



License Agent News

LICENSE AND REVENUE BRANCH

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LICENSE AGENT SUPPORT

CDFW HELP DESK

HOURS: M – F 8am – 5pm PST
(916) 928-ALDS (2537)
FAX (916) 419-7584
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TECHNICAL SUPPORT HELP DESK

HOURS: 4am - 12am PST
(800) 964-7812

VISIT OUR AGENT WEBSITE

- ✓ Training Videos
- ✓ Materials, Forms, Manuals
- ✓ Newsletters
- ✓ FAQs

www.wildlife.ca.gov/Licensing/Agents



CalTip – Report Poaching & Polluting

Call (24x7): (888) 334-2258

Text 847411: "CAL TIP [your message]"

Download Apps



2019/2020 HUNTING ITEMS - ON SALE APRIL 15

Starting April 15, customers may start purchasing 2019/2020 hunting licenses, tags, and big game drawing applications. Please ensure the correct year and items are sold.

- ❖ 2019/2020 hunting items are valid to use from July 1, 2019 through June 30, 2020.
- ❖ Customers hunting before June 30, 2019 must have 2018/2019 hunting items.

BIG GAME DRAWING INFORMATION – DEADLINE TO APPLY IS JUNE 2

Customers participating in the Big Game Drawing for premium deer, elk, pronghorn, and/or bighorn sheep tags must have their applications submitted before midnight on June 2.

2019 Deer Tag Classifications Changes

Please refer to the 2019 Deer Tag Classification Chart for the full list of deer hunt tag classifications. Below are highlights of hunt zones that changed classifications for 2019.

Premium Deer Tag Changes: D6

Premium Deer Tags are issued through the Big Game Drawing. Customers must apply using a 1st Deer Tag Drawing Application and may apply in parties of six with up to three hunt choices. Drawing applications are located under *2019 Hunting > Drawings* menu.

- 1st Choice – Must be a premium hunt or preference point only (PD).
- 2nd and 3rd Choices – Are optional and may be premium, restricted, or unrestricted hunts.

Apprentice Deer Tags are issued through the Big Game Drawing. To apply, customers must be less than 18 years of age on July 1, 2019, possess a Junior Hunting License, and apply using either a 1st Deer Tag Drawing Application or 2nd Deer Tag Drawing Application.

Restricted Deer Tag Changes: A18, A22

Restricted Deer Tags are available to issue to customers that do not have a pending 1st Deer Tag Drawing Application or that have not received a premium or restricted tag. Deer tags are located under *2019 Hunting > Tags* menu.

August 2, at 8 AM, all remaining premium and restricted tags become available to purchase as second deer tag for those who already received a premium or restricted tag.

Unrestricted Deer Tag Changes: B, A19, A32

Unrestricted Deer Tags are available to issue to customers as either a 1st Deer Tag or 2nd Deer Tag. If a customer has a pending 1st deer drawing application or a 1st Deer Restricted Tag, they can receive an unrestricted hunt tag as a 2nd Deer Tag at any time.

Helpful Tip: Process drawing applications prior to tag requests and always verify hunt choices, order of choices, and party members prior to completing transactions. **For more help, watch the training videos now located on the CDFW sales terminal!**

NEW REDUCED-PRICE TAGS FOR RESIDENT JUNIORS

Resident junior license holders that are at least 12 years of age may purchase a bear tag for a reduced price of **\$26.18**. Junior hunters who are successful in drawing a tag for bighorn sheep, elk, or pronghorn will also pay a reduced tag fee.

HUNTER EDUCATION REMINDER

Customers that take the online CDFW Hunter Education Course **must also take a four-hour follow up course** with a certified instructor to obtain their California Hunter Education Certificate. **The online print-at-home hunter education voucher cannot be accepted as proof of hunter education.**

NONLEAD AMMUNITION REQUIRED JULY 1, 2019

Effective July 1, 2019, nonlead ammunition will be required when taking any wildlife with a firearm anywhere in California.

ADDITIONAL DRAWING OPPORTUNITIES

Throughout the year, customers may apply for additional random drawing opportunities through CDFW's Fund-Raising Drawings, Special Upland Game Bird Hunts, and Shared Habitat Alliance for Recreational Enhancement (SHARE). As they become available, these drawing applications can be found under the *2019 Hunting > Drawings* menu.

Fund-Raising Drawing Applications

The Fund-Raising Drawings do not use preference points. From April 15 through June 2, customers may submit applications for the following tags:

- Open Zone Deer Tag
- Northeastern California Pronghorn Tag
- Cady Mountains Bighorn Sheep Tag
- Grizzly Island Elk Tag

SHARE Drawing Applications

SHARE offers a variety of hunting opportunities (e.g., elk, deer, pig, upland game, etc.) on private or landlocked public land. The application periods change throughout the year depending on species and hunt dates.

Upland Game Wild Bird Drawing Applications

The Upland Game Wild Bird Program offers hunting opportunities on private and public land for dove, chukar, quail, turkey, and pheasants. The applications become available throughout the year and the deadline to apply is 21 days prior to the season opener for the species.

NON-REPORTING FEES

Customers who failed to report their 2018 deer tag(s) will be required to pay a **\$21.60** non-reporting fee when purchasing a 2019 deer tag or drawing application. The non-reporting fee is automatically added to the transaction.

License Agents Are Not Authorized To:

- ❖ Waive Non-Reporting Fees
- ❖ Cancel Non-Reporting Fees without also canceling the associated tag/report card

HARVEST REPORTING

Customers are required to report harvest data each year by the reporting deadlines. Harvest reports may be submitted by using the following methods:

1. **Online:** www.ca.wildlifelicense.com/InternetSales/
Customers reporting online receive a confirmation number and **do not** need to mail in the physical report card.
2. **Mail** to the address listed on the report card.

IMPORTANT! License Agents cannot accept from, or mail on behalf of, customers' completed harvest reports.

CANCELED DOCUMENTS

Documents sold incorrectly (that cannot be corrected by reprinting) should be canceled immediately. License Agents have up to four hours after a sale to cancel documents and 30 days to return the canceled documents to the CDFW's License and Revenue Branch, to avoid paying unreturned canceled document charges.

- ✓ **Do not cancel documents if the customer paid for the items.**
- ✓ **Do not cancel documents if the customer received a reprint of the document.**

TRAINING VIDEOS AVAILABLE ON THE TERMINAL

The latest system enhancement included a new feature that integrated our License Agent Training Videos on the sales terminal. Login and select **Training Videos** to watch the training videos directly from your sales terminal.

LICENSE AGENT HANDLING FEES

License Agents earn a 5% handling fee per fee-based item sold. The handling fee is incorporated into the price that prints on all license items and sales receipts. **License Agents cannot charge more than the fee authorized or printed on any document and cannot refuse to issue free or reduced fee items.**