



2019-2020 FUR DEALER/FUR AGENT LICENSE RENEWAL NOTICE

2019-2020 Fur Dealer/Fur Agent License Information

Your current license will expire June 30, 2019.

Enclosed are the Following:

- 2019-2020 Fur Dealer/Fur Agent License Worksheet.
- 2018-2019 Fur Dealer Report Form (DFW1425b).
- Credit Card Authorization Form (DFW1443a).

Checklist for Renewing Your Fur Dealer/Fur Agent License

Please read the instructions on the worksheet before completing. Incomplete reports and/or worksheets will be returned and may delay the issuance of your license. Please allow 15 business days to process your worksheet for renewal of your license. Please remember to:

- ✓ Complete, sign, and date the Fur Dealer/Fur Agent License Renewal Worksheet. Review the preprinted information carefully. Line through incorrect information and add corrections.
- ✓ Complete, sign, and date the 2018-2019 Fur Dealer Report Form (DFW1425b) or report online through the Department's Online License Sales and Service system at www.ca.wildlifelicense.com/InternetSales/.
- ✓ Submit the license fee with a cashier's check, money order, personal or business check, or by credit card (Visa or Mastercard accepted).
- ✓ When paying by credit card, complete and sign the enclosed Credit Card Authorization Form (DFW1443a), and include the expiration date, CVC number, and daytime telephone number.

Forms, Laws, and Regulations

Fur Dealer/Fur Agent forms, laws, and regulations, are available on the Department's website at www.wildlife.ca.gov/Licensing/Fur.

Deadline to Submit Annual Report

Section 696, Title 14, of the California Code of Regulations (CCR) requires fur dealers to submit an annual report. If you do not renew your license, **you are still required to complete and submit a 2018-2019 Fur Dealer/Fur Agent Report to the Department on or before July 1, 2019.**

Submit Your Fur Dealer/Fur Agent Report Online

To log in, you will need your last name, date of birth, and GO ID#.

1. Sign in to your profile at <https://www.ca.wildlifelicense.com/InternetSales/>.
Note: For login instructions, please see the **Steps to Renew Your License Online** section below, steps 2-4.
2. From the Menu box click on "View My Special Permits."
3. Click on "View" next to Fur Dealer/Fur Agent.
4. Click on "Upload File" for the year that you would like to report.
5. Drag and drop your report file into the provided field or click "Browse" to locate the report on your computer.
6. Click on "Upload" to load the file to your account.


Steps to Renew Your License Online

Read this first: To log in, you will need your last name, date of birth, and appropriate ID registered with your account. Items purchased online will include a five percent (5%) nonrefundable license agent handling fee.

1. Visit www.ca.wildlifelicense.com/InternetSales/.
2. Click on the "Customer Login/Register" tab.
(For mobile devices, click the ☰ icon towards the top left and select "Customer Login/Register.")
3. Enter your Date of Birth and Last Name and click "Next."
4. Under "Select Official Document ID Type," select an appropriate ID registered with the account from the drop-down menu (i.e., GO ID#, State ID, Passport, Green Card, Military ID, or Foreign Government ID), enter the requested information, and click "Next." If prompted, update your information and click "Save" to complete the update. Otherwise, click "Cancel Updates" to continue.

Individual Profile Update: If you would like to update your individual customer profile, click the "Edit Customer Profile" button, update the necessary information, and click "Save."



5. From the Menu box click on “View My Special Permits.”
(For mobile devices, click the  icon towards the top left and select “View My Special Permits.”)
6. Under “Permits on File,” locate your Fur Dealer/Fur Agent permit and click “View.”
7. Click on “New Application” to create a Fur Dealer Permit Renewal Application.
Note: If there is no “New Application” button, click “Edit” next to the appropriate “Application Year.”
8. Update all information on the renewal application page.
File uploads: Click “Add” under “File Uploads,” select “Browse,” choose the file on your computer/device that you wish to upload and click “Upload.”
9. Scroll down and check the box to certify under penalty of perjury that the application is true and correct.
10. Click “Submit and Finish,” and click “Continue.”
11. Confirm the selections in your Shopping Cart and click “Checkout.”
12. Confirm your shipping information and enter your payment information.
Note: Only Visa and MasterCard are accepted.
13. Check the box next to “Please Email Confirmation” and enter an email address for purchase confirmation.
14. Check the box certifying you are at least 18 years of age and authorized to make the selected purchase. The transaction will not proceed if the box is not checked.
15. Click “Complete Transaction.”
16. The “Transaction Complete” page will appear, confirming you have completed the purchase(s) and have renewed your Fur Dealer/Fur Dealer Permit. Click on “Download Receipt/Licenses” to print your receipt for your records. Please allow 15 days for processing.

For more information, contact the Department at
(916) 928-5852 or SPU@wildlife.ca.gov.