

WIR SYSTEM 2.0: Parcel Release Functionality

WIR Authorized Users can now release parcels *independently* using the WIR number associated with the deprecation permit. The process is simple and offers a seamless and more efficient user experience.

1. Go to WIR home page- <https://apps.wildlife.ca.gov/wir>
2. Click on “Investigator Home page” -

Wildlife Incident Reporting (WIR)

The WIR System assigns a designated "Investigator" based on the geographic location of the wildlife incident reported. The Investigator may be a Department Biologist or Wildlife Officer (warden) and will receive general notification by email of an assigned WIR incident. Department staff strive to respond to all WIRs in a timely manner.

The WIR System enables a public user, referred to as the reporting party (RP), to do the following:

- **Incident Reporting:**
 - Report an observation involving species of interest to the Department of Fish and Wildlife.
 - Report nuisance activity and/or property damage involving wildlife (deprecation).
 - Property damage reports may result in the issuance of a deprecation permit, pending investigation to confirm damages if requested by the RP, for species requiring a deprecation permit by California Codes and Regulations. A deprecation permit allows a permit holder to take the animal believed to cause the property damage.
- **Take Entry:**
 - Receive via email, download, and print deprecation permits issued by Department staff.
 - Report carcass information online for animals taken/killed by deprecation permit as required by conditions of the permit.
 - Report take pursuant to a deprecation permit using the WIR System.
 - Deprecation permits for wild pigs require monthly reporting of take using the WIR System, even if zero animals were taken during that reporting period.
 - Deprecation permits for other designated species require take reporting using the WIR System at the time an animal was taken, or when the deprecation permit expires if zero animals were taken.

Investigator Home Page
Report a wildlife incident
Submit Carcass Tag Information
Find Permit Information
Find Submitted Tag Information
Search For Incidents/Investigations

Manage Investigators
View APNs

WIR System User Guide (PDF)

To report a problem, submit a WIR Help Ticket to the [Help Desk Self-Service Portal](#)

For questions (or unable to submit a WIR Help Ticket), contact: wir.help@wildlife.ca.gov

3. On the Investigator Home page , search using the WIR number > click on the WIR displayed -

Incidents to Show:
 Mine
 Another Investigator's
 Search by WIR Number
 Search using filters

Get Investigation by WIR number:

Enter WIR Number of desired incident:
WIR-

Show entries

WIR #	Status	Category	Species	County	RP Name	RP Email	Incident Date	Investigator	Copy
WIR-2024-001491	Active	Deprecation	Bobcat	Fresno	Thomas, Tyler	Mkonda@fresnocountyca.gov	05/06/2024	Drummond, Jamie	Copy Incident

4. In the WIR Investigation Dashboard, click on the Investigative Actions > scroll down to “Change Status”
5. Select “Closed” status > then click “Update Status”

Change Investigation Status:

Select Status:

--Please select a value--

6. Click “Save” button on the bottom of the page-

IMPORTANT! Use save button before exiting, or data will be lost.

[NOTE: If you *only* have an assessor’s parcel number (APN), you may need to submit a Cherwell Help Desk ticket to release parcel.]