



**IMPORTANT! YOU MAY NOT OBTAIN ANIMALS PRIOR TO AMENDMENT APPROVAL**

Fee includes a nonrefundable three percent (3%) application fee, not to exceed \$7.50 per item. (Section 700.4, Title 14, California Code of Regulations (CCR)).

**FEE: \$63.60** (Nonrefundable application fee must accompany this amendment request.)

**SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.**

PERMITTEE'S FIRST NAME	M.I.	LAST NAME	PERMIT NUMBER
BUSINESS NAME			DAY TELEPHONE

**LOCATION OF ANIMAL(S) HOUSING:** Note: Native species being held at multiple locations requires that each of those facilities meet the minimum applicable housing requirements as set forth in Sections 671.3-671.4, Title 14, of the CCR.

ADDRESS	CITY	STATE	ZIP CODE	COUNTY
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List all native animals to be acquired in the following order: mammals or birds. Group animals by order, family, and species. Use the following letters to denote sex: M=Male, F=Female, and U=Neutered or Unknown. **Unique Identifiers:** Use the following letters to denote unique identifying methods (See Section 671.1(c)(3)(J), Title 14, of the CCR): M=Microchip, T=Tattoo, and A=Alternative Method. **Note:** You must provide documentation of your experience for all animals listed. List only those animals for which you have written documentation, from a permitted California Wildlife Rehabilitation facility licensed veterinarian, stating why the animal to be acquired is unsuitable for release and the reason why it is suitable for education purposes. Contact the License and Revenue Branch at (916) 928-5845 and/or (916) 928-5853 or [SPU@wildlife.ca.gov](mailto:SPU@wildlife.ca.gov) if you need additional information.

COMMON NAME	SCIENTIFIC NAME	ID NUMBER	METHOD	SEX	AGE	REHABILITATION FACILITY

*I certify under penalty of perjury under the laws and regulations of the State of California that all information on this application is true and correct and I am not violating any city or county laws. I agree to comply with the provisions of Section 671, Title 14, of the CCR. I understand it is unlawful to use or possess a permit which was obtained by fraud or deceit (Fish and Game Code Section 1052b). I understand that in the event that this information is found to be untrue or incorrect, the permit will be considered invalid and must be surrendered where purchased and I will be subject to criminal prosecution. I further understand that failure to comply with the terms and conditions of a permit may result in revocation of current permit and/or denial of future permits. Violation of this section is a misdemeanor, punishable by fine of not more than \$1,000.00, imprisonment in the county jail for not more than six months, or both the fine and the imprisonment. In addition, I may be subject to civil penalties as stated in Fish and Game Code Section 2125.*

APPLICANT'S SIGNATURE (Must be in ink)	DATE
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<b>FOR DEPARTMENT OF FISH AND WILDLIFE USE ONLY</b>			
REVIEW BY/DATE	TRANSACTION #	GO ID NUMBER	ISSUED BY/DATE



## INSTRUCTIONS FOR COMPLETING THE NATIVE SPECIES EXHIBITING PERMIT AMENDMENT REQUEST

### Use this form to:

- a) Add species you are not currently authorized to possess.
- b) Increase the number of animals where there are condition limitations.
- c) Add/change facility locations.

**Please allow 45 business days for processing your application. Incomplete requests will be returned and could delay the issuance of your amendment.** Contact the California Department of Fish and Wildlife (Department), License and Revenue Branch at (916) 928-5845 and/or (916) 928-5853 or [SPU@wildlife.ca.gov](mailto:SPU@wildlife.ca.gov) if you need additional information regarding native species exhibiting permits.

To complete this application you must:

1. Complete all items unless exempt.
2. Sign and date the amendment request in ink (an **original** signature is required).
3. Provide written documentation from a permitted California Wildlife Rehabilitation facility licensed veterinarian stating why the animal to be acquired is unsuitable for release and the reason why it is suitable for education purposes.
4. Provide a list of animals to be acquired.
5. Provide a statement of purpose describing in detail the planned use for each animal. Applicants shall include relevant materials, as appropriate, including any lists of prospective clients with their contact information or contracts with clients or websites, scripts, brochures or flyers promoting or describing the planned use of the animals. If the animals will be used in an educational program, the applicant shall provide an explanation why live restricted species are necessary and samples of the educational material and message that will be distributed.
6. Provide a resume that provides dates and details documenting you or your full-time employee's qualifying experience caring for restricted animals at a facility engaged in a similar or directly related activity to the permit requested and for the animal(s) to be acquired. This experience shall have been acquired within the previous five years and include a total of at least one year full-time hands-on experience by you or your full-time employee caring for a species in the same family or closely related taxonomic family as the species requested (not required for AZA permittees).
7. Provide a letter of recommendation, written within the previous five years on **letterhead stationery, with an original signature**, from the facility where you or your full-time employee gained the experience, documenting the quality and extent of the knowledge and experience, as related to the species and permit requested (not required for AZA permittees).
8. Provide an updated copy of your Emergency Action Plan that includes the new species.
9. Provide photograph(s) of the enclosure(s) for animal(s) to be acquired that includes all required elements of the minimum standards as specified in Section 671.3.
10. Provide any other supporting documentation required by regulations.
11. Mail the completed application and supporting documentation with a cashier's check, money order, personal or business check\* or credit card\*\* authorization form with the appropriate fee to the California Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834 or apply in person. **DO NOT SEND CASH.**

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### NOTICE

**Disclosure Statement**—Under Section 671.1, Title 14, of the CCR, the Department is authorized to collect information from applicants to maintain a record of licensure. All information requested on this application is mandatory unless otherwise indicated. All information except the street address and telephone number of the applicant may be provided to the public, if requested. All information related to a business may be released, including the residence address if it is the same as the business address. Other personal information submitted on this application may be released for law enforcement purposes, pursuant to court order, or for official natural resources management purposes.

A licensee may obtain a copy of his/her license records maintained by the Department by submitting a written request to the Custodian of Records, California Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834. All requests must include the requester's name, address, and telephone number.

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### PAYMENT POLICY

**\*Personal or business checks** will be accepted by the Department if name and address are imprinted on the check. Checks returned to the Department due to insufficient funds will render your permit invalid. The Department may also deny the issuance or renewal of any permit if a person has failed to reimburse the Department for the amount due. Any activity performed without a valid permit is a violation of the Fish and Game Code and therefore subject to enforcement action.

**\*\*Credit Cards** - Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or MasterCard.