



2024-2025 Biological Supply House Renewal Notice

2024-2025 Biological Supply House Permit Information

Your current permit will expire on March 31, 2024. **Please allow 15 business days** for processing the renewal of your permit.

Enclosed are the following:

- 2024-2025 Biological Supply House Permit Application (DFW1530).
- Credit Card Payment Authorization Form (DFW1443).

Permit Fees

Fees include a nonrefundable 3% application fee, not to exceed \$7.50.

Permit	Fee
Biological Supply House Permit	\$133.13
Permit to Take Bullfrogs	\$80.34
Commercial Fishing License:	
• Resident	\$180.77
• Nonresident	\$532.00
Commercial Boat Registration:	
• Resident	\$467.50
• Nonresident	\$1,388.00
Scientific Collecting Permit (Special Use)	\$351.75
Nonrefundable Scientific Collecting Permit Application Fee (Special Use)	\$94.50

Forms, Laws, and Regulations

The Biological Supply House forms, laws, and regulations are available online at www.wildlife.ca.gov/Licensing/Biological-Supply-House.

Fish and Game Commission Approval

Pursuant to Section 658, Title 14, of the California Code of Regulations (CCR), a biological supply house must obtain California Fish and Game Commission (Commission) approval in order to take bullfrogs to sell to scientific or educational institutions. Approval can be requested by contacting the Commission at fgc@fgc.ca.gov or P.O. Box 944209, Sacramento, California 94244-2090, and asking to be placed on the

agenda of one of their regularly scheduled meetings. The Commission and California Department of Fish and Wildlife (Department) must be provided with the necessary documentation required in Section 658, Title 14, of the CCR.

Checklist for Renewing Your Biological Supply House Permit

Please read the instructions on the back of the application before completing it. Incomplete applications will be returned and may delay the issuance of your permit.

- ✓ Complete, sign, and date the Biological Supply House Permit Application.
- ✓ Enclose your check or money order.
- ✓ When paying by credit card, complete and sign the enclosed Credit Card Authorization Payment Form and include the expiration date of the credit card, CVC number, and your daytime telephone number.
- ✓ In addition to the Biological Supply House Permit, a Field Collecting Permit is required. Field Collecting Permits are issued by the Department's regional office where the collecting will take place. Please contact the appropriate office listed on the back of the Biological Supply House Permit Application.
- ✓ Mail the completed application, a copy of your identification (for new applicants only), copies of applicable city or county business permits, and payment to: **California Department of Fish and Wildlife, Attn: License and Revenue Branch, P.O. Box 944209, Sacramento 94244-2090.**

Please note: When using mail carrier services other than USPS (e.g., FedEx, UPS, OnTrac, etc.), request the address by contacting California Department of Fish and Wildlife (Department), License and Revenue Branch at (916) 928-5846 or SPU@wildlife.ca.gov.

Please allow 15 business days for delivery.

Additional Requirements for Collecting Bullfrogs

In addition to a Biological Supply House Permit, each person collecting bullfrogs for a qualified scientific or educational institution must possess a Commercial Fishing License and Scientific Collecting Permit. Each boat used for collecting bullfrogs must be registered with the Department as a commercial fishing vessel.