



Contact one of the California Department of Fish and Wildlife (Department) offices listed below if you need additional information regarding commercial fish business licensing.

A company with more than one main place of business is required to be licensed only once. Each plant, outlet, receiving station or place of business is required to have a readable copy of the license displayed for inspection purposes. If you operate more than one plant, you are required to complete a Declaration of Additional Commercial Fish Business Plant Locations.

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### INSTRUCTIONS

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1. Read the preprinted information and add any missing information. Circle any incorrect information and print the correct information beside it.
2. Print the street address of the main plant.
3. If you operate more than one plant, you are required to complete a Declaration of Additional Commercial Fish Business Plant Locations and return it with this worksheet.
4. If applying as a business with more than two owners, complete the Declaration of Additional Owners, Partners, or Officers.
5. Sign and date the worksheet.
6. Mail this worksheet and any attachments with a cashier's check, money order or personal check\* or credit card authorization form\*\* with the appropriate fee to any Department office. **DO NOT SEND CASH.\*\*\***

**IMPORTANT!** Please allow 15 business days to process all worksheets.

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### IDENTIFICATION REQUIREMENTS

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Section 700.4(c), Title 14 of the California Code of Regulations (CCR) states any applicant applying for any license, tag, permit, reservation or other entitlement issued via the Automated License Data System (ALDS) shall provide valid identification.

Acceptable forms of identification include:

- Any license document or Get Outdoors identification number (GO ID) previously issued via ALDS
- A valid driver's license or identification card issued to him or her by the Department of Motor Vehicles or by the entity issuing driver's licenses from the licensee's state of domicile
- US Military Identification Cards (Active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel)
- US Certificate or Report of Birth Abroad
- US Birth Certificate
- Tribal Identification Card, as defined by each sovereign tribal
- US Passport
- A foreign government-issued photo identification
- Certificate of Naturalization or Citizenship
- Birth Certificate or passport issued from a US Territory

Any applicant less than 18 years of age applying for any license, tag, permit, reservation or other entitlement issued via the ALDS shall provide valid identification. Acceptable forms of identification include any form of identification described above; or a parent or legal guardian's identification as described above.

*(Reverse) Payment policy and credit card information.*

Indicate type of payment:     Check\*     Money Order\*     Visa     MasterCard

\*Make checks or money orders payable to **California Department of Fish and Wildlife**  
**(Please do not send cash)**

TOTAL: \$|\_|\_|\_|\_|\_|\_|\_|. |\_|\_|\_|

CARD #: |\_|\_|\_|\_|\_|\_|\_|\_| |\_|\_|\_|\_|\_|\_|\_|\_| |\_|\_|\_|\_|\_|\_|\_|\_| |\_|\_|\_|\_|\_|\_|\_|\_|

EXPIRATION DATE (MM/YY): |\_|\_|\_|\_| / |\_|\_|\_|\_|

CVC Number (On back of credit card) |\_|\_|\_|\_|\_|

*I authorize CDFW to charge the agreed amount listed above to my credit card provided herein. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.*

PRINT NAME: <i>(Print name as it appears on credit card)</i>	SIGNATURE:	DATE:
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**SUBMIT WORKSHEET AND PAYMENT TO:**

California Department of Fish and Wildlife, 1740 N. Market Blvd, Sacramento, CA 95834



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**NOTICE**

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Under Fish and Game Code (FGC) §8030-8050, Title 14 of California Code of Regulations §135, 142, 188, and 231, the Department is authorized to collect information from commercial fish business applicants to maintain a record of licensure. **All information requested on this worksheet is mandatory unless otherwise indicated.** Other personal information submitted on this worksheet may be released for law enforcement purposes, pursuant to a court order, or for official natural resources management purposes. An applicant may obtain a copy of his/her licenses maintained by the Department by contacting the custodian of records at the Department's, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834, (916) 928-5822 or email [LRB@wildlife.ca.gov](mailto:LRB@wildlife.ca.gov). All requests for copies of license records must be submitted in writing and include the requester's name, address and telephone number.

FGC Section 8032.5(h) states licensees who are subject to landing taxes as defined in Section 8041, and who has failed to pay all landing taxes and penalties pursuant to Section 8053, shall not be allowed to renew their commercial fish business license, permit, or entitlement until payment is made in full to the Department.

FGC Section 8032.5(i) states licensees who are subject to landing taxes as defined in Section 8041, who fails to submit landing receipts pursuant to Section 8046, may be subject to suspension or revocation of their commercial fish business license, permit, or entitlement.

Commercial fish business licenses are not transferable, pursuant to FGC Section 8032.5(d).

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**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE OFFICES**

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[www.wildlife.ca.gov](http://www.wildlife.ca.gov)

**EUREKA** - 619 Second Street, Eureka, CA 95501 (707) 445-6493

**FRESNO** - 1234 East Shaw Avenue, Fresno, CA 93710 (559) 222-3761

**LOS ALAMITOS** - 4665 Lampson Avenue, Suite C, Los Alamitos, CA 90720 (562) 342-7100

**MONTEREY** - 20 Lower Ragsdale Drive, Suite 100, Monterey, CA 93940 (831) 649-2870

**FAIRFIELD** - 2825 Cordelia Road, Suite 100, Fairfield, CA 94535 (707) 428-2002

**REDDING** - 601 Locust Street, Redding, CA 96001 (530) 225-2300

**SACRAMENTO** - LICENSE AND REVENUE BRANCH - 1740 N. Market Blvd., Sacramento, CA 95834 (916) 928-5822

**SAN DIEGO** - 3883 Ruffin Road, San Diego, CA 92123 (858) 467-4201

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**PAYMENT POLICY**

\*Personal Checks will be accepted by the Department if name and address are imprinted on the check. Checks returned to the Department due to insufficient funds will render your license or permit invalid. The Department may also deny the issuance or renewal of any commercial license or permit if a person has failed to reimburse the Department for the amount due plus an additional processing fee of \$30 (FGC §7852.25). Any commercial activity performed without a valid license or permit is a violation of the FGC and therefore subject to enforcement action.

\*\*Credit Cards—Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or MasterCard.

\*\*\***Cash** is not accepted at California Department of Fish and Wildlife sales offices.