**Purpose:** This cover sheet should be completed by oil spill response organizations (OSROs) that are requesting a rating from the Office of Spill Prevention and Response (OSPR) pursuant to California Code of Regulations (CCR), title 14, section 819-819.07. This document should accompany an application for an OSRO rating submitted to OSPR for review and approval.

**Instructions:** Provide the information requested in each section of this cover sheet. In section 819.01 (a), indicate the rating(s) requested in the application. In section 819.02 (b)(1) Applicant Information, provide the requested information as applicable. For all of the following sections, use the check boxes and form field to indicate where the required information is located within your application. Please indicate all applicable locations where the required information can be found. If the information is not applicable to the accompanying application, check the appropriate boxes to indicate this. The completed cover sheet and application should be submitted via email to OSRO@wildlife.ca.gov.

# § 819.01 (a) REQUESTED INLAND RATINGS

The applicant is requesting the following ratings (select all that apply):

[ ]  Terrestrial

[ ]  Inland on-water

[ ]  Non-floating oil

# § 819.02 (b)(1) APPLICANT INFORMATION

OSRO Name: Click or tap here to enter text.

Legal Company Name: Click or tap here to enter text.

Office Phone Number: Click or tap here to enter text.

24-Hour Phone Number: Click or tap here to enter text.

**Point of Contact**

Name: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

**Alternate Point of Contact (optional)**

Name: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

**Address of principal place of business of applicant, if different from above.**

Mailing Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

**Additional Physical Addresses, if applicable**

1. Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

2. Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

3. Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

[ ] Additional physical addresses are provided within an attachment (specify file name(s) and location within documents): Click or tap here to enter text.

## § 819.02 (b)(2) Subcontractor Information

Provide all subcontractor company names (if applicable), contact people, mailing and physical addresses, e-mail addresses, and telephone numbers.

[ ] This information is provided within an attachment (specify file name(s) and location within documents): Click or tap here to enter text.

[ ] This information is not applicable. The applicant does not subcontract with any companies to provide resources in support of the requested rating.

## § 819.02 (b)(3) Plan Holder Contracts

Provide a list of plan holders contracted with.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The applicant does not currently contract with any plan holders.

## § 819.02 (b)(4) California Drills & Responses

For the previous two years from the date of the application, provide documentation of California oil spills responded to, or California equipment deployment drills participated in, including personnel and equipment used.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The applicant has not participated in any equipment deployment drills or responses in California in the previous two years.

## § 819.02 (b)(5) Organizational Diagram

Provide an organizational diagram depicting the oil spill response organization’s response organization and management or command structure.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (b)(6) Incident Command System

Provide a description of the roles, responsibilities and methods to integrate the oil spill response organization with an incident command system or a unified command as required by Title 8, California Code of Regulations, section 5192(q)(3)(A).

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (b)(7) Types of Oil

For each type of service, identify the types of oil to which the oil spill response organization is willing and able to respond.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (b)(8) Communications Equipment

Provide a description of the oil spill response organization’s communications equipment, to include:

(A) The amount and type of equipment

(B) The frequencies to be used

(C) The number of certified operators

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

# § 819.02 (c) RESPONSE RESOURCES – EQUIPMENT AND PERSONNEL

The application shall include the applicable information for each response planning area. The application shall indicate whether the response resources are OSRO-owned and controlled (as defined in section 790) or subcontracted (including subcontractor’s name). The application shall also indicate whether the response resources are dedicated or non-dedicated (as defined in section 790 and described in 819.04(a)).

The application shall include the following information for on-water and terrestrial response resources, as applicable, including the stored location for each item, but not limited to:

## § 819.02 (c)(1) Boom Description

A description of the boom to include:

(A) Total lengths of boom by type.

(B) Manufacturer name and model.

(C) Freeboard and draft.

(D) Connector type.

(E) Intended operating environments; and

(F) Associated anchoring systems.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include containment boom.

## § 819.02 (c)(2) Skimming Systems Description

Provide a description of the skimmers or skimming system, to include:

(A) Total number of skimmers by type.

(B) Skimmer manufacturer name and model.

(C) Intended skimmer operating environments, including water current.

(D) Skimmer type by design (i.e., stationary, advancing, self-propelled, stationary/advancing).

(E) Compatibility of the skimmer, pump, power source, and hoses.

(F) Skimmer manufacturer’s nameplate capacity.

(G) Effective Daily Recovery Capacity (EDRC).

(H) Storage capacity of the skimming system (e.g., dracones, tank barges, portable liquid storage tanks, etc.), and pump rate for off-loading on-board storage.

(I) For each vessel with built-in or on-board skimming capability, provide the details outlined above in

(A) through (H), as applicable; and

(J) For each vacuum truck, provide the details outlined above in (A) through (H), as applicable, as well as the license number of the truck.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include skimming systems.

## § 819.02 (c)(3) Response Vessels Description

Provide a description of all vessels used for response efforts, to include:

(A) Vessel name, registration number, and International Maritime Organization (IMO) number, as applicable.

(B) Vessel length, width, and draft.

(C) Vessel type by design.

(D) Intended response use or purpose for the vessel, and the operating environments.

(E) Towing capability and capacity.

(F) Horsepower.

(G) Amount of boom on board.

(H) Amount of on-board storage for recovered liquids.

(I) Pump rate for off-loading on-board storage; and

(J) Applicable design limits, including suitability for different types of oils, operating environments as related to adverse weather, and draft.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include response vessels.

## § 819.02 (c)(4) Storage Description

Provide a description of any barge and its portable or fixed tanks on board, to store recovered oil and liquids, to include:

(A) Vessel name.

(B) Official number.

(C) Length/beam/draft; and

(D) Maximum capacity.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include storage.

## § 819.02 (c)(5) Terrestrial Containment & Recovery Description

For terrestrial containment and recovery, provide a description of all equipment including, but not limited to:

(A) Backhoes.

(B) Bulldozers.

(C) Vacuum trucks, including size and storage capacity.

(D) Portable or fixed storage tanks, including maximum capacity.

(E) Hydraulic cranes, including manufacturer name, size and type; and

(F) Pumps, including size, type and pump rate.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include terrestrial containment and recovery resources.

## § 819.02 (c)(7) Equipment Inspections & Maintenance Acknowledgment

[ ]  I acknowledge and will comply with the requirement listed below.

Equipment inspections and maintenance must be documented and the records maintained for three years. The location of the records must be noted in the application, and all records must be available for review during verification inspections conducted by the Office of Spill Prevention and Response.

## § 819.02 (c)(8) Equipment Transportability & Availability Acknowledgment

[ ]  I acknowledge and will comply with the requirement listed below.

For any equipment not located within the response planning area for which a rating is sought, the applicant shall provide attestation that the equipment is transportable and available for use within the rating time period.

## § 819.02 (c)(9) Fully Operable Equipment Acknowledgment

[ ]  I acknowledge and will comply with the requirement listed below.

Equipment shall be listed only if it is in fully operable condition. Future equipment, ordered but not yet delivered and fully operable, may be listed, but it must be listed and identified separately with its date of availability indicated.

## § 819.02 (c)(10)(A) Response Personnel Availability & Assignments

For all personnel identified as a response resource, the application shall include the following for each response planning area in which a rating is requested.

* The number of personnel that are to be utilized for response efforts within the first six hours of a spill
* Personnel assignments during spill response
* Whether personnel are dedicated or non-dedicated response resources
* Whether personnel are OSRO-owned and controlled or are subcontracted

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (c)(10)(B) Personnel Mobilization

The plan for mobilization of personnel including cascading additional personnel, and estimated time of mobilization.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (c)(10)(C) Training & Qualifications

A list of the training and qualifications required for each spill response assignment including:

1. All appropriate state and federal safety and training requirements, including the California Department of Industrial Relations, Division of Occupational Safety and Health (Cal-OSHA) requirements for Hazardous Operations and Emergency Response, and the requirements under Title 8, California Code of Regulations, section 5192.
2. The number of trained supervisors and laborers, and the types of training received.
3. The procedures for training personnel
4. The timelines for mobilizing and training additional response personnel not under contract
5. A statement by the oil spill response organization certifying that all personnel within a job category or for specific equipment use have the requisite training and qualifications for their assignment during spill response.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (c)(10) Training Acknowledgments

[ ]  I acknowledge and will comply with the requirements listed below:

* **(c)(10)(A)** A list matching trained personnel by name to the type of equipment and the response services offered shall be made available for review during verification inspections by the Office of Spill Prevention and Response.
* **(c)(10)(D)** Documentation of training and qualifications shall be maintained by the oil spill response organization and shall be made available to the Administrator upon request.

# § 819.02 (d) SUBCONTRACTED RESPONSE RESOURCES

If response resources that form the basis for a rating are under contract from another party, and if the information required in this subsection is not listed elsewhere, the following information is required in the application.

[ ] The information in section 819.02(d) is not applicable. The applicant does not subcontract with any companies to provide resources in support of the requested rating. *Skip to § 819.02 (e), next page.*

## § 819.02 (d)(1) Deployment Time Frames

On-scene deployment time frames by response planning area, as applicable, and operating environments.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (d)(2) Evidence of Valid Contract

Evidence of a valid contract from each company that is providing the contracted resources. The evidence shall include, but not be limited to, the following:

(A) The name of the company providing the resources (subcontractor)

(B) A complete listing and storage location of the specific resources being provided.

(C) The time frame for which the agreement is valid.

(D) Any limits on the availability of resources.

(E) A signed letter from the subcontractor by an authorized individual, to the oil spill response organization stating the following:

“The information provided regarding [subcontractor] response equipment and personnel is factual and correct to the best of my knowledge and belief. I agree to allow the Office of Spill Prevention and Response personnel access to my facility and records for the purpose of verifying the information contained in the rating application in which my assets are listed. I agree to participate in announced and unannounced drills as set forth in section 819.03 of Title 14 of the California Code of Regulations, to verify any or all of the information regarding the response resources contained in my rating application.”

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (d)(3)-(4) Subcontracted Resource Acknowledgments

[ ]  I acknowledge and will comply with the requirements listed below:

* Any drill or inspection of subcontracted response resources shall be coordinated with the oil spill response organization whose application contains the subcontracted response resources.
* If any on-water subcontracted response resources are relied upon for the first six hours, then those subcontracted response resources must be dedicated response resources and indicated as subcontracted dedicated response resources in the application pursuant to subsection (c).

# § 819.02 (e) SERVICE-SPECIFIC INFORMATION

The application for a rating must include the following information.

## § 819.02 (e)(1)(A)-(C) Response Resources by Response Planning Area

A list of the response planning areas within which response services are being offered. Include for each area:

(A) The response services being offered (i.e., containment, non-floating oil detection and recovery, on-water or terrestrial recovery, and storage).

(B) Estimated time frames to deploy response resources on-scene for each service.

(C) The operating environments for the response services, as applicable, minimum operating depth, and currents or flow for vessels, skimmers, and containment boom.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02(e)(1)(D) Requested Rating

Provide the requested rating, as described in subsection 819.04(a).

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (e)(2) Written Plan of Operations

For each rating (as described in section 819.04) and for each response service offered, a written plan of operations or a narrative describing the call-out of the response resources within each response planning area covered. The plan of operations or narrative may be limited to the time frames described in section 819.04(a)(1). The description shall account for seasonal environmental conditions that may be reasonably anticipated that would hinder response efforts. In addition, the application may include a written general plan to acquire response resources beyond these time frames.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

## § 819.02 (e)(3) Systems Approach

A description of the systems approach (as defined in section 790) for the response services offered in a narrative format for the equipment listed in subsection (b) of this section. The narrative shall include, but not be limited to:

### § 819.02 (e)(3)(A) Containment Systems Approach

For all boom or containment, provide:

1. A description of how containment equipment, including boom, is transported and the method of deployment.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include containment.

### § 819.02 (e)(3)(B) Skimming Systems Approach

For all skimmers (including vacuum trucks and vessel of opportunity skimming systems), provide:

1. A description of how the skimmer is deployed and operated.

2. A description of how the skimmer is transported.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include skimming systems.

### § 819.02 (e)(3)(C) Vessel Systems Approach

For all vessels (oil spill response organization owned vessels, and subcontracted vessels), provide:

1. A description of how the vessel is transported.

2. A description of the type of spill response service the vessel is primarily to be used for (e.g., skimming, towing boom, boom deployment).

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include vessels.

### § 819.02 (e)(3)(D) Storage Systems Approach

For all recovered oil and liquid storage, provide:

1. A description of how recovered oil is transported to and from storage.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include storage.

### § 819.02 (e)(3)(E) Heavy Equipment Systems Approach

For heavy equipment, provide:

1. A description of how the equipment is transported and deployed, if applicable.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include heavy equipment.

## § 819.02 (e)(5) Non-Floating Oil

For non-floating oil detection, recovery, and response services, a copy of the applicant’s application for the U.S. Coast Guard non-floating oil classification shall be submitted with the application.

[ ] This information is provided within an attachment (specify file name(s) and location within document): Click or tap here to enter text.

[ ] This information is not applicable. The application does not include services for non-floating oil.

# § 819.02 (f) ATTESTATION

[ ] The below signed and dated statement is provided in an attachment (specify file name and location within document): Click or tap here to enter text.

The information provided regarding response equipment and personnel is factual and correct to the best of my knowledge and belief. I agree to allow Office of Spill Prevention and Response personnel access to my facility and equipment, prior and subsequent to receiving a rating, for the purpose of verifying the information contained in this application. I understand that all response resources identified for rating purposes are subject to verification visits. I agree to participate in announced and unannounced drills as set forth in section 819.03 of Title 14 of the California Code of Regulations, to verify any or all of the information contained in this application, prior and subsequent to receiving a rating.

By signing this statement, I agree to all of the mandatory acknowledgments included in the OSRO Inland Rating Application Cover Sheet and attest that the applicant organization will comply with each requirement represented by the statements.