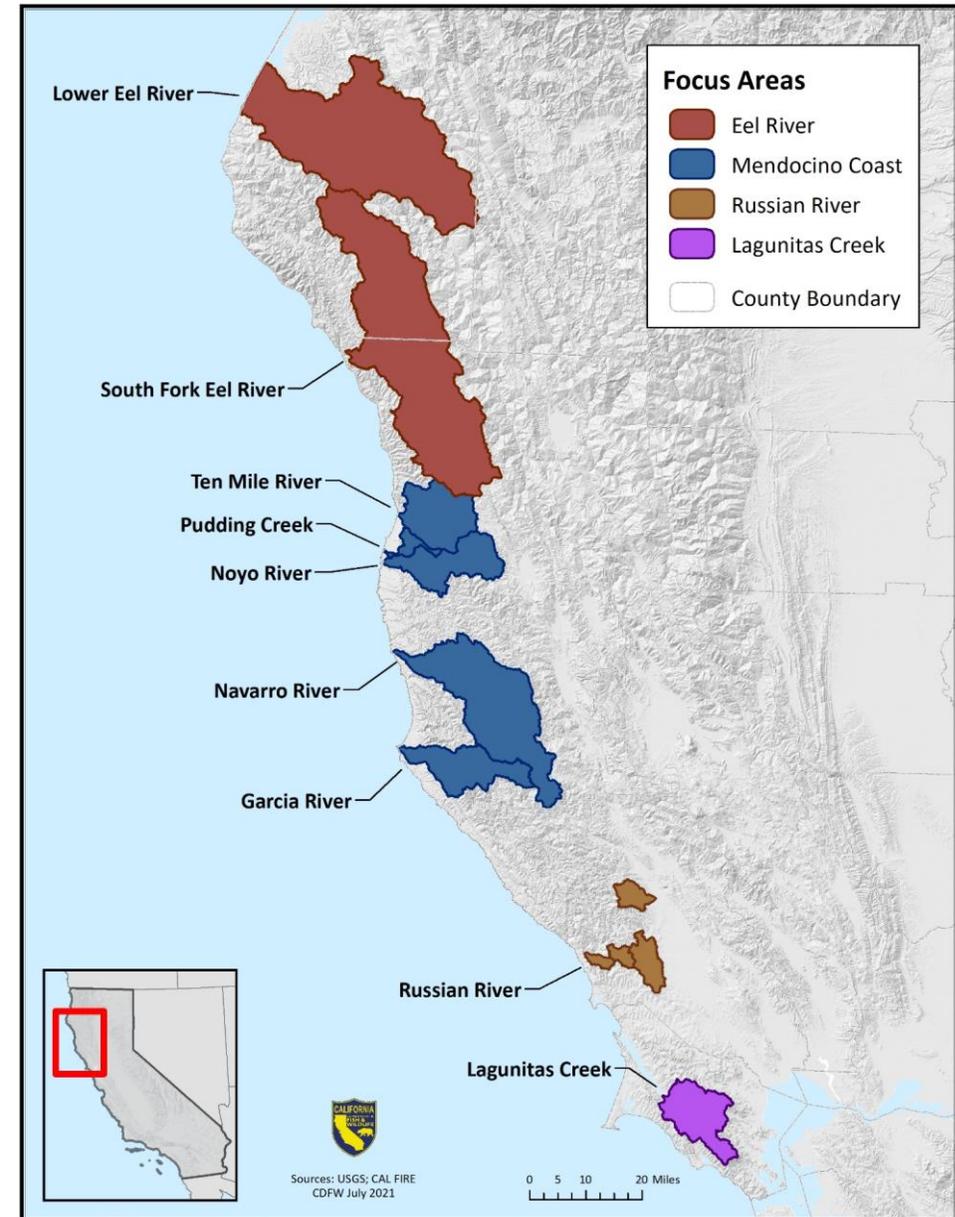
## GEOGRAPHIC FOCUS (CONT.)

### Russian River

- Mill Creek (HUC12: 180101100506)
- Green Valley Creek (HUC12: 180101100901)
- Dutch Bill Creek watershed: mainstem and all tributaries
- Willow Creek watershed: mainstem and all tributaries

### Lagunitas Creek

- Lagunitas Creek (HUC10: 1805000501)



# PERMITTING

- CDFW:
  - Habitat Restoration and Enhancement Act (HREA) – for small restoration projects with a maximum project size of 5 acres or a cumulative 500 linear feet (eligible for State Board’s Order for Clean Water Act Section 401 General Water Quality Certification for Small Habitat Restoration Projects)
  - Restoration Management Permit (RMP) [new] – combines three take authorizations into a single streamlined permit (CESA, fully protected species, species of special concern and common species)
  - New process for issuing CESA consistency determinations (CD) for restoration projects that have received approvals pursuant to federal programmatic biological opinions (BOs) or project-specific federal BOs

# PERMITTING CONT.

- Federal permitting:
  - Regional General Permit 12 - working with the U.S. Army Corps of Engineers (USACE), NOAA Fisheries and the U.S. Fish and Wildlife Service to develop a federal permitting mechanism for projects that meet the eligibility criteria for the USACE's Regional General Permit No. 12 (in progress)
  - Other programmatic restoration BOs (please see PSN)
- Clean Water Act 401 Certification
  - General Order for Clean Water Act Section 401 General Water Quality Certification for Small Habitat Restoration Projects
  - General Order for Clean Water Act Section 401 Water Quality Certification and Waste Discharge Requirements for Restoration Projects Statewide (in progress)
- If you plan to utilize one of the permitting pathways that is currently still in progress, we recommend including costs for preparing individual permits in your budget

# CEQA

- For implementation projects, CEQA must be complete at the time of award
  - Project approval, via a grant, is a discretionary action and subject to CEQA
  - Projects must either:
    - Demonstrate that their project qualifies for a statutory or categorical CEQA exemption, OR
    - A state or local agency will have filed a Notice of Determination with the Office of Planning and Research for that agency's approval of the project
  - For projects that are actively pursuing CEQA completion but may not meet award deadline, deferred award decisions may be possible, at CDFW's discretion
  - For projects that have not started CEQA and wish to have CEQA costs covered by the grant, please apply as a Planning project

## CEQA CONT.



- State Water Board Programmatic EIR:
  - Structured as a CEQA platform to facilitate other state and local agency review and approval of individual restoration projects that may qualify for coverage under the proposed General Order
  - [https://www.waterboards.ca.gov/water\\_issues/programs/cwa401/generalordersunderdevelopment](https://www.waterboards.ca.gov/water_issues/programs/cwa401/generalordersunderdevelopment)
  - Applicants that intend to rely on the State Water Board PEIR for an individual restoration project should estimate related cost for that effort and include that estimate in the project-specific budget.

# WEBGRANTS OVERVIEW



All pre-applications proposals must be submitted via [WebGrants](#)



**Submission Deadline:**  
4:00 PM (PST)  
September 30, 2021

## WEBGRANTS OVERVIEW CONT.

- WebGrants User Accounts
  - You cannot apply to the PSN without an active WebGrants user account
    - Multiple users can work on the same application but must have their own user accounts
  - Returning Applicants – Do **not** re-register. Use your existing user id and password
  - New to WebGrants? – Please register to create an account

# REGISTER TO CREATE A WEBGRANTS ACCOUNT

CALIFORNIA DEPARTMENT OF FISH and WILDLIFE 

System Compatibility

 Log In

**Log In**

User ID:

Password:

[Forgot User Id?](#)

[Forgot Password?](#)



New to WebGrants - California Department of Fish and Wildlife?

[Register Here](#)

Click 

# WEBGRANTS REGISTRATION FORM

- All fields marked with an asterisk (\*) are required
- Please do not provide any personal contact information
  - Business contacts only
- Organization Tax ID is not necessary at this stage
  - Enter “NA”

 Register

[Register](#)

---

**Personal Information**

**Name:\***      
Salutation First Name Middle Name Last Name

**Title:**

**Email:\***

**Confirm Email:\***

**Address:\***

**City:**  **State/Province:**  **Postal Code/Zip:**

**Phone:\***    
Phone Ext.

---

**Organization Information**

**Are you Affiliated with an Organization?**  Yes  No

**Organization Name:\***

**Organization Type:**

**Tax ID:\***

**Organization Website:**

**Address:\***

**City:**  **State/Province:**  **Postal Code/Zip:**

**Phone:\***    
Ext.

**Fax:**

**E-mail Address:\***

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**Verify Submission**  I'm not a robot  reCAPTCHA  
[Privacy](#) [Terms](#)

20 [Register](#)

# WEBGRANTS REGISTRATION

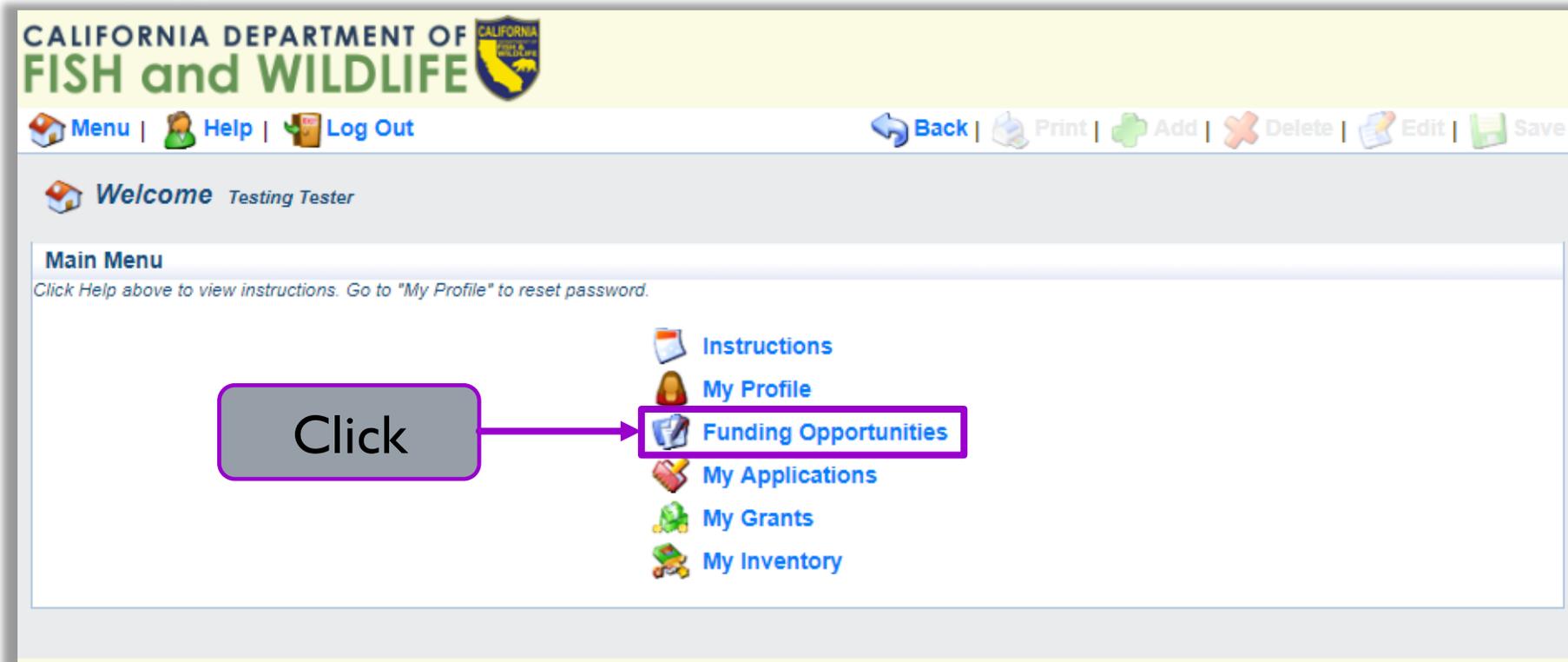
- The Organization you are linked to affects your application
  - This is how CDFW determines eligibility
- You **must** be affiliated with an Organization
  - If you are affiliated with more than one organization, register under one, and contact the [WebGrants Help Desk](#) to link additional organizations to your account
  - Third-party users (e.g., consultants) should be affiliated with the Applicant Organization
- A WebGrants Admin must approve the registration **before** the user may login and start an application
  - User will receive up to 3 confirmation emails
    1. Confirm receipt
    2. Approve/deny user registration
    3. Password



# THE WEBGRANTS PRE-APPLICATION

# HOW TO START AN APPLICATION

1. Login to CDFW WebGrants
2. Select “Funding Opportunities”



# HOW TO START AN APPLICATION CONT.

## 3. Select “2021 CGT – Cutting the Green Tape”

Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

### Funding Opportunities

#### Current Funding Opportunities

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.  
Click on the title to open the Funding Opportunity summary.  
Click on the column headers to sort list of Opportunities.

ID	Agency	Program Area	Opportunity Title	Pre-Application Deadline	Application Deadline
1726473	California Department of Fish and Wildlife	Delta Ecosystem Programs	<b>2021 CGT - Cutting the Green Tape</b>	09/30/2021	Final Application Deadline not Applicable

# HOW TO START AN APPLICATION CONT.

## 4. Select “Start a New Application”

### Funding Opportunities

#### Current Applications

Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.

ID	Application Title	Status
No existing applications		

#### Opportunity Details

**1726473-2021 CGT - Cutting the Green Tape**

**Prop 1 - Watershed and Delta Ecosystem Restoration Grant Programs**

**Pre-Application Deadline: 09/30/2021 4:00 PM**

**Application Deadline: Final Application Deadline not Applicable**

Click

[Copy Existing Application](#)

[Start a New Application](#)

# APPLICATION: GENERAL INFORMATION

## 5. Enter General Information for the Proposed Project

- a) The Primary Contact is the only user that can update the General Information
- b) Please keep the Project Title brief
- c) The Authorized Official is an authorized representative of the Applicant Organization
- d) You can only select Organizations that your account is linked to

## 6. Select “Save” when done

The screenshot shows a web application interface. At the top, there is a navigation bar with icons and text for 'Menu', 'Help', and 'Log Out'. On the right side of the navigation bar, there are icons for 'Back', 'Print', 'Add', 'Delete', 'Edit', and 'Save'. The 'Save' button is highlighted with a purple border. Below the navigation bar is a toolbar with a red and yellow icon. The main content area is titled 'Instructions' and contains the following text: 'This page must be completed and saved before proceeding with the rest of the application process.', 'Please Note: Only the person selected as the Primary Contact can make changes to the General Information form after saving.', and 'Also, copying and pasting information into text boxes may result in characters not saving correctly. If you notice this please manually enter the text to resolve the issue.' Below the instructions is a section titled 'General Information' with the following fields: 'Primary Contact:\*' with a dropdown menu showing 'Testing Tester', 'Project Title: (limited to 250 characters)\*' with a text input field, 'Authorized Official:\*' with a dropdown menu showing 'Testing Tester', and 'Organization:\*' with a dropdown menu.

Menu | Help | Log Out

Back | Print | Add | Delete | Edit | Save

**Instructions**

*This page must be completed and saved before proceeding with the rest of the application process.*

*Please Note: Only the person selected as the Primary Contact can make changes to the General Information form after saving.*

*Also, copying and pasting information into text boxes may result in characters not saving correctly. If you notice this please manually enter the text to resolve the issue."*

**General Information**

Primary Contact:\* Testing Tester ▼

Project Title:  
(limited to 250 characters)\*

Authorized Official:\* Testing Tester ▼

Organization:\* ▼

# APPLICATION MAIN MENU

- All Application Forms are listed in the Application Main Menu
- Acts as your checklist
- All forms must be complete to submit

## Application Main Menu

### Before Starting

- For Eligibility and Application requirements, refer to:
  - [Proposal Solicitation Notice \(PSN\)](#)
  - [Proposition 1 Grant Program Guidelines](#)
  - For additional information about Proposition 1, see the [Proposition 1 Restoration Grants webpage](#)

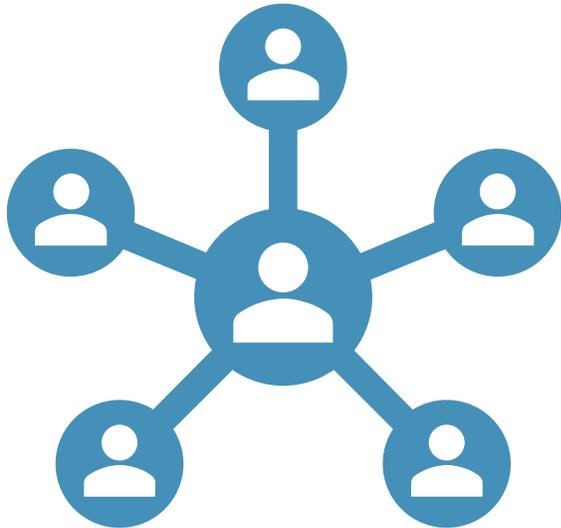
### Completing and Submitting the Application

- All application attachments are required, depending on project type. See **Form 8. Application Attachments** for more information.
- Each form includes form-specific instructions.
- User must click **Save** to save entered information; the system does not save automatically. Save at least once an hour to ensure information is not lost if system times out.
- All required fields must be filled in before a form may be **Marked as Complete**.
- All forms must be **Marked as Complete** before submitting. The **Marked as Complete** button is below form instructions.
- The check mark in the **Complete?** column in the application menu is only an indicator that the form has been completed, not submitted. Forms can be further edited until submitted.
- To **Submit** the application: click the **Submit** button on the Application main menu / form list page. Once submitted, the form is locked down; no further editing is possible.
- To **Withdraw** the application from consideration, click the **Withdraw** button on the Application main menu.
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Need help? Contact [Prop1WebGrants@wildlife.ca.gov](mailto:Prop1WebGrants@wildlife.ca.gov) Monday to Friday, 9 am to 4 pm.

Application Forms		Application Details   <a href="#">Submit</a>   <a href="#">Withdraw</a>	
	Form Name	Complete?	Last Edited
<a href="#">General Information</a>		✓	09/03/2021
<a href="#">PreApp Project Overview - CGT</a>			
<a href="#">PreApp Permitting &amp; Engineering - CGT</a>			
<a href="#">PreApp Timeline - CGT</a>			
<a href="#">PreApp Land Tenure &amp; Additional Questions - CGT</a>			
<a href="#">Pre-Application Attachments - CGT</a>			

## ADDITIONAL GRANTEE CONTACTS



- Add additional users to an application by including them as “Additional Grantee Contacts”
  - This can only be done by the Primary Contact
  - Must be affiliated with the same Organization
  - Additional Grantee Contacts can complete all application forms, except the General Information form
- Consultants submitting an application for the Applicant Organization must be associated with the Applicant Organization
  - Associate application with the Organization who will be awarded grant funds and manage the grant

## Application

### Application: 1726840 - North Coast Coho Recovery Project

**Program Area:** Prop 1 - Watershed and Delta Ecosystem

**Funding Opportunities:** 1726473 - 2021 CGT - Cutting the Green Tape

**Pre-Application Deadline:**

Click to edit  
current form

### Instructions

*This page must be completed and saved before proceeding with the rest of the application process.*

***Please Note:** Only the person selected as the Primary Contact can make changes to the General Information form after saving.*

*Also, copying and pasting information into text boxes may result in characters not saving correctly. If you notice this please manually enter the text to resolve the issue."*

### General Information

[Go to Application Forms](#)

**System ID:** 1726840

**Project Title:** North Coast Coho Recovery Project

**Primary Contact:** Testing Tester

**Additional Contacts:** Testing Tester

Select any additional contacts within your organization that will also manage this Grant

**Organization:** BaseLine Organization

# ADDITIONAL GRANTEE CONTACTS CONT.

1. Select “Edit” at the top of the screen
2. Select from the “Additional Grantee Contacts” shown
3. Select “Save” at the top of the screen

**General Information**

**Primary Contact:**\* Testing Tester

**Additional Grantee Contacts:** Monicalee Lashway  
Cassie Lewis  
Hildie Spautz  
Grantee Tester  
Testing Tester

Select any additional contacts within your organization that will also manage this Grant

**Project Title:**  
(limited to 250 characters)\* Test restoration project

**Authorized Official:**\* Testing Tester

**Organization:**\* BaseLine Organization

# ADDITIONAL GRANTEE CONTACTS

## Application: 1726840 - North Coast Coho Recovery Project

**Program Area:** Prop 1 - Watershed and Delta Ecosystem Restoration Grant Programs

**Funding Opportunities:** 1726473 - 2021 CGT - Cutting the Green Tape

**Pre-Application Deadline:**

### Instructions

*This page must be completed and saved before proceeding with the rest of the application process.*

**Please Note:** Only the person selected as the Primary Contact can make changes to the General Information form after saving.

*Also, copying and pasting information into text boxes may result in characters not saving correctly. If you notice this please manually enter the text to resolve the issue."*

### General Information

**System ID:** 1724825

**Project Title:** Test restoration project

**Primary Contact:** Testing Tester

**Additional Contacts:** Grantee Tester  
Select any additional contacts within your organization that will also manage this Grant

**Organization:** BaseLine Organization

Click to view all  
Application forms

[Go to Application Forms](#)

Application Form	Description
Pre-Application General Information	Basic information about the applicant, project type, project cost, and location
Pre-Application Project Summary	Project description and relationship to other projects. Consistency with Recovery Strategies and other plans. This information is needed to establish eligibility.
Pre-Application Project Location Map	Map of project location
Pre-Application Permitting	Indicates whether the project has/is pursuing the appropriate permits and CEQA coverage and allows CDFW to assess these issues in context of the overall schedule
Pre-Application Engineering	Indicates where the project is at in the design process.
Pre-Application Timeline	Summary of key project milestones
Pre-Application Land Tenure	Indicates landowner involvement and whether access has been obtained
Additional Questions	Whether the project involves water rights or will be used as mitigation

# APPLICATION FORMS

# HOW TO SUBMIT A PRE-APPLICATION

## I. Review the entire Application

- a) Check each Application Form or
- b) Click “Applications Details” to review all Forms on one page

### Instructions

## Application Main Menu

### Before Starting

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  - [Proposition 1 Grant Program Guidelines](#)
  - For additional information about Proposition 1, see the [Proposition 1 Restoration Grants webpage](#)

### Completing and Submitting the Application

- Each form includes form-specific instructions.
- User must click **Save** to save entered information; the system does not save automatically. Save at least once an hour to ensure information is not lost if system times out.
- All required fields must be filled in before a form may be **Marked as Complete**.
- All forms must be **Marked as Complete** before submitting. The **Marked as Complete** button is below form instructions.
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### Application Forms

#### General Information

[PreApp Project Overview - CGT](#)

[PreApp Permitting & Engineering - CGT](#)

[PreApp Timeline - CGT](#)

[PreApp Land Tenure & Additional Questions - CGT](#)

[Pre-Application Attachments - CGT](#)

Click to view  
entire Application

[Application Details](#)

[Submit](#) | [Withdraw](#)

Complete?

Last Edited

✓

09/03/2021

# APPLICATION DETAILS PAGE

- Review entire Application
- Print/Save Application
  1. Click “Print”
  2. Right-click and select “Print” or “Save as”
- Click “Go to Application Forms” to return to Application Main Menu

The screenshot shows the 'Application Details' page for '1724792 - 2021 Prop 1 Proposal Solicitation - Final Application'. The page includes a navigation bar with 'Menu', 'Back', 'Print', 'Add', 'Delete', 'Edit', and 'Save' buttons. A callout box points to the 'Print' button with the text 'Click to Print or Save Application'. Another callout box points to the 'Go to Application Forms' link with the text 'Click to return to Application Main Menu'. The application details show a status of 'Editing' and a primary contact named 'Tester'.

Click to Print or Save Application

Click to return to Application Main Menu

# HOW TO SUBMIT A PRE-APPLICATION CONT.

1. Review the entire Application
2. Mark each Applicant Form as Complete
3. Click “Submit”

Note: You cannot change your application after it is submitted

## Application Main Menu

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Click to Submit Application

Application Forms		Application Details	Submit	Withdraw
	Form Name	Complete?		
<a href="#">General Information</a>		✓		
<a href="#">Form 1. Eligibility, Timing and Priorities</a>		✓		
<a href="#">Form 2. Location Information</a>		✓		
<a href="#">Form 3. Permits and Environmental Compliance</a>		✓		
<a href="#">Form 4. Project Summary</a>		✓		
<a href="#">Form 5. Timeline</a>		✓		
<a href="#">Form 6. Performance Measures</a>		✓		
<a href="#">Form 7. Budget</a>		✓		
<a href="#">Form 8. Application Attachments</a>		✓		
<a href="#">Form 9. Supplementary Attachments</a>		✓		
<a href="#">Form 10. Acknowledgment and Signature</a>		✓		

# WEBGRANTS RECOMMENDATIONS



Save your progress often – don't let the program time out



Start your pre-application early – don't wait until the last moment



Use the WebGrants “Back” button to navigate



Work offline with the Word version of the App before completing the WebGrants version

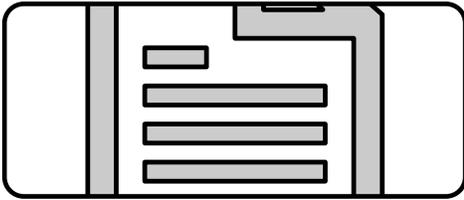


Attachment file names must be brief, include your App Number, and have no spaces or commas

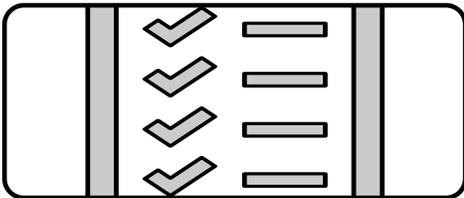


Contact CDFW WebGrants Help Desk for any WebGrants questions and/or issues

# 2021 NORTH COAST COHO RECOVERY PSN APPLICATION RESOURCES

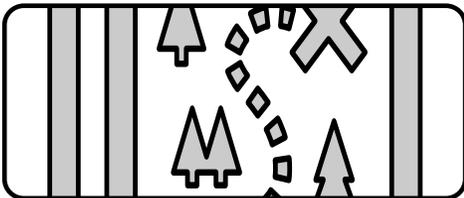


Review [Grant Guidelines](#) and [2021 Prop I PSN](#) for proposal requirements

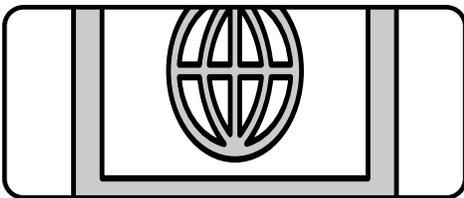


Download the [MS Word version of the Pre-Application](#)

- Work offline with this document to prepare your application



See the [WebGrants User Guide](#) to help you navigate through WebGrants



[CDFW Prop I Grant Programs Website](#)

- Updates, announcements, and all resource links are also available on our website

# TIPS FOR THE PRE-APPLICATION PROPOSALS

- Read Solicitation, Grant Guidelines, and Application instructions carefully
  - If you have questions, please ask
- Clearly address the criteria outlined in the Solicitation
  - Make a clear/concise connection between your project and the Solicitation Priority
  - Make a direct connection to the recovery plans (CDFW's Recovery Strategy for Coho Salmon (2004), NOAA Fisheries' Recovery Plan for the Central California Coast Evolutionarily Significant Unit of Coho Salmon (2012), NOAA Fisheries' Recovery Plan for the Southern Oregon/Northern California Coast Evolutionarily Significant Unit of Coho Salmon (2014), Priority Action Coho Team Report (2020), and the South Fork Eel River SHaRP report (2021))

# TENTATIVE SCHEDULE

Activity	Schedule
Release Proposal Solicitation Notice	August 30, 2021
Pre-Applications due through WebGrants by 4 pm PST	September 30, 2021
Anticipated full applications due through WebGrants by 4pm PST	December 3, 2021
Proposal Evaluation	December 2021
CDFW Director approval/award announcements	No sooner than January 2022
Execute grant agreements	No sooner than March 2022
All work completed	January 1, 2025 for UC/CSU grants March 15, 2025 for all other grants

# CONTACT US

## WebGrants or Application Questions:

- [Prop I Webgrants@wildlife.ca.gov](mailto:PropIWebgrants@wildlife.ca.gov)
- Monday – Friday from 9:00 am to 4:00 pm

## 2021 North Coast Coho Recovery PSN Questions:

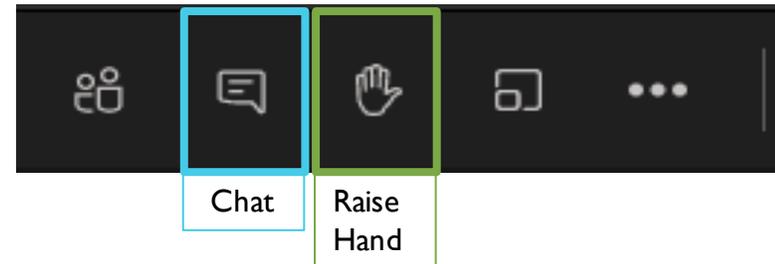
- [WatershedGrants@wildlife.ca.gov](mailto:WatershedGrants@wildlife.ca.gov)



# QUESTIONS?



- If you have a question/comment, please either
  - Submit a question through the chat OR
  - Raise your hand



- You will be called upon to ask your question, or we will read the questions from the chat aloud