



## HOW TO BECOME A LICENSED GAME BIRD CLUB

This new applicant package contains the following information:

- Laws and regulations concerning licensed game bird clubs.
- Licensed Game Bird Club (LGBC) Application
- Licensed Game Bird Club Map of Zone Boundaries
- Game Bird Club Seal Order Form
- Credit Card Authorization Form

### REGULATIONS

It is important that you read the enclosed LGBC laws and regulations regarding LGBCs, so that you have a thorough understanding of the requirements. These laws and regulations are also posted on the Department's website at [www.wildlife.ca.gov/Licensing/Game-Bird-Club](http://www.wildlife.ca.gov/Licensing/Game-Bird-Club). In addition, you should check with the local planning agencies to determine whether any other ordinances exist, which may require an additional permit for LGBC activity.

### POSTING SIGNS

LGBCs must post signs on the exterior boundary of the club. Consult the regulations for the proper sign language, dimensions, and placement and removal requirements. The Department does not provide signs. (§600(a)(2), Title 14, of the California Code of Regulations (CCR))

### MAP

New applications and clubs renewing a license with boundary changes are required to submit a current 7.5 minute United States Geological Survey (USGS) topographic map that identifies all of the following:

1. boundaries of the proposed area(s);
2. the location of the building, house trailer, or site(s) used as the headquarters for the LGBC where records will be kept; and
3. the travel route(s) must be indicated on the map to scale between headquarters and the hunting area(s). These maps may be purchased from the USGS office in Menlo Park, U.S. Geological Survey, 345 Middlefield Road, Menlo Park, CA 94025, phone (650) 329-4390 or at local surveying/engineering supply outlets. The USGS web site at [www.usgs.gov](http://www.usgs.gov) provides the information about the outlets near you. (§600(a)(1)(E), §600(b)(1)(F), and §600(b)(2)(G), Title 14, of the CCR)

### PROOF OF HUNTING RIGHTS

Applications involving land(s) not owned by the applicant must include written verification that the applicant has acquired exclusive hunting rights on the land in question for the total period of the term of the license, which is August 1 to July 31, or for the remainder of the period if issued after August 1. (§600(a)(1)(G), Title 14, of the CCR)

### SHOOTING PERMIT REQUIREMENTS

No person may hunt domestically reared game birds on a LGBC without having in possession a valid hunting license, a valid upland game bird validation and a valid game bird club shooting permit issued by the licensee or an agent authorized by the licensee. The shooting permit shall include the following information: Hunter's name, California hunting license number, and date(s) permit is valid. The Department does not provide shooting permit forms. (§600(a)(4), Title 14, of the CCR)

### APPLICATION

When filling out an application, it is very important that you complete all sections. **Incomplete applications will be returned and may delay the issuance of your license.** Remember to sign and date your application. Please send your completed application, with the appropriate fee, a copy of your identification, map and proof of hunting rights if required to the Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834. Contact the LRB at (916) 928-5849 or [spu@wildlife.ca.gov](mailto:spu@wildlife.ca.gov) if you need additional information.

Please allow a **15 business days** for processing. The application will become your license when validated and returned by the Department.

## CALIFORNIA GAME BIRD CLUB SEALS (CGBCS)

Seals must be affixed by the licensee or an authorized agent, to all pheasants, chukars, and turkeys taken on a LGBC. The seals must be purchased and located on the LGBC prior to the take of any released birds. (FGC §3309 and §600(a)(8), Title 14, of the CCR)

Please note the following when ordering CGBCS:

- CGBCS are only available from the Department's License and Revenue Branch (LRB) in Sacramento.
- Use the enclosed order form when placing your order for seals. Additional forms are available [www.wildlife.ca.gov/Licensing/Game-Bird-Club](http://www.wildlife.ca.gov/Licensing/Game-Bird-Club) Seal orders are not processed until your license is issued.
- Order forms may be faxed to the LRB at (916) 419-7586 or emailed to [spu@wildlife.ca.gov](mailto:spu@wildlife.ca.gov) if using a credit card. Seals are not available for purchase on a walk-in basis at the LRB sales counter.
- Check your seal inventory often and allow 15 business days for delivery of your order.
- Large orders are sent by a delivery service that does not provide delivery to P.O. Boxes. Please provide the appropriate delivery address.
- Next day air service and Saturday delivery of orders is not available.
- DO NOT SEND CASH.
- **Cash** will no longer be accepted at California Department of Fish and Wildlife office starting January 1, 2017.

## BUSINESS IDENTIFICATION REQUIREMENTS

Section 700.4(c), Title 14, of the CCR states any applicant applying for any license, tag, permit, reservation or other entitlement issued via the Automated License Data System (ALDS) shall provide valid identification. All business applicants must provide documentation identifying the business structure type. Acceptable forms of business identification include:

- Articles of Incorporation
- Statement of Partnership
- Registration as a Limited Liability Partnership; or
- Certificate of Limited Partnership
- Statement of Partnership Authority

If a business' identification names individual(s), each individual must provide a valid individual identification as described below and provide their date of birth, sex, hair and eye color, height and weight. Acceptable forms of individual identification include:

- Any license document or Get Outdoors identification number (GO ID) previously issued via ALDS
- A valid driver's license or identification card issued to him or her by the Department of Motor Vehicles or by the entity issuing driver's licenses from the licensee's state of domicile
- US Military Identification Cards (Active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel)
- US Certificate or Report of Birth Abroad
- US Birth Certificate
- Tribal Identification Card, as defined by each sovereign tribal nation
- US Passport
- A foreign government-issued photo identification
- Certificate of Naturalization or Citizenship
- Birth Certificate or passport issued from a US Territory

Any applicant less than 18 years of age applying for any license, tag, permit, reservation or other entitlement issued via the ALDS shall provide valid identification. Acceptable forms of identification include any form of identification described above; or a parent or legal guardian's identification as described above.