



WCB Grantee Request Form for Requesting Changes to Grant Agreement

DEFINITIONS AND INSTRUCTIONS BY REQUEST TYPE:

Budget Shift

A Budget Shift is when WCB shifts grant funds between budget line items (“tasks”), per Section 5.1 of the Grant Agreement. **This includes requesting the use of Contingency funds.** Please submit this completed form to the WCB Grant Manager, who will confirm whether the request is approved. The Grant Manager will then instruct you to update the Disbursement Request form for future invoices, to match the new task totals.

No-Cost Time Extension

A No-Cost Time Extension is when WCB extends the term of the grant, due to unforeseen delays in the project. This is considered an Amendment per Section 8.4 of the grant agreement. Please submit this completed form to the WCB Grant Manager 2-3 months before the Projected Completion Date. **This change requires Executive Director approval and a one-page amendment to the grant agreement.** If approved, the Grant Manager will work with you to complete the Grant Amendment documentation.

Budget Augmentation

A Budget Augmentation is when WCB awards additional funds to an active grant, due to an unforeseen budget shortfall or inflation exceeding the Contingency amount. This is considered an Amendment per Section 8.4 of the grant agreement. **Augmentations must be considered by the WCB at a Board Meeting, which are held quarterly. In general, a minimum of 3 months’ notice is needed in order to be placed on a Board Meeting Agenda.** Please submit this completed form to the WCB Grant Manager as soon as possible. If approved, the Grant Manager will work with you to complete the Grant Amendment documentation and prepare the Project materials for the next Board Meeting.

GRANT INFORMATION

Project Title: Cal Expo and Woodlake Crossing Planning

Grantee: Sacramento County Department of Regional Parks

Project ID: 2021098

Grant Agreement Number: WC-2191CA

Please select the type of change being requested: Budget Augmentation

PROGRESS TO DATE

- Describe the status of the Project and what deliverables have been completed or milestones reached.
*The first invoice and project status report has been submitted under Task 1 (Project Management).
Under Task 2 (Outreach and Technical Review) the initial scoping meetings to determine potential permitting requirements and project surveys have been completed. The surveys have also been completed. Designs are currently being progressed to 30-35% and are anticipated to be completed by August 26, 2024.*

JUSTIFICATION OF NEED

- Explain what has instigated this request and why it is necessary for the successful completion of the Project.
*TASK 1: The original cost estimate significantly underestimated the resources for project management. The initial estimate did not include the time associated with the oversight activities for the engineering and environmental elements of the Project required by the consultants or other County departments, specifically the Architectural Service Division (ASD) and the Planning and Environmental Review (PER) Department. The original cost estimate was \$13,650 but the current cost estimate indicates that project management costs are closer to \$114,000. This estimated amount is approximately 18.5% of the overall project costs and will be fully covered by Regional Parks.
NOTE: Exhibit C – Work Plan has two (2) Task 2s. The first task 2 is named Outreach and Technical Review and is the fourth line item in the Budget exhibit. The second task 2 is named Trail Crossing Surveys, Designs, and Specifications and is the second line item in the Budget exhibit. We are requesting that the Outreach and Technical Review be relabeled as Task 4 – Outreach and Technical Review in Exhibit C, and that the current Task 4 (Environmental Review and Permitting) be relabeled as Task 5 since it is the fifth line item in the Budget exhibit. The amount originally dedicated to Outreach and Technical Review by WCB and the Grantee is an overestimate of what is required for the Project and Regional Parks will cover these costs with a portion of our original cost share (\$2,500 of \$31,040) and the difference of \$28,540 will be distributed amongst our other cost-share tasks. We are*

requesting that the \$10,000 allocated to Outreach and Technical Review from the WCB grant be moved to the Environmental Review and Permitting task TASK 2, 3, and 5. The proposed crossing and restoration area is within a highly regulated floodplain, and in very close proximity to an archaeological site that was listed on the National Register of Historical Places (1971) and the California Inventory of Historic Places (1976). We were aware that a permit would be required for implementing the Project within the floodplain, but were unaware that our geotechnical investigations, which are required to inform the Project's design, also required a permit. This has required additional work related to environmental compliance since the host plant to the Valley Elderberry Longhorn Beetle, which is listed on the Endangered Species Act (ESA), is in proximity to the proposed survey area. Specifically, this required an additional Biological Assessment (the first of two required for permitting) to support consultation with the US Fish and Wildlife under Section 7 of the ESA.

As it relates to the archaeological site, the Native American Tribes associated with the area are highly concerned that the proposed Project could impact (displace or disturb) their sacred places and/or culturally significant artifacts. Much of the area, including the listed site was previously disturbed by agricultural/horticultural activities, such as disking, as well as utilizing soil in the area to cap a former dump site that existed during the 20th Century. As such, the tribes are concerned about finding artifacts and remains within the general Woodlake Area and requested that we utilize scent dogs to locate ancient remains, which was not factored into the original cost estimate. This survey was conducted and in response to detections at the location of the conceptual bridge crossing the engineers had to do some additional work to change the location to avoid impacting the newly detected sensitive area. In addition, to help ensure the success of a restoration area targeted at expanding the sloughs capacity for stormwater infiltration it was necessary to better understand the operations of the City of Sacramento's Stormwater Pump 151, as well as how the US Army Corps of Engineers (USACE) Contract 4a project located on the west end of the slough would hydrologically affect our restoration project. When Regional Parks originally proposed this Project, the belief was that the stormwater from the slough caused the erosion of the culvert crossing that was located closer to the river. However, stormwater flows do not typically end up flowing into the river, as supported by the additional analysis, and erosion of the original culvert was caused by receding river flows that inundate the channel along the north-south alignment. Neither the hydraulic modeling associated with Pump 151 nor the USACE's recently proposed project were considered in the original cost estimate, but they will affect the Project, so a complete understanding is necessary to ensure the success of the proposed restoration. Furthermore, while it was understood that the regulatory agencies (CVFPB and USACE) would require hydraulic modeling, the interaction with Pump 151 and the USACE project was not originally contemplated.

The original cost estimates for Tasks 2, 3, and 5 are \$75,000, \$38,465, and \$40,350, respectively. The revised costs to complete the planning process are estimated to be \$171,352 (Task 2), \$232,013 (Task 3), and \$127,214 (Task 5).

- For No-Cost Time Extensions: Please describe how the extra time would be utilized to the benefit of the Project, and whether the estimated completion dates of key deliverables will change. If more space is needed, include an updated timeline as an attachment.
Based on the current schedule that is primarily being driven by the CVFPB permitting process we anticipate receiving a permit around March 31, 2026. Currently, our grant will expire on June 30, 2025, but we will not be able to complete our 100% plans and specifications or seek approval by the Recreation and Parks Commission until we have incorporated the CVFPB permit requirements. As such we are also requesting an extension of the grant period to be in alignment with the estimated completion of our 100% plans around April 30, 2026.
- For Budget Augmentations: Does this request include any changes to the Project scope? If so, please explain how the Project outcomes will still align with the grant as originally awarded. If more space is needed, include the proposed changes as an attachment.
The request for augmentation is not a result of a Project scope change.

PROPOSED BUDGET SHIFT/AUGMENTATION

Project Task	WCB Current Budget	WCB Adjusted Amount	WCB Proposed Budget	RP Current Budget	RP Adjusted Amount	RP Proposed Budget
Task 1. Project Management	\$ 0	\$ 0	\$ 0	\$ 13,650	\$ 100,738	\$ 114,388
Task 2. Trail Crossing Surveys, Design, and Specifications	\$ 75,000	\$ 69,071	\$ 144,071	\$ 0	\$ 21,736	\$ 21,736
Task 3. Habitat Restoration Surveys, Design, and Specifications	\$ 38,465	\$ 154,135	\$ 192,600	\$ 0	\$ 33,869	\$ 33,869
Task 4. Outreach and Technical Review	\$10,000	\$ (10,000)	\$ 0	\$ 31,040	\$ (28,540)	\$ 2,500
Task 5. Environmental Compliance and Permitting	\$ 25,935	\$ 86,926	\$ 112,861	\$ 14,415	\$ 11,028	\$ 25,443
TOTAL	\$149,400	\$300,132	\$499,532	\$ 59,105	\$ 136,331	\$ 197,936