Wildlife Conservation Board

Final Project Report

**Date**: **Agreement No.**:

**Grant Term**: **Grantee**:

**Project Title**:

# Fiscal Report

|  |  |  |  |
| --- | --- | --- | --- |
| **Fund Source** | **Amount Awarded** | **Amount Invoiced as of [report date]** | **Total Amount Remaining** |
| **WCB Grant** |  |  |  |
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|  |  |  |  |
| **Total** |  |  |  |

# Purchased Equipment

*Identify any equipment with a unit cost of $5,000 or more purchased with grant funds.*

# Grant Amendments

| **Amendment No.** | **Effective Date** | **Amendment Type** | **Description** |
| --- | --- | --- | --- |
|  | *NTP date* | *Time extension, scope of work change, augmentation* | *Describe why the amendment was necessary* |
|  |  |  |  |

# Project Description

*Briefly describe the purpose and need for the project and the project goals.*

# Project Objectives

*Describe the project objectives and whether they were achieved.*

# Program/Technical Report

Activities Performed from [start date] to [end date]:

*Insert narrative or bulleted list of activities performed and please organize them according to the tasks identified in the Agreement.*

Deliverables Status

*Provide a status update for each deliverable in the table. If there are incomplete deliverables, please explain why in the Problems/Delays section below. Use the following for the Status:*

* *Incomplete*
* *Complete*

| **Task** | **Description** | **Deliverables** | **Estimated Completion Dates** | **Status** | **% Complete** | **Date submitted to WCB** |
| --- | --- | --- | --- | --- | --- | --- |
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Problems/Delays:

*Insert narrative of any problems and/or delays the project experienced. Describe what the problems were and how they affected the project. Make it clear whether the problems were resolved.*

Project Benefits and Results:

*Insert narrative of any measured project benefits and results.*

Estimated Co-benefits Achieved:

*Provide narrative description of any applicable co-benefits achieved during the grant term, such as but not limited to: water quality improvements, wildlife impacts, jobs creation, education, serving disadvantaged communities, etc.*

# Next Steps

Future Related Activities:

*Provide a narrative of the planned future activities related to the project (e.g., the next project phase, long-term management and maintenance, monitoring).*

Lessons Learned:

*What were the lessons learned from this project? How will you include those lessons into future projects?*