

PROPOSAL SOLICITATION NOTICE

California Department of Fish and Wildlife 2023 NATIVE WILDLIFE REHABILITATION GRANT PROGRAM

POSTING DATE

August 24, 2022 (5:00 pm, PST)

PURPOSE

The California Department of Fish and Wildlife (CDFW) has established a competitive grant program to support and advance the recovery and rehabilitation of injured, sick, or orphaned wildlife, and conservation education. Funds may be used to support facility operations, improvement and/or innovation in animal care (e.g., enclosure design, dietary and/or behavioral enrichment; veterinary treatment; post-release monitoring).

GRANTING AUTHORITY

Funding for this Grant Solicitation Notice (PSN) is provided from the Division 2. Department of Fish and Wildlife. Chapter 7.5. Native Species Conservation and Enhancement. Article 5. *Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund*.

Fish and Game Code § 1773

The CDFW shall maintain the Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund established pursuant to Section 18749.1 of the Revenue and Taxation Code. Funds deposited in the Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund pursuant to Article 5.2 of Chapter 3 of Part 10.2 of Division 2 of the Revenue and Taxation Code are for the support of a competitive grant program to be established by the department for the purposes of the recovery and rehabilitation of injured, sick, or orphaned wildlife, and conservation education.

ELIGIBILITY CRITERIA

To be eligible for grant funding from the competitive grant program established pursuant to Section 1773.1, an applicant shall meet **all** of the following criteria:

- (a) Provide proof that it is a nonprofit organization that operates a wildlife rehabilitation facility permitted pursuant to Section 679 of Title 14 of the California Code of Regulations; or as an authorized satellite facility (sub-permittee).
- (b) Be in compliance with all conditions of its Wildlife Rehabilitation Memorandum of Understanding.
- (c) Maintain active participation in the Wildlife Rehabilitation Medical Database.

HOW TO APPLY

Applicants are required to submit an application packet consisting of: (1) cover letter; (2) project description; and (3) records verifying eligibility. Applications must be submitted by 5:00 p.m. PDT on September 15, 2022 via email to RehabWildlife@wildlife.ca.gov or mail and postmarked no later than the deadline to CDFW (ATTN: Wildlife Rehabilitation Program), 1701 Nimbus Road, Rancho Cordova, CA 95742.

FUNDING & DURATION

This is a reimbursable grants program. Allowable costs for reimbursement cannot be incurred before or after the grant term. Anticipated grant term will be March 1, 2023 – November 30, 2023.



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GRANT TIERS

The available pool of funds will be distributed to eligible applicants using the following tiers based on 2021 wild animal intake in the amounts shown:

<u>2021 intake</u>	<u>Grant amount</u>
1 – 100	\$4,000
101 - 1,000	\$9,000
1,001 – 3,000	\$14,000
3,001 - 4,000	\$19,000
4,001 & more	\$24,000

<u>Specialty Rehabilitation</u>	<u>Grant amount</u>
Black bears	\$5,000

This additional grant award is available to facilities conducting rehabilitation and care of black bear cubs pursuant an “Addendum to Wildlife Rehabilitation Permit/Memorandum of Understanding” between the Department and the facility.

EMERGENCY GRANT FUNDING

Emergency grant funding may be provided at the discretion of the Department based on the type of emergency impacting wildlife rehabilitation facilities. Emergencies may include, but are not limited to, localized events (i.e., stranding, die-off), zoonotic disease outbreak, assistance in departmental seizures (e.g., large number animal intake, prolonged duration and/or extensive anticipated care). Oil spill and wildfire response are not covered in this funding, as separate funds are available for these emergencies.

ALLOWABLE COSTS

Allowable cost types may include, but are not limited to, species-appropriate diet; behavioral enrichment items; veterinary medical treatment (e.g., medication, supplies); radiological and diagnostic imaging equipment; subcontracted veterinarian services; caging including materials and subcontractor services; cleaning supplies; seasonal staff salary; contracted work for facility improvements or repair; facility equipment; tools supporting conservation education (e.g., phone line, internet, webpage, print services).

UNALLOWABLE COSTS

Incentives: Raffles, incentives, gifts, and donations.

Hospitality: Hospitality suites, alcoholic beverages, costs of entertainment, including amusement, diversion and social activities, any costs directly associated with such costs (e.g., tickets to shows, sports events, meals, lodging, rentals, transportation, gratuities).

Fundraising: Organized fundraising, e.g., financial campaigns, solicitation of gifts.

REVIEW PROCESS

CDFW will validate each applicant’s eligibility and strive to fund as many grants as there are eligible applicants. Incomplete applications will not be considered. If more applications are submitted than funds available (Voluntary Tax Contribution Fund), grants will be funded in the order applications were received.



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REPORTING REQUIREMENTS

Grant recipients must submit a Final Performance Report that describes activities funded with this grant. The report is due no later than December 15, 2022. Failure to submit may disqualify the applicant from future consideration as a grant funding recipient.

SCHEDULE

- August 24, 2022: Grant solicitation notice published
- September 15, 2022: Applications due
- September 22, 2022: Grants selected
- March 1, - November 30, 2023: Grant term
- December 15, 2023: Final report due

FOR MORE INFORMATION

- CDFW webpage: wildlife.ca.gov/Conservation/Laboratories/Wildlife-Health/Rehab
- California Grants Portal: www.grants.ca.gov



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Application Package Instructions

1. **COVER LETTER** (Required information: 1-page max)
 - Facility Name: As listed on the CDFW Permit. Identify if primary or satellite facility.
 - Facility Location: Address, county, acreage (e.g., 0.25 acres), latitude/ longitude.
 - Principle contact: Name, title, mailing address, phone, email address.
2. **PROJECT DESCRIPTION** (2-page max)
 - A. **Introduction**
 - Brief facility overview (e.g., history, operations)
 - Number and type (species) of sick, injured, orphaned wildlife intakes in 2021
 - Eligible grant tier, including specialty rehabilitation grant funding (if applicable)
 - If part of a multi-phase project, briefly describe prior objectives and/or grants.
 - B. **Objectives**
 - List one or more of the following objectives, to be funded by the grant:
 - Maintain and improve standards of care for wildlife during rehabilitation.
 - Provide species-appropriate diet and dietary enrichment.
 - Provide species-appropriate behavioral enrichment.
 - Provide species-appropriate veterinary medical treatment.
 - Purchase radiological and/or diagnostic imaging equipment.
 - Construct, maintain and/or improve animal enclosures.
 - Improve, maintain and/or repair facility infrastructure (e.g., building, parking)
 - Maintain and support facility operations (e.g., equipment, utilities, permits)
 - Improve facility health and safety measures (e.g., rabies vaccine, training).
 - Conduct conservation education activities (e.g., wildlife hotline, website)
 - Support and improve response time for transport of wildlife.
 - Other: _____ . (e.g., post-release monitoring)
 - C. **Estimated Budget:**
 - Provide breakdown of anticipated grant budget line-item details (TABLE 1).
 - PERSONNEL SERVICES: Such as seasonal personnel (hourly rate)
 - OPERATING EXPENSES (General): Such as the following costs listed as individual line items:
 1. Species-appropriate food.
 2. Species-appropriate enclosures.
 3. Animal care supplies; cleaning supplies.
 4. Medication, veterinarian medical supplies.
 5. Phone line, internet, utilities, website, print costs.
 - OPERATING EXPENSES (Subcontractor): Such as veterinarian services; technician (equipment installation); contractor (construction/repair).
 - OPERATING EXPENSES (Equipment): Such as radiological and/or diagnostic imaging equipment; office equipment (e.g., printer).



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TABLE 1. Line-Item Budget [Grand total must equal 100% of eligible grant award]

Line-Item Budget Detail	
A. PERSONNEL SERVICES	
	\$
	\$
	\$
Total Personnel Services	\$
B. OPERATING EXPENSES: GENERAL	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Subtotal Operating Expenses: General	\$
C. OPERATING EXPENSES: SUBCONTRACTORS	
	\$
	\$
	\$
Subtotal Operating Expenses: Subcontractors	\$
D. OPERATING EXPENSES: EQUIPMENT	
	\$
	\$
	\$
	\$
Subtotal Operating Expenses: Equipment	\$
E. GRAND TOTAL* (A+B+C+D)	\$

