



# Memorandum

**Date:**  
**To:** All Bargaining Unit 10 Represented Employees  
**From:** Human Resources Branch  
**Subject:** **BU 10 Accelerated PLP 2012 Accrual Program**

Effective August 1, 2012, represented Bargaining Unit 10 (R10) employees may elect to participate in an Accelerated PLP 2012 Accrual Program for the remaining eleven (11) days of PLP. The election into this program must be received by your designated Personnel Specialist by August 15, 2012, and is irrevocable.

Employees may elect to accrue two (2) PLP days or three (3) PLP days per month with corresponding monthly pay reduction per pay period (9.23% for two (2) PLP days and 13.85% for three (3) PLP days) for the remaining eleven (11) days of PLP. Employees who do not elect into the Accelerated PLP 2012 Accrual Program will remain in the standard PLP 2012 Accrual Program at one (1) per month.

The Accelerated PLP 2012 Accrual Program will cease upon the accrual of twelve (12) total days of PLP.

I have read and understand the Accelerated PLP 2012 Accrual Program.

\_\_\_\_\_ I elect to participate in the Accelerated 2 days PLP 2012 Accrual Program.

\_\_\_\_\_ I elect to participate in the Accelerated 3 days PLP 2012 Accrual Program.

\_\_\_\_\_  
Name Signature Date

HUMAN RESOURCES OFFICE	
Date Received:	Date Processed in SCO:
Personnel Specialist:	Date Copy to Employee: