



	Deployment Date:
	Facility/vessel:
	Deployment location(s):
	Time started:
	Time ended:
	Objective 1 – Notifications: Actual notifications shall be made to the California Office of Emergency Services and shall be initiated and documented at the start of the drill. <input type="checkbox"/> Yes <input type="checkbox"/> No
	Objective 2 – Staff Mobilization: Assemble sufficient staff to safely and effectively deploy the spill response equipment. <input type="checkbox"/> Sufficient <input type="checkbox"/> Insufficient
	Objective 3 – Safety: A safety briefing shall be conducted prior to deployment. <input type="checkbox"/> Yes <input type="checkbox"/> No
	Objective 4 – Equipment Deployment: Equipment shall be deployed to meet the immediate containment strategies outlined in their plan. <input type="checkbox"/> Yes <input type="checkbox"/> No
	Objective 5 – Communication: Appropriate communications shall be provided to direct operations. <input type="checkbox"/> Yes <input type="checkbox"/> No
1.	Facility owned equipment: <input type="checkbox"/> Deployed by facility personnel <input type="checkbox"/> Deployed by OSRO Which OSRO was used to deploy the equipment?
2.	List type and amount of all equipment (e.g., boom size, overall height in inches and skimmers) deployed and number of support personnel employed:
3.	Describe goals of the equipment deployment. Did it utilize strategies of the response plan? (Attach a sketch or photo of equipment deployments and booming strategies):



4.	Communications: Were communications established between personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No Vessel to shore? <input type="checkbox"/> Yes <input type="checkbox"/> No Vessel to vessel? <input type="checkbox"/> Yes <input type="checkbox"/> No Type of communications <input type="checkbox"/> Radio <input type="checkbox"/> Cellphone <input type="checkbox"/> Voice
5.	For deployment of facility-owned equipment, was the amount of equipment deployed at <u>least</u> the amount necessary to respond to the facility's average most probable spill? Was the equipment deployed in its intended operating environment?
6.	Are all facility personnel that are responsible for response operations involved in a comprehensive training program, and all pollution response equipment involved in a comprehensive maintenance program? If so, describe the program:
7.	Was the equipment deployed by personnel responsible for its deployment in the event of an actual spill?
8.	Was all deployed equipment operational? If not, why not?
9.	Equipment Deployment (1 st 6 Months) <input type="checkbox"/> Pass <input type="checkbox"/> Fail Equipment Deployment (2nd 6 Months) <input type="checkbox"/> Pass <input type="checkbox"/> Fail
10.	Reason for failure:
11.	Attach description of lesson(s) learned and person(s) responsible for follow up of corrective measures.
12.	Evaluators signatures and date signed:

Note: Retain this form for a minimum of 3 years.
Questions or comments can be directed to the Drills and Exercises Unit at 916 445-9338.
For submissions, contact OSPR at osprdrills@wildlife.ca.gov or FAX 916 327-0907



This form is to be used to record the actions and comments during an equipment deployment drill. The drill is pass/fail. To pass, the following objectives must be met.

Objective 1 - Notifications: Actual “drill” notifications shall be made to the California Governor’s Office of Emergency Services. The notifications shall be documented with the Cal OES Control#.

Objective 2 - Staff mobilization: Assemble sufficient staff to safely and effectively deploy the spill response equipment. Note the number of staff participating in the drill. Shore side and on-water.

Objective 3 - Safety: A safety briefing shall be conducted prior to deployment. Hazards identified, PFD’s worn by all near the water. Boom deployed from reel safely.

Objective 4 - Equipment Deployment: Equipment shall be deployed to meet the immediate containment strategies outlined in their contingency plan. Equipment deployed in its intended operating environment and is operational.

Objective 5 - Communication: Appropriate communications shall be provided to direct operations. Communications established between shore and on water.

The equipment deployment shall take place in the first six months of the calendar year. If the exercise fails, a second exercise shall be required in the second six months of the calendar year. Failure may be due to inability to deploy the boom within the time frame of the C-Plan, defective equipment or untimely Credit Requests.

1. Who owns the equipment deployed and who deployed it?
2. Boats, boom and number of employees involved in the deployment. Boom length and height in inches from the top of the floatation to bottom of the skirt.
3. Describe the objectives of the deployment, encircle a vessel, create a collection point or setup a diversion or deflection for a collection point or for protection of the shoreline.
4. Communications must be established for a safe deployment. What devices were used to communicate from shore to response vessels?
5. The equipment deployed is appropriate in length for initial response to an average most probable spill. Is the boom the correct type for the conditions where it is being deployed?
6. Note if this deployment is part of a training program. Are the participating employees the first responders?
7. If the facility operates 24 hours per day, are the employees of each shift trained to deploy equipment?
8. Operational, boat motors started promptly, boom was in operating condition, no tears or splits, if the boom is stored on a reel, was the reel operational?
9. Successful deployment during the 1st 6 months of the year means that the facility has met the requirements for the Office of Spill Prevention and Response. Failure to deploy and meet the five listed objectives means another equipment deployment must be scheduled for the second six months.
10. List the reason that the deployment was a failure.
11. List any lessons learned from the deployment. Who will be in charge of correcting the problem?
12. Signatures of the individuals observing the deployment.