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| **COVER SHEET**   |  |  |  | | --- | --- | --- | | SUBMIT EACH RESUME AS A SEPARATE DOCUMENT | | | | Number of Resumes Included in Transmittal: |  | |

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| --- | --- | --- |
| **Name** | **Requested Role(s)[[1]](#footnote-1)** | **Species/Resource(s)** |
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| This form requests information about the qualifications of the Qualified Biologist, Designated Biologist and Biological Monitor specified in California Endangered Species Act Incidental Take Permits (ITP) and Lake or Streambed Alteration (LSA) Agreements issued by California Department of Fish and Wildlife (CDFW).  **Completing this form will ensure the receipt of adequate information and expedite CDFW review of qualifications.** | | |

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| **SECTION I. NAME AND CONTACT INFORMATION** | |
| **Name:** | **Title:** |
| **Company Name & Address:** | |
| **Phone:** | **Email:** |

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| **SECTION II. EDUCATION** |
| **College/University & Degree Type Related to Natural Resource Science:** |
| **Other Relevant Workshops & Training:** |

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| **SECTION III. ROLE(S) AND PERMIT REQUIREMENTS** |
| **Requested Role(s):** |
| **Relevant LSA Agreement Measures or ITP Conditions[[2]](#footnote-2):** |

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| SECTION IV. SPECIES AND RESOURCE EXPERIENCE – SUMMARY |
| *This section summarizes experience by special status species and other resource. Use one row for each species or other resource where surveys or special protections are required in the CESA ITP or LSA Agreement for which biologist approval is requested. [[3]](#footnote-3) If more space is needed, add rows to this table. Provide details in Section V.* |

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| **Species or Resource** | **Number of Field Seasons & Hours, Life Stages Observed**  Provide project details in Section 5 | **Life History Knowledge** Describe formal workshops & training with dates, or informal training details | **CDFW SCP, MOU, & USFWS 10a1a Authorization Number & Authorized Activities**  This form does not fulfill SCP, MOU, & USFWS 10a1a reporting requirements | |
| Insert Species or Resource 1 | Field seasons:  Hours:  Life Stages: |  |  | Issued to:  Expiration:  Agency contact: |
| Insert Species or Resource 2 | Field seasons:  Hours:  Life Stages: |  |  | Issued to:  Expiration:  Agency contact: |
| Insert Species or Resource 3 | Field seasons:  Hours:  Life Stages: |  |  | Issued to:  Expiration:  Agency contact: |

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| **SECTION V. SPECIES AND RESOURCE EXPERIENCE – DETAILS** | |
| *This section details experience from the three most recent and relevant projects for each species and resource identified in Section IV. If more space is needed, attach additional pages in the same table format (i.e., copy/paste format).* | |
| **SPECIES OR RESOURCE 1:** | |
| **Project 1 Name & Location:** | |
| **Project Start Date:** **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s)[[4]](#footnote-4):** | |
| **Survey Type(s)[[5]](#footnote-5):** | |
| **Construction Monitoring[[6]](#footnote-6)**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB[[7]](#footnote-7) (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 2 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**:  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  Life Stage:  Number Observed:  Number Handled:  Reported to  CNDDB (Y/N): | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 3 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Additional Information:** | |
| **SPECIES OR RESOURCE 2:** | |
| **Project 1 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 2 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 3 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **SPECIES OR RESOURCE 3:** | |
| **Project 1 Name & Location:** | |
| **Project Start Date:**       **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 2 Name & Location:** | |
| **Project Start Date:**       **End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |
| **Project 3 Name & Location:** | |
| **Project Start Date:** **Project End Date:** | |
| **LSA Agreement, ITP, or Other Agency Permit Number:** | |
| **Role(s):** | |
| **Survey Type(s):** | |
| **Construction Monitoring:**  **Days:**  **Activities:** | |
| **Species Life Stages Observed & Handled, Number of Each**  **Life Stage:**  **Number Observed:**  **Number Handled:**  **Reported to**  **CNDDB (Y/N):** | **Company Name, Professional Reference Name, Phone, Email:** |
| **If not reported to CNDDB, why:** | |
| **CDFW and Other Agency Email:** | |

1. Requested roles correspond to the biological staffing requirements indicated in the Lake and Streambed Alteration (LSA) Agreement or California Endangered Species Act Incidental Take Permit (ITP). Roles may include a “Qualified Biologist” or “Designated Biologist” with the necessary experience to survey for special status species, or a “Biological Monitor” with the necessary experience to monitor construction activities for special status species. An individual may request more than one role. [↑](#footnote-ref-1)
2. List all measures and conditions from the LSA Agreement or ITP requiring biological staff (i.e., Qualified Biologist, Designated Biologist, or Biological Monitor). [↑](#footnote-ref-2)
3. Often LSA Agreements/ITPs require surveys and other protections for multiple species and other resources. Include only those for which the biologist has experience and is requesting approval. [↑](#footnote-ref-3)
4. Insert the role as described in the associated LSA Agreement, ITP or other agency permit. If these permits were not issued, describe the role based on the duties, e.g., “lead biologist with handling authorization” or “biological monitor.” [↑](#footnote-ref-4)
5. For example, pre-construction survey or description of the protocol or guideline followed. [↑](#footnote-ref-5)
6. Include the number of days and describe the types of activities monitored (e.g., heavy equipment operation). [↑](#footnote-ref-6)
7. CNDDB is the abbreviation for California Natural Diversity Database. [↑](#footnote-ref-7)