



CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE – GUIDE LICENSE DAILY TRIP LOG

(REQUIRED FOR BIG GAME MAMMAL HUNTING AND FISHING TRIPS ONLY)

Contact the License and Revenue Branch at (916) 928-5852 or SPU@wildlife.ca.gov if you need additional information regarding the Guide License Daily Trip Log. The log is also posted on the Department's web page at www.wildlife.ca.gov/Licensing/Guide.

INSTRUCTIONS

1. Prior to departing with a client, enter your name, business name and guide number, date of the trip, county and site where you intend to fish or hunt, purpose of the trip, species sought and your client's name, address, and license DOC's ID number (below the barcode).
2. Prior to leaving the site, enter the following for each client: species and count of kept and released animals, number of hours hunted/fished and tag/report card DOC's ID number if applicable.
3. Do not include more than one-day's activity per log. If you have more than five clients per day, use additional logs.
4. Be sure to sign, date and make copies of logs before mailing. Incomplete logs may be returned.
5. Submit to the Department, the log(s) for big game mammal hunting or fishing guided trips that took place during the month. The Department must receive the log no later than the 10th day of the following month. All logs shall be submitted in one mailing and mailed to:

California Department of Fish and Wildlife
Attn: Law Enforcement Division
1416 Ninth Street – Room 1326
Sacramento, CA 95814
6. The guide's log copy records shall be retained for a period of at least one year and be shown on demand to any Department representative.

CALIFORNIA CODE OF REGULATIONS, TITLE 14, SECTION 745(e)

§745(e) Records. Each guide, when guiding for big game mammals or fish, shall make a record of each guided trip on forms furnished by the department. The record shall contain the name, address, and license number of each person being guided and the purpose of the trip. The guide record shall be in the field with the guide and client during the trip and shall be shown on demand to any department representative. If big game mammals or fish are taken on the trip, the record shall show the number of animals, species, location taken (section, township, and range), and tag number if a tag is required.

Such records shall be completed immediately upon returning to the vehicle, camp, or headquarters, whichever is closest to the site where the animals were taken. Such records shall be accurate, legible, and complete.

The completed original record of guided hunting or fishing trips during the month shall be received by the department no later than the 10th day of the following month and all records for the preceding month shall be included in one mailing.

The duplicate copy of the record shall be retained by the licensed guide for a period of one year. The records shall be shown on demand to any department representative.

Failure of a guide to comply with subsection (e) shall be sufficient cause for the department to refuse to issue a new license to such guide or to revoke a current license.



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PRINT CLEARLY

FIRST NAME		LAST NAME		GUIDE NUMBER
BUSINESS NAME		TRIP PURPOSE <input type="checkbox"/> Fishing <input type="checkbox"/> Fly <input type="checkbox"/> Big Game Hunting		TRIP DATE
SPECIES SOUGHT	LOCATION (Body of water for fishing or nearest landmark for hunting)		COUNTY	

CLIENT INFORMATION Fill in Prior to Fishing or Hunting

FULL NAME		LICENSE DOC ID NUMBER D-		
ADDRESS		CITY		STATE
SPECIES TAKEN	TAG / REPORT CARD (If Applicable) D-	NUMBER KEPT	NUMBER RELEASED	TOTAL HOURS FISHED / HUNTED
SPECIES TAKEN	TAG REPORT CARD (If Applicable) D-	NUMBER KEPT	NUMBER RELEASED	

FULL NAME		LICENSE DOC ID NUMBER D-		
ADDRESS		CITY		STATE
SPECIES TAKEN	TAG / REPORT CARD (If Applicable) D-	NUMBER KEPT	NUMBER RELEASED	TOTAL HOURS FISHED / HUNTED
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SPECIES TAKEN	TAG / REPORT CARD (If Applicable) D-	NUMBER KEPT	NUMBER RELEASED	TOTAL HOURS FISHED / HUNTED
SPECIES TAKEN	TAG REPORT CARD (If Applicable) D-	NUMBER KEPT	NUMBER RELEASED	

I certify that the above is a true and accurate record of my guiding activity for the trip date listed above.

GUIDE'S SIGNATURE X	DATE SIGNED
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