



State of California – Department of Fish and Wildlife

2017-2018 GUIDE LICENSE APPLICATION

DFW 992 (Rev. 11/16)

(*Fee includes a nonrefundable three percent (3%) application fee, not to exceed \$7.50)

FEE: RESIDENT — \$216.04*

NONRESIDENT — \$497.00*

CDFW USE ONLY
GUIDE LICENSE NUMBER

INCOMPLETE APPLICATIONS WILL BE RETURNED. SEE INSTRUCTIONS ON REVERSE.

SECTION 1 - ALL APPLICANTS (Including renewing applicants.)

CHECK ONE: [] NEW [] RENEWAL [] CHECK HERE IF NEW MAILING

BUSINESS NAME (If applicable)

E MAIL ADDRESS (Voluntary)

GO ID NUMBER (FROM ALDS ISSUED LICENSE)

Form with fields: FIRST NAME, M.I, LAST NAME, DATE OF BIRTH, BUSINESS MAILING ADDRESS, BUSINESS TELEPHONE, SEX, CITY, STATE, ZIP CODE, HEIGHT, WEIGHT, HAIR COLOR, EYE COLOR

ATTENTION APPLICANTS [] Check here if you wish to have your name, business name, business address, and business telephone number on the Department's Licensed Guide Search available to the public.

I HAVE CONTINUOUSLY RESIDED IN CALIFORNIA FOR THE LAST SIX MONTHS [] YES [] NO

"Resident" means any person who has resided continuously in the State of California for six months or more immediately prior to the date of his application for a license or permit, any person on active military duty with the Armed Forces of the United State or auxiliary branch thereof, or any person enrolled in the Job Corps established pursuant to Section 2883 of Title 29 of the United States Code. (Fish and Game Code, Section 70.)

HAVE YOU BEEN CONVICTED OF ANY FISH AND GAME VIOLATION OR FORFEITED BAIL IN CONNECTION WITH ANY SUCH VIOLATION IN THE PRECEDING 24 MONTHS? (If yes, please give county/date of conviction and explain) [] NO [] YES

SECTION 2 - NEW APPLICANTS ONLY

EXPERIENCE WHICH QUALIFIES APPLICANT AS A GUIDE

SECTION 3 - ALL APPLICANTS (Including renewing applicants.)

RATES/FEES FOR SERVICES PERFORMED:

COUNTIES OF CALIFORNIA IN WHICH SERVICE WILL BE PERFORMED:

TYPE AND QUANTITY OF EQUIPMENT, VEHICLES, ANIMALS OR OTHER PROPERTY USED:

CHECK THE APPROPRIATE BOX(ES) FOR TYPE(S) OF GUIDING SERVICES AND THE SPECIES PURSUED:

SERVICES

- [] Archery [] Boating [] Catch & Release [] Fishing [] Fly Fishing
[] Hunting [] kayaking [] Packing [] Rifle/Shotgun [] Other

SPECIES

- [] Antelope [] Bass [] Bear [] Bighorn Sheep [] Bobcat [] Catfish [] Deer [] Dove
[] Elk [] Perch [] Pheasant [] Quail [] Salmon [] Shad [] Steelhead [] Striped Bass
[] Sturgeon [] Trout [] Turkey [] Varmint [] Waterfowl [] Wild Pig [] Other

I certify that I have read, understand, and agree to abide by, all conditions of this license, the applicable provisions of the FGC, and the regulations promulgated thereto. I certify that I am not currently under any Fish and Wildlife license or permit revocation or suspension, that I have not been convicted of any Fish and Wildlife violation or forfeited bail in connection with any such violation in the preceding 24 months, and that there are no other legal or administrative proceedings pending that would disqualify me from obtaining this license. I agree that if I make any false statement as to any fact required as a prerequisite to the issuance of this license, the license is void and will be surrendered where purchased, and I understand that I may be subject to prosecution pursuant to FGC Section 1054 or to other administrative actions pursuant to Section 746, Title 14, of the CCR.

SIGNATURE DATE

FOR DEPARTMENT OF FISH AND WILDLIFE USE ONLY

REVIEWED BY/DATE TRANSACTION# ISSUED BY/DATE

INSTRUCTIONS FOR COMPLETING THE GUIDE LICENSE APPLICATION

Please allow 15 business days for processing application. Incomplete applications will be returned and could delay the issuance of your license. Contact the License and Revenue Branch at (916) 928-5852 or SPU@wildlife.ca.gov if you need more information regarding guide licenses.

1. It is mandatory to complete all items unless specified as voluntary. If you are renewing your license, please verify all information and correct if necessary.
2. Sign and date the application.
3. Provide proof of having obtained a Surety bond, **valid for the term of the license**, February 1, 2017 through January 31, 2018, in the amount of not less than **\$1,000**, insuring faithful performance of yourself and your agents or employees in fulfilling your responsibilities to your clients.
4. Mail this application, your original signed bond, a copy of your identification, and a cashier's check, money order, personal or business check* or credit card** authorization form with the appropriate fee to the Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834 or apply in person. **DO NOT SEND CASH.*****

NOTE: A permit must be obtained from the U.S. Department of the Interior or Department of Agriculture when guiding or packing on lands under the jurisdiction of that federal agency. Operators carrying passengers in powered vessels, in navigable waterways must have a valid U.S. Coast Guard license, and U.S. Coast Guard Certificate of Inspection for boats carrying more than six passengers, and must have safety equipment; fire extinguisher, personal floatation devices, etc.

INDIVIDUAL AND BUSINESS IDENTIFICATION REQUIREMENTS

Section 700.4(c), Title 14, of the CCR states any applicant applying for any license, tag, permit, reservation or other entitlement issued via the Automated License Data System (ALDS) shall provide valid identification. Acceptable forms of individual identification include:

- Any license document or Get Outdoors identification number (GO ID) previously issued via ALDS
- A valid driver's license or identification card issued to him or her by the Department of Motor Vehicles or by the entity issuing driver's licenses from the licensee's state of domicile
- Us Military Identification Cards (Active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel)
- US Certificate or Report of Birth Abroad
- US Birth Certificate
- Tribal Identification Card, as defined by each sovereign tribal nation
- US Passport
- A foreign government-issued photo identification
- Certificate of Naturalization or Citizenship
- Birth Certificate or passport issued from a US Territory

Any applicant less than 18 years of age applying for any license, tag, permit, reservation or other entitlement issued via the ALDS shall provide valid identification. Acceptable forms of identification include any form of identification described above; or a parent or legal guardian's identification as described above.

All business applicants must provide documentation identifying the business' structure type. Acceptable forms of business identification include:

- Articles of Incorporation
- Articles of Organization
- Certificate of Limited Partnership
- Statement of Partnership Authority

If a business' identification names individual(s), each individual must provide a valid individual identification as described above and provide their date of birth, sex, hair and eye color, height and weight.

BOND INFORMATION FOR GUIDE LICENSE

You can arrange for the Surety Bond through most insurance agents. The bond should be in the generally accepted Surety Bond language and form. The basic stipulation of the bond should be to bind you as the principal, and the surety company (and their heirs, successors, etc.) jointly and severally unto the clients availing themselves of your guide services, in the sum of at least \$1,000; on condition that this obligation shall be void if the principal as a guide license under Division 3, Chapter 5 of the California Fish and Game Code, and his/her employees or agents, shall truly and faithfully fulfill their responsibilities to their clients, particularly as regards to safety and welfare of the clients and the services agreed upon between the principal and his/her clients.

The bond should further stipulate that the suretyship may be terminated only upon 30 days' notice by the surety company to the Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834, and that termination of the obligation shall not affect any liability incurred or accrued prior to the effective date of such termination. No guide license will be issued without proof of having bond coverage which is valid for the full term of the license, February 1, 2017 through January 31, 2018. **A cash deposit in lieu of a bond is not acceptable.**

NOTICE

Disclosure Statement — Under Fish and Game Code Sections 2535–2546 and Section 745, Title 14, of the CCR, the Department of Fish and Wildlife is authorized to collect information from applicants to maintain a record of licensure. All information requested on this application is mandatory unless otherwise indicated. An applicant's name and city of residence may be provided to the public if requested. Other personal information submitted on this application may be released for law enforcement purposes, pursuant to court order, or for official natural resources management purposes.

A licensee may obtain a copy of his/her license records maintained by the Department by submitting a written request to the Custodian of Records, Department of Fish and Wildlife, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834. All requests must include the requester's name, address, and telephone number.

PAYMENT POLICY

* **Personal or business checks** will be accepted by the Department if name and address are imprinted on the check. Checks returned to the Department due to insufficient funds will render your registration invalid. The Department may also deny the issuance or renewal of any registration if a person has failed to reimburse the Department for the amount due. Any activity performed without a valid registration is a violation of the Fish and Game Code and therefore subject to enforcement action.

** **Credit Cards**—Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or MasterCard.

*****Cash** will no longer be accepted at California Department of Fish and Wildlife office starting January 1, 2017.